

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, SEPTEMBER 4, 2025 5:30 P.M. REGULAR MEETING AGENDA

CALL TO ORDER BY SECRETARY: 5:31pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL	<input type="checkbox"/> P <input type="checkbox"/> Perry Lattiboudere	<input type="checkbox"/> P <input type="checkbox"/> Michael Forcella
	<input type="checkbox"/> P <input type="checkbox"/> Kerri Darling	<input type="checkbox"/> Abs <input type="checkbox"/> Timothy Brennan
	<input type="checkbox"/> P <input type="checkbox"/> Nate Pacius	
	<input type="checkbox"/> P <input type="checkbox"/> Shawn Heeter	<input type="checkbox"/> P <input type="checkbox"/> David Block

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS: Swearing in of new Board of Trustees Member, Mr. Nate Pacius

Mr. Heeter Update – Organization

*Class of 2025 Graduation Pathways (**Attachment #1**)

Mr. Heeter first reported on the Class of 2025 Graduation Pathways Report. Next, he spoke about the Back to School BBQ taking place on Friday, September 12th. He noted the items that were generously being donated by Spring Lake Manor, as well as St. Stephens Church. Finally, Mr. Heeter spoke about the first couple days of school that were just completed, as well as the Constitution Project that the school would be taking part in during the 25.26 school year in commemoration of the nation's 250-year anniversary.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block began by speaking, in conjunction with Mr. Heeter about the construction that had taken place over the summer. Mr. Block then went on to speak about the progress that has been made in regards to the FY25 Financial Audit.

RECOMMENDATIONS OF THE LEAD PERSON:

B. Approval of Minutes

B1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for August 14, 2026 (**Attachment #2**):

Motion __M. Forcella__

Second __P. Lattiboudere__

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Abs__ N. Pacius __Abstain__

B. Personnel:

B1. RESOLUTION TO APPROVE 4th BLOCK TEACHER OVERAGES FOR THE FALL SEMESTER OF THE 2025-2026 SCHOOL YEAR

Motion by M. Forcella, Seconded by P. Lattiboudere, on recommendation of the Lead Person to approve 4th Day Teacher Overages for the 2025-2026 school year at a rate of \$3,500 for 1st half of the school year as follows:

	<u>Fall Overages</u>	
Ms. Kapalko	Mr. Gibson	Ms. McGill
Ms. Duffy	Ms. Larsen	Ms. Reiss

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Abs__ N. Pacius __Y__

B2. RESOLUTION TO APPROVE SCHOOL SOCIAL WORKER INTERN TO COMPLETE 100 HOUR INTERNSHIP WITH DISTRICT CHILD STUDY TEAM

Motion by M. Forcella, Seconded by P. Lattiboudere, on recommendation of the Lead Person to approve the following social worker intern for the 2025-2026 school year (**Attachment #3**):

Brianna DeLuca

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Abs__ N. Pacius __Y__

B3. RESOLUTION TO APPROVE THE 2025-2026 THREAT ASSESSMENT TEAM

Motion by M. Forcella, Seconded by P. Lattiboudere, on recommendation of the Lead Person to approve the establishment of the 2025-2026 Threat Assessment Team with the following members:

Shawn Heeter	David Block	Matt Matsutani	AnnaMaria Reiss
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Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Abs__ N. Pacius __Y__

C. Instructional and Additional Reports:

C1. RESOLUTION TO APPROVE UPCOMING STAFF PROFESSION DEVELOPMENT

Motion by M. Forcella, Seconded by P. Lattiboudere, on recommendation of the Lead Person to approve the following staff professional development:

- **Jennifer Johnston** - October 27 & 28, 2024 - Full Day – Art Educators of New Jersey Conference, Princeton, NJ

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan _Abs_N. Pacius _Y__

D. FINANCIAL

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by M. Forcella, Seconded by P. Lattiboudere, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill's List for FY26 (**Attachment #4**)

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan _Abs_N. Pacius _Y__

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, October 2, 2025 at 5:30 pm

Adjourn

Motion by P. Lattiboudere, Seconded by M. Forcella, to adjourn at 5:53pm.

Ayes __4__ Nays __0__