

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, MARCH 6, 2025 5:30 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY: 5:35pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL P Perry Lattiboudere P Yadira Sarmiento
 Abs Kerri Darling Abs Timothy Brennan
 P Michael Forcella

 P Shawn Heeter P David Block
 P Klarissa Martin

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter began by talking about the students making up the credit completion hours from last semester, as well as the start of the second semester of the school year. He then spoke about the presentation that has been put together by some of the seniors, as well as Technology Coordinator, Mr. Primavera, for upcoming recruitment events. Finally, Mr. Heeter spoke about the NJGPA test for juniors next week and the proposed changes to the school calendar.

Ms. Martin Update -

Mr. Martin began by speaking about the test prep data she was able to extrapolate in preparing for the upcoming state-wide assessment tests. She continued by speaking about the benchmark data that has been derived and how it is being used to help students on very specific testing areas.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block began by speaking about the newly released revenues for FY26, stating that the school is anticipated to receive a 6% increase in revenues. Mr. Block then spoke about the SEMI Waiver that is on the agenda for approval, as well as the E-Rate funded materials the school will be purchasing.

INSTRUCTIONAL REPORT:

Enrollment - 171 (171); 9th - 37 (37); 10th - 46 (46); 11th - 39 (39); 12th - 49 (49)
Staff Attendance
(Attachment #1)

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for February 6, 2025
(Attachment #2):

Motion __P. Lattiboudere__

Second __M. Forcella__

Roll Call:

P. Lattiboudere __Y__ Y. Sarmiento __Y__ K. Darling __Abs__ M. Forcella __Y__ T. Brennan __Abs__

B. Personnel

B1. RESOLUTION TO APPROVE SPRING COACHES FOR THE 2024-2025 SCHOOL YEAR

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to the following coaches for the 2024-2025 school year:

Head Boys & Girls Track Coach	Mr. Kalnas	\$ 3,500
Asst. Boys & Girls Track Coach	Mr. Block	\$ 2,000
Line 66		

Roll Call:

P. Lattiboudere __Y__ Y. Sarmiento __Y__ K. Darling __Abs__ M. Forcella __Y__ T. Brennan __Abs__

C. Instructional and Additional Reports:

C1. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve the following school journeys (Attachment #3):

March 26, 2025	Kula Café	Asbury Park, NJ
Ms. Larsen / Mr. Seide	Hydroponics Students (15 Students)	Bus Cost: Van / Event - Free

Roll Call:

P. Lattiboudere __Y__ Y. Sarmiento __Y__ K. Darling __Abs__ M. Forcella __Y__ T. Brennan __Abs__

C2. RESOLUTION TO APPROVE THE 2025-2026 ACADEMY CHARTER HIGH SCHOOL CALENDAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented the School Calendar for the 2025 - 2026 school year; and

WHEREAS, the Board has reviewed the calendar and found that it fulfills the obligations imposed by statute, code and the approved charter.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the 2025 – 2026 School Calendar is approved as attached. **(Attachment #4)**

Motion P. Lattiboudere

Second M. Forcella

Roll Call:

P. Lattiboudere _Y_ Y. Sarmiento _Y_ K. Darling _Abs_ M. Forcella _Y_ T. Brennan _Abs_

C3. RESOLUTION TO ADJUST THE 2024-2025 SCHOOL CALENDAR

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve adjustments to the 2024-2025 School Calendar to reflect half days on March 13th & March 14th, to be only attended by Junior Students (testing will take place on those days).

Roll Call:

P. Lattiboudere _Y_ Y. Sarmiento _Y_ K. Darling _Abs_ M. Forcella _Y_ T. Brennan _Abs_

D. FINANCIAL

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, Seconded by M. Forcella, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY25 **(Attachment #5)**

Board Secretary’s Report –January 31, 2025 **(Attachment #6)**

Roll Call:

P. Lattiboudere _Y_ Y. Sarmiento _Y_ K. Darling _Abs_ M. Forcella _Y_ T. Brennan _Abs_

D2. RESOLUTION TO APPROVE THE APPLICATION TO WAIVE SEMI FOR THE 2025-2026 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented by David Block, Chief Financial Officer, with a request for an application for a SEMI waiver for the 2025-2026 school year; and

WHEREAS, his investigation of the program identifies a negligent financial gain for ACHS in proportion to the work required for the application;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the application for a waiver from the SEMI program is approved. (**Attachment #7**)

Motion __P. Lattiboudere__

Second __M. Forcella__

Roll Call:

P. Lattiboudere __Y__ Y. Sarmiento __Y__ K. Darling __Abs__ M. Forcella __Y__ T. Brennan __Abs__

D3. RESOLUTION TO APPROVE THE E-RATE BID FOR NETWORK SUPPLIES AND MATERIALS

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Chief Financial Officer to approve the attached E-Rate bid from Princeton IT Services in the amount of \$10,292.43 for network supplies and materials, to be reimbursed between 80-90% of cost from the Federal E-Rate Program. (**Attachment #8**)

Roll Call:

P. Lattiboudere __Y__ Y. Sarmiento __Y__ K. Darling __Abs__ M. Forcella __Y__ T. Brennan __Abs__

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, April 3, 2025 at 5:30 pm

Adjourn

Motion by M. Forcella, Seconded by P. Lattiboudere, to adjourn at 6:08pm.

Ayes_3__ Nays__0__