

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, FEBRUARY 5, 2026 5:30 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY: 5:31pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL P Perry Lattiboudere P Michael Forcella
 P Kerri Darling P Timothy Brennan
 P Nate Pacius

 P Shawn Heeter P David Block
 P Klarissa Martin

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization
-Fall 2025 SSDS Report (**Attachment #1**)

Mr. Heeter began by presenting the Fall 2025 SSDS Report to the Board of Trustees. He then spoke about the snow days that we recently had, explaining that we have four days built into the schedule. Next, he noted that for the new semester, all seniors are on the proper track for graduation and are able to leave at noon for the second semester. Finally, Mr. Heeter spoke about the new Supervisor of Student Services position to be filled by Dr. Alston. He noted that we will be looking to increase student enrollment for the 26.27 school year with the help of Dr. Alston in this new role.

Ms. Klarissa Martin - Curriculum

Ms. Martin began by talking about the test schedules and test prep in place for the spring. She then spoke about the students eligible for the Seal of Biliteracy. Next, Ms. Martin spoke about the LinkIt! scores and how they are being used by teachers to drive lessons and test prep.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block began by speaking to the Board about the Revised FY26 Budget that is being presented for approval. He noted that a strong push for enrollment is needed for the 26.27 school year as it directly affects the school's revenues. He noted that the school is still in a strong financial position due to the accumulated fund balance. Finally, Mr. Block reviewed the agenda items with the Trustees.

INSTRUCTIONAL REPORT:

Enrollment - 149 (149); 9th - 28 (28); 10th - 38 (38); 11th - 44 (44); 12th - 39 (39)
Staff Attendance Report
(Attachment #2)

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for January 8, 2026
(Attachment #3):

Motion P. Lattiboudere _____

Second M. Forcella _____

Roll Call:

P. Lattiboudere Y M. Forcella Y K. Darling Y T. Brennan Y N. Pacius Y

B. Personnel

B1. RESOLUTION TO APPROVE SUPERVISOR OF STUDENT SERVICES / SCHOOL TO CAREER COORDINATOR

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve Dr. Sikaya Alston as Supervisor of Student Services / School to Career Coordinator, effective February 15, 2026, at a rate of \$80,000.

Roll Call:

P. Lattiboudere Y M. Forcella Y K. Darling Y T. Brennan Y N. Pacius Y

B2. RESOLUTION TO APPROVE 4th BLOCK TEACHER OVERAGES FOR THE SPRING SEMESTER OF THE 2025-2026 SCHOOL YEAR

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve 4th Block Teacher Overages for the 2025-2026 school year at a rate of \$3,500 for 2nd half of the school year as follows:

Spring Overages

Ms. Goldman (Replacing Ms. Duffy's Overage for Spring 2026)

Roll Call:

P. Lattiboudere Y M. Forcella Y K. Darling Y T. Brennan Y N. Pacius Y

C. Instructional & Additional Reports

C1. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve the following school journeys (**Attachment #4**):

May 19, 2026 Midnight Candle Company (Rewards Trip) Belmar, NJ
3 Staff Members 22 Students Admission: \$550 (\$22 per) / Bus Cost: None

Roll Call:
P. Lattiboudere Y M. Forcella Y K. Darling Y T. Brennan Y N. Pacius Y

D. Financial

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, Seconded by M. Forcella, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

- Bill’s List for FY26 (**Attachment #5**)
- Board Secretary’s Report –December 31, 2026 (**Attachment #6**)

Roll Call:
P. Lattiboudere Y M. Forcella Y K. Darling Y T. Brennan Y N. Pacius Y

D2. APPROVAL OF REVISED FISCAL YEAR 2026 BUDGET

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented with the revised FY 26 budget; and

WHEREAS, the budget reflects current enrollment data, federal grant allocations and expenditure figures; and

WHEREAS, the budget reflects allocation of expenses in accordance with Department of Education recommendations, code, statute and approved charter as best as possible under current funding;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the revised FY 26 budget is approved. (**Attachment #7**)

Motion P. Lattiboudere *Second* M. Forcella

Roll Call:
P. Lattiboudere Y M. Forcella Y K. Darling Y T. Brennan Y N. Pacius Y

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, March 5, 2026 at 5:30 pm

Adjourn

Motion by M. Forcella, seconded by P. Lattiboudere, to adjourn at 6:06pm.

Ayes 5 Nays 0