

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, MAY 2, 2024 5:30 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY: 5:30pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL P Perry Lattiboudere P Yadira Sarmiento
 P Alyce Franklin-Owens Abs Jessica Perez
 P Michael Forcella P Timothy Brennan

 P Shawn Heeter

 P David Block

 P Klarissa Martin

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter spoke about the Saturday School held in April. He also gave a rundown of the upcoming events such as: May Saturday School, Career Day, Testing, as well as Senior Reception on May 29th. Mr. Heeter then briefly touched on course requests that have been coming in for the 2024-2025 school year.

Ms. Klarissa Martin – Educational Report

Ms. Martin spoke about the preliminary NJSLA scores that were released internally to district administrators. Next, Ms. Martin spoke about that dual enrollment partnership with Seton Hall, as well as the college acceptances that have come across for the Class of 2024.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block spoke about the recent accomplishments of the Boys and Girls Track and Field Team. Mr. Block then spoke about the upcoming FY24 Audit and timeline.

INSTRUCTIONAL REPORT:

Enrollment - 176 (176); 9th - 47 (47); 10th - 46 (46); 11th - 46 (46); 12th - 37 (37)
(Attachment #1)

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

B1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for April 11, 2024
(Attachment #2):

Motion M. Forcella

Second P. Lattiboudere

Roll Call:

P. Lattiboudere Y Y. Sarmiento Y A. Franklin-Owens Y M. Forcella Y

T. Brennan Y J. Perez Abs

B. Personnel:

B1. RESOLUTION TO APPROVE ADMINISTRATORS FOR 2024-2025 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) recognizes its responsibility to have highly qualified staff hired for the school year; and

WHEREAS, the Board has reviewed the recommendations of Mr. Heeter, Lead Person; and

WHEREAS, the Board agrees with the recommendations as each staff member possess the appropriate certification;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the listed staff be contracted for the 2024 –2025 school year.

	2024-2025 Job Title	2023-2024 Salaries (3%)	2024-2025 Salaries (3%)
S. Heeter	Lead Person / Dean of Students	\$ 131,127.00	\$ 135,061.00
D. Block	Chief Financial Officer	\$ 141,344.00	\$ 145,584.00
K. Bruno-Martin	Supervisor of Curriculum	\$ 97,526.00	\$ 100,452.00
M. Matsutani	Director of Spec. Ed. / School Social Worker	\$ 92,431.00	\$ 95,204.00

Motion M. Forcella

Second P. Lattiboudere

Roll Call:

P. Lattiboudere Y Y. Sarmiento Y A. Franklin-Owens Y M. Forcella Y

T. Brennan Y J. Perez Abs

B3. RESOLUTION TO APPROVE STAFF FOR 2024-2025 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) recognizes its responsibility to have highly qualified staff hired for the school year; and

WHEREAS, the Board has reviewed the recommendations of Mr. Heeter, Lead Person; and

WHEREAS, the Board agrees with the recommendations as each staff member has met acceptable standards and possess the appropriate certification;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the listed staff be contracted at the corresponding salaries for the 2024 –2025 school year.

Teachers	23-24 Salaries (+3% teach / \$2017)	24-25 Salaries (+3% teach / \$2090)
A. Reiss	\$ 68,042.00	\$ 70,132.00
D. Gould	\$ 63,120.00	\$ 65,210.00
J. McGill	\$ 62,120.00	\$ 64,210.00
J. Johnston	\$ 82,082.00	\$ 84,172.00
M. Gibson	\$ 73,242.00	\$ 75,332.00
J. Wesley	\$ 89,908.00	\$ 91,998.00
E. Duffy	\$ 74,433.00	\$ 76,523.00
T. Shields	\$ 68,808.00	\$ 70,898.00
J. Maida	\$ 67,508.00	\$ 69,598.00
M. Wood	\$ 65,168.00	\$ 67,258.00
C. Kapalko	\$ 63,620.00	\$ 65,710.00
K. Dombrowski	\$ 60,120.00	\$ 62,210.00
C. Larsen	\$ 66,475.00	\$ 68,565.00
J. Mack	\$ 73,975.00	\$ 76,065.00
A. Vargas	\$ 66,475.00	\$ 68,565.00

Support Staff	2023-2024 Salaries (3%)	2024-2025 Salaries (3%)
J. Kauffman (School Nurse)	\$ 69,010.00	\$ 71,080.00
D. Matthews (CST Admin Asst.)	\$ 66,626.00	\$ 68,625.00
S. Wright (Business Manager)	\$ 80,334.00	\$ 82,744.00
D. Harrigan (Custodial / Lunch)	\$ 41,351.00	\$ 42,592.00
R. Primavera (Tech. Cordin.)	\$ 65,250.00	\$ 67,208.00
S. Tague (Perm. Sub.)	\$ 37,000.00	\$ 38,110.00
I. Marmolejo (Bi-Ling Admin. Asst.)	\$ 55,167.00	\$ 56,822.00
J. Fowler (School Counselor)	\$ 66,306.00	\$ 68,295.00
S. Alston (School Counselor)	\$ 69,000.00	\$ 71,070.00
D. Seide (12-Month Security)	\$ 50,923.00	\$ 52,451.00
C. Ekekeugbor (Perm. Sub. / Sec)	\$ 32,000.00	\$ 32,960.00

Motion ___ M. Forcella ___

Second ___ P. Lattiboudere ___

Roll Call:

P. Lattiboudere ___ Y ___ Y. Sarmiento ___ Y ___ A. Franklin-Owens ___ Y ___ M. Forcella ___ Y ___

T. Brennan ___ Y ___ J. Perez ___ Abs ___

C. Instructional and Additional Reports:

C1. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by M. Forcella, Seconded by P. Lattiboudere, on recommendation of the Lead Person to approve the following staff professional development: **(Attachment #3)**

May 14, 2024 Brookdale Community College Lincroft, NJ
Dr. Alston & Mr. Maida 8 Students (Youth Mental Health Summit) Admission: N/A Bus: Van / Free

Roll Call:

P. Lattiboudere ___ Y ___ Y. Sarmiento ___ Y ___ A. Franklin-Owens ___ Y ___ M. Forcella ___ Y ___

T. Brennan ___ Y ___ J. Perez ___ Abs ___

C2. RESOLUTION TO ADJUST THE 2023-2024 SCHOOL CALENDAR

Motion by M. Forcella, Seconded by P. Lattiboudere, on recommendation of the Lead Person to approve adjustments to the 2023-2024 School Calendar to reflect a half days on Thursday, May 9th and Friday, May 10th, 2024 for NJSLA Testing.

Roll Call:

P. Lattiboudere ___ Y ___ Y. Sarmiento ___ Y ___ A. Franklin-Owens ___ Y ___ M. Forcella ___ Y ___

T. Brennan ___ Y ___ J. Perez ___ Abs ___

D. Financials:

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by M. Forcella, Seconded by P. Lattiboudere, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill's List for FY24 **(Attachment #4)**

Board Secretary's Report –March 31, 2024 **(Attachment #5)**

Roll Call:

P. Lattiboudere ___ Y ___ Y. Sarmiento ___ Y ___ A. Franklin-Owens ___ Y ___ M. Forcella ___ Y ___

T. Brennan ___ Y ___ J. Perez ___ Abs ___

Open Public Forum: None

Board Comments: None

Announcement

The next Board of Trustees meeting is scheduled for Thursday, June 6, 2024 at 5:30 pm

Adjourn

Motion by M. Forcella, Seconded by P. Lattiboudere, to adjourn at 6:05pm.

Ayes__5__ Nays__0__