

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, SEPTEMBER 3, 2026 6:00 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY: 6:07pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL Abs Perry Lattiboudere
 P Kerri Darling
 Abs Nate Pacius

 P Michael Forcella
 P Timothy Brennan

 P Shawn Heeter
 P Klarissa Martin

 P David Block
 P Matt Matsutani

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

*Class of 2026 Graduation Pathways (**Attachment #1**)

Mr. Heeter began by talking about the upcoming beginning to the school year. He mentioned that the teachers had a productive couple of days of professional development. He then walked the board through the School Goals for 2026-2027 that are being presented and approved at this meeting. Mr. Heeter then spoke about the Student, Parent, and Teacher surveys that were compiled, as well as the Back to School BBQ that is upcoming. Finally, Mr. Heeter spoke about the Student Liaison to the Board that is being presented for approval at tonight's meeting.

Ms. Klarissa Martin Update – Academics

Ms. Martin presented an update to the Board on what the Class of 2026 is doing for the upcoming school year. She then spoke about the trainings that the teachers have taken part in for the opening of school, as well as the schedules that have been developed for the students.

RECOMMENDATIONS OF THE LEAD PERSON:

B. Approval of Minutes

B1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for July 22, 2026 (**Attachment #2**):

Motion __M. Forcella__

Second __K. Darling__

Roll Call:

P. Lattiboudere __Abs__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Abs__

B. Personnel:

B1. RESOLUTION TO APPROVE 4th BLOCK TEACHER OVERAGES FOR THE FALL SEMESTER OF THE 2026-2027 SCHOOL YEAR

Motion by M. Forcella, Seconded by K. Darling, on recommendation of the Lead Person to approve 4th Day Teacher Overages for the 2026-2027 school year at a rate of \$3,500 for 1st half of the school year as follows:

<u>Fall Overages</u>			
Ms. Kapalko	Ms. Miceli	Mr. Goldman	Ms. Gould
Ms. Mack	Mr. McGill	Ms. Reiss	Ms. Vargas

Roll Call:

P. Lattiboudere __Abs__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Abs__

B2. RESOLUTION TO APPROVE NEW TEACHING STAFF FOR THE 2026-2027 SCHOOL YEAR

Motion by M. Forcella, Seconded by K. Darling, on recommendation of the Lead Person to approve to following teachers at their corresponding salaries (**Attachment #3**)

<u>Teacher</u>	<u>Subject</u>	<u>2026-2027 Salary</u>
Danielle Hall	Special Education / English Teacher	\$63,000.00

Roll Call:

P. Lattiboudere __Abs__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Abs__

B3. RESOLUTION TO APPROVE SCHOOL SOCIAL WORKER INTERN TO COMPLETE INTERNSHIP WITH DISTRICT CHILD STUDY TEAM

Motion by M. Forcella, Seconded by K. Darling, on recommendation of the Lead Person to approve the following social worker intern for the 2026-2027 school year (**Attachment #4**):

Britton Glynn

Roll Call:

P. Lattiboudere __Abs__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Abs__

B3. RESOLUTION TO APPROVE THE 2026-2027 THREAT ASSESSMENT TEAM

Motion by M. Forcella, Seconded by K. Darling, on recommendation of the Lead Person to approve the establishment of the 2026-2027 Threat Assessment Team with the following members:

Shawn Heeter

David Block

Matt Matsutani

AnnaMaria Reiss

Roll Call:

P. Lattiboudere __Abs__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Abs__

C. Instructional and Additional Reports:

C1. RESOLUTION TO APPROVE UPCOMING STAFF PROFESSIONAL DEVELOPMENT

Motion by M. Forcella, Seconded by K. Darling, on recommendation of the Lead Person to approve the following staff professional development:

- **Jennifer Johnston** - October 26th & 27th, 2026 - Full Day – Art Educators of New Jersey Conference, Princeton, NJ (Cost to School: \$240)

Roll Call:

P. Lattiboudere __Abs__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Abs__

D. FINANCIAL

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by M. Forcella, Seconded by K. Darling, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill's List for FY26 & FY27 (**Attachment #5**)

Roll Call:

P. Lattiboudere __Abs__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Abs__

E. Policy

E1. APPROVAL OF 2026-2027 SCHOOL GOALS

Motion by M. Forcella, Seconded by K. Darling, on recommendation of the Lead Person to approve the attached school goals for the 2026-2027 school year. (Attachment #6)

Roll Call:

P. Lattiboudere __Abs__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Abs__

E2. RESOLUTION TO APPROVE THE SUBMISSION OF THE 10-YEAR CHARTER RENEWAL APPLICATION TO THE NJ DOE

Motion by M. Forcella, Seconded by K. Darling, on recommendation of the Lead Person to approve the submission of the 10-year Charter Renewal Application to the New Jersey Department of Education.

Roll Call:

P. Lattiboudere __Abs__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Abs__

E3. RESOLUTION TO APPOINT STUDENT LIAISON TO THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES

Motion by M. Forcella, Seconded by K. Darling, on recommendation of the Lead Person to approve student Evelyn Cruz Lopez as Student Liaison to the Board of Trustees.

Roll Call:

P. Lattiboudere __Abs__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Abs__

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, October 1, 2026 at 6:00 pm

Adjourn

Motion by K. Darling, seconded by M. Forcella, to adjourn at 6:38pm.

Ayes__3__ Nays__0__