

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, MAY 1, 2025 5:30 P.M. REGULAR MEETING AGENDA

CALL TO ORDER BY SECRETARY:

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL abs Perry Lattiboudere P Yadira Sarmiento
 P Kerri Darling P Timothy Brennan
 P Michael Forcella

 P Shawn Heeter P David Block
 P Klarissa Martin

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter began by speaking about where the senior class students stood in regards to their graduation. He then spoke about the different trips that are lined up for the remainder of the school year, including; the senior trip, the rewards trips, as well as other class trips that are scheduled. Mr. Heeter also mentioned increasing the rate for home instruction up to \$75 per hour. Finally, Mr. Heeter spoke about the upcoming Senior Reception, as well as Graduation.

Ms. Martin Update – Educational

Ms. Martin began by speaking about how the administration had completed their observations for the 24.25 school year. Mr. Martin then spoke about the summative evaluations that will take place in the coming weeks. Finally, Ms. Martin spoke about the State Assessments that will be conducted in the next two weeks.

INSTRUCTIONAL REPORT:

Enrollment - 169 (169); 9th - 37 (37); 10th – 46 (46); 11th – 39 (39); 12th – 47 (47)

Staff Attendance

(Attachment #1)

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

B1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for March 6, 2025 & April 3, 2025 (**Attachment #2**):

Motion M. Forcella

Second K. Darling

Roll Call:

P. Lattiboudere Abs Y. Sarmiento Y K. Darling Y M. Forcella Y T. Brennan Y

B. Personnel:

B1. RESOLUTION TO APPROVE ADMINISTRATORS FOR 2025-2026 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) recognizes its responsibility to have highly qualified staff hired for the school year; and

WHEREAS, the Board has reviewed the recommendations of Mr. Heeter, Lead Person; and

WHEREAS, the Board agrees with the recommendations as each staff member possess the appropriate certification;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the listed staff be contracted for the 2025 –2026 school year.

	2025-2026 Job Title	2024-2025 Salaries (3%)	2025-2026 Salaries (3.5%)
S. Heeter	Lead Person / Dean of Students	\$ 135,061.00	\$ 139,788.00
D. Block	Chief Financial Officer	\$ 145,584.00	\$ 150,679.00
K. Bruno-Martin	Supervisor of Curriculum	\$ 100,452.00	\$ 103,968.00
M. Matsutani	Director of Spec. Ed. / School Social Worker	\$ 95,204.00	\$ 98,536.00

Motion M. Forcella

Second K. Darling

Roll Call:

P. Lattiboudere Abs Y. Sarmiento Y K. Darling Y M. Forcella Y T. Brennan Y

B2. RESOLUTION TO APPROVE STAFF FOR 2025-2026 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) recognizes its responsibility to have highly qualified staff hired for the school year; and

WHEREAS, the Board has reviewed the recommendations of Mr. Heeter, Lead Person; and

WHEREAS, the Board agrees with the recommendations as each staff member has met acceptable standards and possess the appropriate certification;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the listed staff be contracted at the corresponding salaries for the 2025 –2026 school year.

Teachers	24-25 Salaries (+3% teach / \$1958)	25-26 Salaries (+3.5% teach / \$2406)
A. Reiss	\$ 70,132.00	\$ 72,538.00
D. Gould	\$ 65,210.00	\$ 67,616.00
J. McGill	\$ 66,710.00	\$ 75,000.00
J. Johnston	\$ 84,172.00	\$ 86,578.00
J. Kalnas	\$ 60,000.00	\$ 62,406.00
M. Gibson	\$ 80,332.00	\$ 82,738.00
J. Wesley	\$ 91,998.00	\$ 91,998.00
E. Duffy	\$ 76,523.00	\$ 78,929.00
E. Thomas	\$ 55,000.00	\$ 57,406.00
M. Wood	\$ 67,258.00	\$ 69,664.00
C. Kapalko	\$ 65,710.00	\$ 68,116.00
A. Altiero	\$ 55,000.00	\$ 55,000.00
K. Hinz	\$ 60,000.00	\$ 62,406.00
C. Larsen	\$ 68,565.00	\$ 70,971.00
J. Mack	\$ 76,065.00	\$ 78,471.00
A. Vargas	\$ 68,565.00	\$ 70,971.00

Support Staff	2024-2025 Salaries (3%)	2025-2026 Salaries (3.5%)
J. Kauffman (School Nurse)	\$ 71,080.00	\$ 73,568.00
D. Matthews (CST Admin Asst.)	\$ 68,625.00	\$ 71,027.00
S. Wright (Business Manager)	\$ 82,744.00	\$ 85,640.00
D. Harrigan (Custodial / Lunch)	\$ 45,775.00	\$ 50,000.00
R. Primavera (Tech. Cordin.)	\$ 67,208.00	\$ 69,560.00
S. Tague (Perm. Sub.)	\$ 38,110.00	\$ 39,444.00
I. Marmolejo (Bi-Ling Admin. Asst.)	\$ 56,822.00	\$ 62,000.00
J. Fowler (School Counselor)	\$ 68,295.00	\$ 70,685.00
S. Alston (School Counselor)	\$ 71,070.00	\$ 73,557.00
C. Ekekeugbor (Perm. Sub. / Sec)	\$ 32,960.00	\$ 34,114.00

Motion M. Forcella

Second K. Darling

Roll Call:

P. Lattiboudere Abs Y. Sarmiento Y K. Darling Y M. Forcella Y T. Brennan Y

B3. RESOLUTION TO ACCEPT STAFF RESIGNATIONS

Motion by M. Forcella, Seconded by K. Darling, on recommendation of the Lead Person accept the resignations of Teacher of Special Education, Kate Dombrowski, effective May 10, 2025.
(Attachment #3)

Roll Call:

P. Lattiboudere Abs Y. Sarmiento Y K. Darling Y M. Forcella Y T. Brennan Y

C. Financials:

C1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by M. Forcella, Seconded by K. Darling, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill's List for FY25 (**Attachment #4**)

Board Secretary's Report –March 31, 2025 (**Attachment #5**)

Roll Call:

P. Lattiboudere Abs Y. Sarmiento Y K. Darling Y M. Forcella Y T. Brennan Y

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, June 5, 2025 at 5:30 pm

Adjourn

Motion by M. Forcella, Seconded by K. Darling, to adjourn at 5:32pm.
Ayes 4 Nays 0