

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, OCTOBER 9, 2025 6:00 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY: 6:01pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL ___ P ___ Perry Lattiboudere ___ P ___ Michael Forcella
 ___ P ___ Kerri Darling ___ P ___ Timothy Brennan
 ___ P ___ Nate Pacius

 ___ P ___ Shawn Heeter ___ P ___ David Block

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter began by speaking about a successful start to the school year, highlighting the Back to School BBQ, our 1st Saturday School of the year, as well as Hispanic Heritage Month. Mr. Heeter then spoke about good student attendance thus far, as well as NJGPA Testing. Mr. Heeter then spoke about presenting the School Goals in November, as well as the new guidance counselor who is on the agenda for Board approval.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block began by speaking to the board about the financial audit that the school is currently undergoing, as well as the school's current bank balances. Mr. Block then spoke about the Math Professional Development that administrators recently took part in, as well as the renewal process that the school will be going through next year.

INSTRUCTIONAL REPORT (Attachment #1)

25.26 Enrollment - 148 (148); 9th - 28 (28); 10th – 34 (34); 11th – 46 (41); 12th – 40 (40)

25.26 Staff Attendance

HIB Report – 0 reported, 0 investigated, 0 confirmed

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for September 4, 2025 (**Attachment #2**):

Motion P. Lattiboudere _____

Second T. Brennan _____

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Y__

B. Personnel

B1. RESOLUTION TO APPROVE 2025-2026 EXTRA CURRICULAR ADVISORS

Motion by P. Lattiboudere, Seconded by T. Brennan, on recommendation of the Lead Person to approve the following staff as advisors:

Saturday School Coordinator	Ms. Vargas	\$1,750
Senior Class Advisor	Ms. Vargas	\$2,000
Junior Class Advisor	Mr. Ekekeugbor	\$1,750
Sophomore Class Advisor	Mr. Tague	\$1,500
Freshman Class Advisor	Mr. Goldman	\$1,500
National Honor Society Coordinator	Ms. Johnston	\$1,000
Yearbook	Ms. Mack / Ms. Miceli	\$2,200 (Split)
PBIS Rewards Program Coordinator	Ms. Wright / Ms. Johnston	\$1,600 (Split)
Student Council Coordinators	Ms. Miceli / Mr. Tague	\$2,200 (Split)

Title I Funded:

After-School Homework Center Teacher	Ms. Ekekeugbor	\$65 per day
After-School Homework Center Teacher	Ms. Gould	\$65 per day
After-School Homework Center Teacher	Dr. Alston	\$65 per day
PBIS Data Coordinator	Ms. Wright	\$1,200

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Y__

B4. RESOLUTION TO RETROACTIVELY ACCEPT THE HIRING OF KELLY QUIGLEY, SCHOOL COUNSELOR, EFFECTIVE OCTOBER 6, 2025.

Motion by P. Lattiboudere, Seconded by T. Brennan, on recommendation of the Lead Person to approve the appointment of Kelly Quigley, School Counselor, effective October 6, 2025, at a rate of \$69,000 (prorated). (**Attachment #3**)

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius __Y__

C. Instructional and Additional Reports:

C1. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by P. Lattiboudere, Seconded by T. Brennan, on recommendation of the Lead Person to approve the following school journeys (**Attachment #4**):

October 8, 2025	Kula Farms	Asbury Park, NJ
Ms. Larsen & Mr. Tague	Hydroponics Class	No Cost / School Van
November 19, 2025	Alexander Hamilton - Richard Rodgers Theatre	New York, NY
E. Thomas / 1 TBD	US History I (20 Students)	Bus Cost \$2,200 / Tickets \$220

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius _Y__

C2. RESOLUTION TO ADJUST THE 2023-2024 SCHOOL CALENDAR

Motion by P. Lattiboudere, Seconded by T. Brennan, on recommendation of the Lead Person to approve adjustments to the 2025-2026 School Calendar to reflect a half day on Wednesday, October 15th, 2025 for PSAT Testing.

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius _Y__

D. FINANCIAL

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, Seconded by T. Brennan, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY26 (**Attachment #5**)

Roll Call:

P. Lattiboudere __Y__ M. Forcella __Y__ K. Darling __Y__ T. Brennan __Y__ N. Pacius _Y__

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, November 13, 2025 at 5:30 pm

Adjourn

Motion by M. Forcella, seconded by K. Darling, to adjourn at 6:43pm.

Ayes_5__ Nays_0__