

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, JANUARY 8, 2026 5:30 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY: 5:30pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL P Perry Lattiboudere P Michael Forcella
 P Kerri Darling Abs Timothy Brennan
 P Nate Pacius

 P Shawn Heeter P David Block
 P Matt Matsutani

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter began by talking about the approaching end of the first semester. He then touched on the annual MOU that the board would be approving withing the agenda. This formalizes communication between local law enforcement and the school. Next, Mr. Heeter spoke about the upcoming Rewards Trips, as well as the ongoing efforts in enrollment and recruitment.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block began by highlighting the work of our seniors, in collaboration with Food Warriors, to collect \$2,323 in donations, as well as 1,200lbs worth of food for the Food Warriors program to assist military families. Next, Mr. Block spoke about the FY25 Financial Audit, which was once again free of findings.. He noted that the school realized an increase of \$178,446 to their fund balance, bringing the fund balance total up to \$1,575,214.

INSTRUCTIONAL REPORT:

Enrollment - 151 (151); 9th - 29 (29); 10th – 38 (38); 11th – 45 (45); 12th – 39 (39)
Staff Attendance Report (**Attachment #1**)

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for November 14, 2025 (**Attachment #2**):

Motion P. Lattiboudere _____

Second M. Forcella _____

Roll Call:

P. Lattiboudere _Y_ M. Forcella _Y_ K. Darling _Y_ T. Brennan _Abs_ N. Pacius _Y_

B. Personnel

B1. RESOLUTION TO APPROVE 4th BLOCK TEACHER OVERAGES FOR THE SPRING SEMESTER OF THE 2025-2026 SCHOOL YEAR

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve 4th Block Teacher Overages for the 2025-2026 school year at a rate of \$3,500 for 2nd half of the school year as follows:

Spring Overages

Ms. Mack Mr. McGill Ms. Vargas Ms. Duffy

Roll Call:

P. Lattiboudere _Y_ M. Forcella _Y_ K. Darling _Y_ T. Brennan _Abs_ N. Pacius _Y_

B2. RESOLUTION TO APPROVE 2025-2026 EXTRA CURRICULAR STIPENDS

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve the following staff as advisors:

Title I Funded:

Senior Portfolio – ELA	Ms. Kapalko	\$65 per day
Senior Portfolio – Math	Ms. Reiss	\$65 per day
Senior Portfolio – Math	Mr. McGill	\$65 per day

Roll Call:

P. Lattiboudere _Y_ M. Forcella _Y_ K. Darling _Y_ T. Brennan _Abs_ N. Pacius _Y_

C. Instructional & Additional Reports

C1. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve the following school journeys:

January 16, 2026 Greater Monmouth YMCA MLK Breakfast Long Branch, NJ
Dr. Alston & Mr. Block 18 Students (Juniors & Seniors) Admission: None / Bus Cost: None

Roll Call:

P. Lattiboudere Y M. Forcella Y K. Darling Y T. Brennan Abs N. Pacius Y

C2. RESOLUTION TO ACCEPT THE UNIFORM STATE MEMORANDUM OF AGREEMENT BETWEEN LAW ENFORCEMENT OFFICIALS AND ACADEMY CHARTER HIGH SCHOOL

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to accept the Uniform State Memorandum of Agreement between the Law Enforcement Officials and Academy Charter High School as approved by the Executive County Superintendent of Schools and the County Prosecutor for the 2025-2026 school year.

Roll Call:

P. Lattiboudere Y M. Forcella Y K. Darling Y T. Brennan Abs N. Pacius Y

D. Financial

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, Seconded by M. Forcella, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill's List for FY26 (**Attachment #3**)

Roll Call:

P. Lattiboudere Y M. Forcella Y K. Darling Y T. Brennan Abs N. Pacius Y

D2. APPROVAL OF THE ACADEMY CHARTER HIGH SCHOOL 2024-2025 ANNUAL FISCAL AUDIT

WHEREAS, the Board of Trustees has been presented the Annual Comprehensive Financial Report for the Fiscal year ending June 30, 2025 prepared by Jump, Perry and Company, L.L.P. for Academy Charter High School; and

WHEREAS, no corrective action plan is needed;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the FY 25 Annual Comprehensive Financial Report is approved. **(Separate Attachments)**

Motion __P. Lattiboudere__

Second __M. Forcella__

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Abs__ N. Pacius __Y__

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, February 5, 2026 at 5:30 pm

Adjourn

Motion by P. Lattiboudere, seconded by K. Darling, to adjourn at 5:49pm.

Ayes __4__ Nays __0__