

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, MARCH 5, 2026 5:30 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY:

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL Abs Perry Lattiboudere

 P Kerri Darling

 P Nate Pacius

 P Michael Forcella

 P Timothy Brennan

 P Shawn Heeter

 P Klarissa Martin

 P David Block

 P Matt Matsutani

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter began by speaking about the 26.27 School Calendar, as well as the changes to the 25.26 Calendar.

Ms. Klarissa Martin - Curriculum

Ms. Martin began by talking about the upcoming testing and how it has led to changes in the calendar. Next, Ms. Martin spoke about course offerings next year, with the expansion of World Lit and Algebra to full-year courses. Finally, Ms. Martin spoke about upcoming observations, as well as ELL Testing.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block began by reminding Trustees of the upcoming Senior Reception on May 27th. He then spoke about the extension of the lease with Friends of ACHS, as well as the E-Rate Proposal with Lightpath for internet services into 26.27.

INSTRUCTIONAL REPORT:

Enrollment - 148 (148); 9th - 28 (28); 10th – 38 (38); 11th – 44 (44); 12th – 38 (38)
Staff Attendance Report
(Attachment #1)

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for February 5, 2026 (**Attachment #2**):

Motion ___ *M. Forcella* ___

Second ___ *K. Darling* ___

Roll Call:

P. Lattiboudere ___ Abs ___ M. Forcella ___ Y ___ K. Darling ___ Y ___ T. Brennan ___ Y ___ N. Pacius ___ Y ___

B. Personnel

B1. RESOLUTION TO APPROVE SPRING COACHES FOR THE 2025-2026 SCHOOL YEAR

Motion by M. Forcella, Seconded by K. Darling, on recommendation of the Lead Person to the following coaches for the 2025-2026 school year:

Head Boys & Girls Track Coach	Mr. Kalnas	\$ 4,000
Asst. Boys & Girls Track Coach	Mr. Block	\$ 2,500
Line 66		

Roll Call:

P. Lattiboudere ___ Abs ___ M. Forcella ___ Y ___ K. Darling ___ Y ___ T. Brennan ___ Y ___ N. Pacius ___ Y ___

C. Instructional and Additional Reports:

C1. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by M. Forcella, Seconded by K. Darling, on recommendation of the Lead Person to approve the following school journeys (**Attachment #3**):

March 6, 2026	Shore Lanes	Neptune City, NJ
Ms. Duffy/Ms. Gould/TBD	40 Students (Geo & Alg Classes)	Bus Cost: \$250 / Event - \$660
March 10, 2026	Kean University College Fair	Union, NJ
Dr. Alston / Ms. Quigley	20 Students (Juniors & Seniors)	Bus Cost: \$900 / Event: No Cost
March 11, 2026	Merit Trip (Two Rivers Theatre)	Red Bank, NJ
Mr. Wright / TBD	35 Students (Rewards)	Bus Cost: No Cost / Event: No Cost
March 24, 2026	EYBM Summit	West Long Branch, NJ
Dr. Alston / Ms. Quigley	20 Students (9 th & 12 th Grade Boys)	Bus Cost: \$680 / Event: No Cost
March 25, 2026	Sea Life Aquarium at American Dream Mall	East Rutherford, NJ
Ms. Johnston / TBD	40 Students (Rewards)	Bus Cost: \$985 / Event: \$1,517.56

May 28, 2026
Ms. Johnston / TBD

Cape May Zoo
40 Students (Rewards)

Cape May Court House, NJ
Bus Cost: \$1,070 / Event: Approx. \$500

Roll Call:

P. Lattiboudere __Abs__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Y__

C2. RESOLUTION TO APPROVE THE 2026-2027 ACADEMY CHARTER HIGH SCHOOL CALENDAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented the School Calendar for the 2026 - 2027 school year; and

WHEREAS, the Board has reviewed the calendar and found that it fulfills the obligations imposed by statute, code and the approved charter.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the 2026 – 2027 School Calendar is approved as attached. **(Attachment #4)**

Motion __M. Forcella__

Second __K. Darling__

Roll Call:

P. Lattiboudere __Abs__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Y__

C3. RESOLUTION TO ADJUST THE 2025-2026 SCHOOL CALENDAR

Motion by M. Forcella, Seconded by K. Darling, on recommendation of the Lead Person to approve adjustments to the 2025-2026 School Calendar to reflect half days on March 18th & March 19th, to be only attended by Junior Students (testing will take place on those days).

Roll Call:

P. Lattiboudere __Abs__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Y__

D. FINANCIAL

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by M. Forcella, Seconded by K. Darling, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY26 **(Attachment #5)**

Board Secretary’s Report –January 31, 2026 **(Attachment #6)**

Roll Call:

P. Lattiboudere __Abs__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Y__

D2. RESOLUTION TO APPROVE THE APPLICATION TO WAIVE SEMI FOR THE 2026-2027 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented by David Block, Chief Financial Officer, with a request for an application for a SEMI waiver for the 2026-2027 school year; and

WHEREAS, his investigation of the program identifies a negligent financial gain for ACHS in proportion to the work required for the application;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the application for a waiver from the SEMI program is approved. (**Attachment #7**)

Motion __M. Forcella__

Second __K. Darling__

Roll Call:

P. Lattiboudere __Abs__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Y__

E. Miscellaneous Items

E1. RESOLUTION TO APPROVE CONTRACT WITH LIGHTPATH FOR INTERNET SERVICES

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) see a need to for Internet Service within the school; and

WHEREAS, the Board has reviewed the recommendation of the Business Administrator / Board Secretary to enter into contract with the Lightpath at a bidded price of \$1,086.00 per month (due to E-Rate discount, actual cost will be approx. \$108.60 per month).

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the Academy Charter High School is authorized to enter this contract with Light for Internet Service for a three (3) year commitment, effective July 1, 2026.

Motion __M. Forcella__

Second __K. Darling__

Roll Call:

P. Lattiboudere __Abs__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Y__

E2. APPROVAL OF THE UPDATED BUILDING LEASE FOR 1725 MAIN ST., LAKE COMO, NJ

Motion by M. Forcella, Seconded by K. Darling, on recommendation of the Lead Person and the Chief Financial Officer that Academy Charter High School enter into an updated lease with Friends of Academy Charter High School at a cost of \$30,566 effective immediately and consisting of three five years renewals for the property located at 1725 Main Street, Lake Como, NJ 07719

Roll Call:

P. Lattiboudere _Abs_ N. Pacius _Y_ K. Darling _Y_ M. Forcella _Y_ T. Brennan _Y_

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, April 16, 2026 at 5:30 pm

Adjourn

Motion by M. Forcella, Seconded by T. Brennan to adjourn at 5:52pm.

Ayes _4_ Nays _0_