

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, JUNE 6, 2024 5:30 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY:

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL P Perry Lattiboudere P Yadira Sarmiento
 P Alyce Franklin-Owens Abs Jessica Perez
 P Michael Forcella P Timothy Brennan

 P Shawn Heeter

 P David Block

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter spoke about the different trips that the students have taken over the past few weeks as we wrap up the school year. He then spoke about the Senior Reception, Junior / Senior Prom, as well as the Saturday School Carnival. Finally, Mr. Heeter mentioned to the Board that all are welcome to our Graduation being held at 3:00pm on June 13th.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block informed the Board that we had scheduled our FY24 Audit to be conducted during July. He also mentioned that all COVID Grants had been submitted for reimbursement. Finally, he spoke about the conclusion of the Track and Field season in which five school records were broken.

INSTRUCTIONAL REPORT:

Enrollment - 175 (175); 9th - 46 (46); 10th – 46 (46); 11th – 46 (46); 12th – 37 (37)
Staff Attendance Report
(Attachment #1)

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meetings May 2, 2024
(Attachment #2):

Motion P. Lattiboudere

Second A. Franklin-Owens

Roll Call:

P. Lattiboudere Y Y. Sarmiento Y A. Franklin-Owens Y M. Forcella Y

T. Brennan Y J. Perez Abs

B. Personnel

B1. RESOLUTION FOR STAFF HIRES BETWEEN BOARD OF TRUSTEE MEETINGS BY LEAD PERSON

Motion by P. Lattiboudere, Seconded by A. Franklin-Owens, on recommendation of the Lead Person, authorize Mr. Shawn Heeter, Lead Person, to hire staff during the periods June 6, 2024 until the August 1, 2024 Board Meeting; with the understanding that these requests for appointments will be brought before the full Academy Charter High School Board of Trustees at the next regularly scheduled board meeting.

Roll Call:

P. Lattiboudere Y Y. Sarmiento Y A. Franklin-Owens Y M. Forcella Y

T. Brennan Y J. Perez Abs

B2. RESOLUTION TO APPROVE NEW TEACHING STAFF FOR THE 2024-2025 SCHOOL YEAR

Motion by P. Lattiboudere, Seconded by A. Franklin-Owens, on recommendation of the Lead Person to approve to following teachers at their corresponding salaries (Attachment #3)

| <u>Teacher</u> | <u>Subject</u> | <u>2024-2025 Salary</u> |
|----------------|------------------------|-------------------------|
| Chris Cordiano | Social Studies Teacher | \$60,000.00 |

Roll Call:

P. Lattiboudere Y Y. Sarmiento Y A. Franklin-Owens Y M. Forcella Y

T. Brennan Y J. Perez Abs

B3. RESOLUTION TO APPROVE 2024 FRESHMAN ACADEMY TEACHERS

Motion by P. Lattiboudere, Seconded by A. Franklin-Owens, on recommendation of the Lead Person to approve the following teachers for the 2024 Freshman Academy at a stipend of \$3,000 (\$1,000 per week).

AM. Reiss / D. Gould / A. Vargas / C. Kapalko

Budget Line: Line 20-231-100-100

Roll Call:

P. Lattiboudere ___Y___ Y. Sarmiento ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Abs___

C. Additional Reports and Discussion:

C1. RESOLUTION TO APPROVE THE ENGLISH LANGUAGE SERVICE THREE-YEAR PROGRAM PLAN

Motion by P. Lattiboudere, Seconded by A. Franklin-Owens, to approve the Academy Charter High School English Language Service Three-Year Program Plan for the school year 2024-2027 as presented to the Board of Trustees. **(Attachment #4)**

Roll Call:

P. Lattiboudere ___Y___ Y. Sarmiento ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Abs___

D. FINANCIAL

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, Seconded by A. Franklin-Owens, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill's List for FY24 **(Attachment #5)**

Board Secretary's Report –April 30, 2024 **(Attachment #6)**

Roll Call:

P. Lattiboudere ___Y___ Y. Sarmiento ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Abs___

D2. APPROVAL OF THE SUBMISSION OF THE 2024 NJSIG SAFETY GRANT

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter "Board") has reviewed the Grant Application for 2024 Safety Grant Program through the New Jersey School Insurance Group; and

WHEREAS, the Board certifies that the grant monies shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that Academy Charter High School agrees to file for the grant in the amount of \$2,000.00.

Motion ___P. Lattiboudere___

Second ___A. Franklin-Owens___

Roll Call:

P. Lattiboudere ___Y___ Y. Sarmiento ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Abs___

D3. RESOLUTION TO APPROVE TREADSTONE RISK MANAGEMENT LLC AS BROKER OF RECORD FOR ALL LIABILITY AND PROPERTY INSURANCE

Motion by P. Lattiboudere, Seconded by A. Franklin-Owens, on recommendation of the Lead Person to approve Treadstone Risk Management LLC, Broker of Record for all Liability & Property Insurance.

Roll Call:

P. Lattiboudere ___Y___ Y. Sarmiento ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Abs___

D4. RESOLUTION TO APPROVE BOARD OF TRUSTEE MEETING SCHEDULE FOR THE 2024-2025 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has the responsibility to establish a time and place for all regular and public meetings; and

WHEREAS, it is agreed that the meeting schedule will be as follows;

| DATE | REGULAR SESSION | LOCATION |
|-----------|-----------------|-------------------------|
| 8/1/24 | 5:30 PM | 1725 Main St. Lake Como |
| 9/5/24 | 5:30 PM | 1725 Main St. Lake Como |
| 10/3/24 | 5:30 PM | 1725 Main St. Lake Como |
| 11/14/24* | 5:30 PM | 1725 Main St. Lake Como |
| 12/5/24 | 5:30 PM | 1725 Main St. Lake Como |
| 1/9/25* | 5:30 PM | 1725 Main St. Lake Como |
| 2/6/25 | 5:30 PM | 1725 Main St. Lake Como |
| 3/6/25 | 5:30 PM | 1725 Main St. Lake Como |
| 4/3/25 | 5:30 PM | 1725 Main St. Lake Como |
| 5/1/25 | 5:30 PM | 1725 Main St. Lake Como |
| 6/5/25 | 5:30 PM | 1725 Main St. Lake Como |

**Second Thursday of the Month*

Motion ___P. Lattiboudere___

Second ___A. Franklin-Owens___

Roll Call:

P. Lattiboudere ___Y___ Y. Sarmiento ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Abs___

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, August 1, 2024 at 5:30 pm

Adjourn

Motion by P. Lattiboudere, seconded by M. Forcella, to adjourn at 5:49pm.

Ayes__5__ Nays__0__