Academy Charter High School

1725 Main Street **Lake Como, New Jersey 07719** **Phone (732) 681-8377**

THURSDAY, APRIL 16, 2026
5:30 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY:
This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL	___P__ Perry Lattiboudere	___P__Michael Forcella
	___P__ Kerri Darling	___P__ Timothy Brennan
	___P__ Nate Pacius	
	___P__ Shawn Heeter	___P__ David Block
	___P__ Matt Matsutani	

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization
Mr. Heeter began by asking the board members to try to attend the May meeting in person. He then mentioned that the school has two new students. Mr. Heeter then spoke about the recent bowling trip, as well as the trip to the American Dream Mall. Mr. Heeter spoke about the students finishing up their credit completion hours, as well as the course request meetings that the school counselors are currently holding with students. Finally, Mr. Heeter invited the board members to Senior Reception on May 27th, as well as graduation on June 11th.

Mr. David P. Block Update – Business Office / Facilities
Mr. Block began by speaking about the recruitment efforts coming out of the counseling office. Mr. Block stressed the correlation between enrollment and the school budget. Mr. Block then went on to present the 26.27 school year budget to the board.

INSTRUCTIONAL REPORT:
Enrollment - 149 (149); 9th - 28 (28); 10th – 38 (38); 11th – 45 (45); 12th – 38 (38)
Staff Attendance
(Attachment #1)

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for March 5, 2026 **(Attachment #2)**:

Motion __P. Lattiboudere____ *Second___T. Brennan____*

Roll Call:
P. Lattiboudere _Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__N. Pacius _Y__

B. Personnel

B1. RESOLUTION TO APPROVE I&RS COORDINATOR

Motion by P. Lattiboudere, Seconded by T. Brennan, on recommendation of the Lead Person to approve Ms. AnnaMarie Reiss as I&RS Coordinator for the 2025-2026 School Year for the stipend rate of $1,500.

Roll Call:
P. Lattiboudere _Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__N. Pacius _Y__

C. Instructional and Additional Reports:

C1. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by P. Lattiboudere, Seconded by T. Brennan, on on recommendation of the Lead Person to approve the following School Journeys **(Attachment #3)**:

May 14, 2026	9/11 Memorial & Museum	New York, NY
E. Thomas / 2 TBD	US History I (30 Students)	Bus Cost $1,350 / Tickets $0

Roll Call:
P. Lattiboudere _Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__N. Pacius _Y__

D. FINANCIAL

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, Seconded by T. Brennan, on BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill's List for FY26 **(Attachment #4)**

Roll Call:
P. Lattiboudere _Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__N. Pacius _Y__

D2. APPROVAL OF FY27 BUDGET

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter "Board") has been presented with the FY 27 budget; and

WHEREAS, the budget reflects allocation of expenses in accordance with school goals, Department of Education recommendations, code, statute and approved charter as best as possible under current funding;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the FY 27 budget is approved. **(Attachment #5)**

Motion __P. Lattiboudere____ *Second___T. Brennan____*

Roll Call:
P. Lattiboudere _Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__N. Pacius _Y__

D3. APPROVAL OF CONTRACT WITH MOESC FOR NURING SERVICES

Motion by P. Lattiboudere, Seconded by T. Brennan, on recommendation of the Lead Person to approve the attached contract with MOESC for Substitute Nursing Services for the 2026-2027 school year at a rate of $87 per hour for a certified school nurse. **(Attachment #6)**

Roll Call:
P. Lattiboudere _Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__N. Pacius _Y__

Open Public Forum:

Board Comments:

***School Ethics Commission Forms* - Due April 30th**

Announcement
The next Board of Trustees meeting is scheduled for Thursday, May 7, 2026 at 5:30 pm

Adjourn

Motion by P. Lattiboudere, Seconded by T. Brennan, to adjourn at 5:51pm.
Ayes__5___ Nays__0__