

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, MAY 7, 2026 5:30 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY: 5:31pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL	☐ P ☐ Perry Lattiboudere	☐ P ☐ Michael Forcella
	☐ P ☐ Kerri Darling	☐ Abs ☐ Timothy Brennan
	☐ P ☐ Nate Pacius	
	☐ P ☐ Shawn Heeter	☐ P ☐ David Block
	☐ P ☐ Klarissa Martin	

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter began by speaking about the awesome job that everyone did with testing. He went on to talk about the teacher rehires that are included on the agenda for approval, as well as the upcoming school activities.

Ms. Martin Update – Educational

Ms. Martin started by talking about the recent state testing, noting that this was a very motivated group of students. Next, Ms. Martin spoke about the curriculum writing that has been taking place, as well as the curriculum to be written over the summer. Finally, she spoke about the make-up testing that is to come.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block spoke about the upcoming closeout of the school's fiscal cycle, as well as the annual audit that will follow shortly after. Mr. Block then talked the board through the agenda items that are up for approval.

INSTRUCTIONAL REPORT:

Enrollment - 149 (149); 9th - 28 (28); 10th - 38 (38); 11th - 45 (45); 12th - 38 (38)
Staff Attendance
(Attachment #1)

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for April 16, 2026
(Attachment #2):

Motion __P. Lattiboudere__

Second __M. Forcella__

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Abs__ N. Pacius __Y__

B. Personnel:

B1. RESOLUTION TO ACCEPT STAFF RESIGNATIONS

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to accept the resignation of Teacher of Special Education, Aiden Altiero, effective June 30, 2026.

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Abs__ N. Pacius __Y__

B2. RESOLUTION TO APPROVE ADMINISTRATORS FOR 2026-2027 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) recognizes its responsibility to have highly qualified staff hired for the school year; and

WHEREAS, the Board has reviewed the recommendations of Mr. Heeter, Lead Person; and

WHEREAS, the Board agrees with the recommendations as each staff member possess the appropriate certification;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the listed staff be contracted for the 2026 –2027 school year.

	2026-2027 Job Title	2026-2027 Salaries (3.0%)
S. Heeter	Lead Person / Dean of Students	\$ 143,982.00
D. Block	Chief Financial Officer	\$ 155,199.00
K. Bruno-Martin	Supervisor of Curriculum	\$ 107,087.00
M. Matsutani	Director of Spec. Ed. / School Social Worker	\$ 101,492.00

Motion __P. Lattiboudere__

Second __M. Forcella__

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Abs__ N. Pacius __Y__

B3. RESOLUTION TO APPROVE STAFF FOR 2026-2027 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) recognizes its responsibility to have highly qualified staff hired for the school year; and

WHEREAS, the Board has reviewed the recommendations of Mr. Heeter, Lead Person; and

WHEREAS, the Board agrees with the recommendations as each staff member has met acceptable standards and possess the appropriate certification;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the listed staff be contracted at the corresponding salaries for the 2026 –2027 school year.

Teachers	2026-2027 Salaries (+3.0% total / \$2,156)
A. Reiss (Math)	\$ 74,694.00
D. Gould (Math)	\$ 69,772.00
J. McGill (Math)	\$ 77,156.00
J. Johnston (Art)	\$ 88,734.00
J. Kalnas (PE / Health)	\$ 64,562.00
M. Gibson (Science)	\$ 79,894.00
N. Miceli (English)	\$ 80,156.00
E. Duffy (Special Education)	\$ 81,085.00
E. Thomas (Social Studies)	\$ 59,562.00
M. Wood (PE / Health)	\$ 71,820.00
C. Kapalko (English / Arabic)	\$ 70,272.00
J. Goldman (Special Education)	\$ 72,156.00
K. Hinz (Social Studies)	\$ 64,562.00
C. Larsen (Spanish)	\$ 73,127.00
J. Mack (Special Education)	\$ 80,627.00
A. Vargas (English)	\$ 73,127.00

Support Staff	2026-2027 Salaries (3.0%)
J. Kauffman (School Nurse)	\$ 75,775.00
D. Hope (CST Admin Asst.)	\$ 73,158.00
S. Wright (Business Manager)	\$ 88,209.00
D. Harrigan (Custodial / Lunch)	\$ 51,500.00
R. Primavera (Tech. Cordin.)	\$ 71,647.00
S. Tague (Perm. Sub.)	\$ 40,627.00
I. Marmolejo (Bi-Ling Admin. Asst.)	\$ 63,860.00
K. Quigley (School Counselor)	\$ 71,070.00
S. Alston (School Counselor)	\$ 82,400.00
C. Ekekeugbor (Perm. Sub. / Sec)	\$ 35,137.00

Motion __P. Lattiboudere__

Second __M. Forcella__

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Abs__ N. Pacius __Y__

B4. RESOLUTION TO APPROVE CURRICULUM WRITING FOR THE SUMMER OF 2026

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve the following teachers for curriculum writing at a rate of \$300.00 (curriculum revision) & \$600.00 (new course writing):

E. Thomas – History of Hip Hop (Revision)
J. Goldman – Law & Global Issues (New Course)
A. Vargas – Digital Film Making (New Course)
N. Miceli – True Crime & Podcasting (New Course)

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Abs__ N. Pacius __Y__

C. Instructional and Additional Reports:

C1. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve the following School Journeys (**Attachment #3**):

May 8, 2026 J. McGill / 3 TBD	Great Adventure (Education Day) Math Analysis / Alg II (50 Students)	Jackson, NJ Bus Cost \$700 / Tickets \$1900
May 18, 2026 M. Matsutani	Shark River Park Boys Group Celebration (7 Students)	Wall, NJ Van: Free / Tickets: N/A
May 19, 2026 K. Quigley / 1 TBD	2026 B S-Well Summit 8 Students	Lincroft, NJ Van: Free / Tickets: N/A
June 4, 2026 A. Vargas / 2 TBD	Dorney Park 2026 Senior Trip (35 Students)	Allentown, PA Bus Cost: \$2200 / Tickets: Student Paid

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Abs__ N. Pacius __Y__

D. Financials:

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, Seconded by M. Forcella, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill's List for FY26 (**Attachment #4**)

Board Secretary's Report –March 31, 2026 (**Attachment #5**)

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Abs__ N. Pacius __Y__

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, June 4, 2026 at 5:30 pm

Adjourn

Motion by M. Forcella, Seconded by P. Lattiboudere, to adjourn at 5:53pm.

Ayes 4 Nays 0