

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, FEBRUARY 6, 2025 5:30 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY: 5:32pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL P Perry Lattiboudere P Yadira Sarmiento
 P Kerri Darling P Timothy Brennan
 P Michael Forcella

 P Shawn Heeter

 P David Block

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization
-Fall 2024 SSDS Report

Mr. Heeter first talked about the change in the semesters, stating that we are in the first week of the second semester. Mr. Heeter then reported out on the Fall 2024 SSDS Report, as well as HIB Trainings that have been done over the course of the year. Finally, Mr. Heeter spoke about the concerns within the school and community as it relates to immigration in light of recent events nationwide.

Mr. David P. Block Update – Business Office / Facilities
Mr. Block began by reviewing the FY2024 Audit with the Board of Trustees. He spoke about the additional fund balance and how it relates to the 24-25 Mid-Year Budget. He followed this up reviewing the Mid-Year Budget that is on the agenda for approval.

INSTRUCTIONAL REPORT:

Enrollment - 172 (172); 9th - 37 (37); 10th - 46 (46); 11th - 40 (40); 12th - 49 (49)
Staff Attendance Report
(Attachment #1)

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for January 9, 2025 (**Attachment #2**):

Motion __P. Lattiboudere__

Second __M. Forcella__

Roll Call:

P. Lattiboudere __Y__ Y. Sarmiento __Y__ K. Darling __Y__ M. Forcella __Y__ T. Brennan __Y__

B. Instructional & Additional Reports

B1. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve the following school journeys:

February 19, 2025
2 Staff Member

Joint Base McGuire-Dix-Lakehurst Tour
12 Students

Lakehurst, NJ
Admission: None / Bus Cost: None

Roll Call:

P. Lattiboudere __Y__ Y. Sarmiento __Y__ K. Darling __Y__ M. Forcella __Y__ T. Brennan __Y__

C. Financial

C1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, Seconded by M. Forcella, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill's List for FY25 (**Attachment #3**)

Board Secretary's Report –December 31, 2025 (**Attachment #4**)

Roll Call:

P. Lattiboudere __Y__ Y. Sarmiento __Y__ K. Darling __Y__ M. Forcella __Y__ T. Brennan __Y__

C2. APPROVAL OF THE ACADEMY CHARTER HIGH SCHOOL 2023-2024 ANNUAL FISCAL AUDIT

WHEREAS, the Board of Trustees has been presented the Annual Comprehensive Financial Report for the Fiscal year ending June 30, 2024 prepared by Jump, Perry and Company, L.L.P. for Academy Charter High School; and

WHEREAS, no corrective action plan is needed;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the FY 24 Annual Comprehensive Financial Report is approved. **(Separate Attachments)**

Motion __P. Lattiboudere__

Second __M. Forcella__

Roll Call:

P. Lattiboudere __Y__ Y. Sarmiento __Y__ K. Darling __Y__ M. Forcella __Y__ T. Brennan __Y__

C3. APPROVAL OF REVISED FISCAL YEAR 2025 BUDGET

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented with the revised FY 25 budget; and

WHEREAS, the budget reflects current enrollment data, federal grant allocations and expenditure figures; and

WHEREAS, the budget reflects allocation of expenses in accordance with Department of Education recommendations, code, statute and approved charter as best as possible under current funding;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the revised FY 25 budget is approved. **(Attachment #5)**

Motion __P. Lattiboudere__

Second __M. Forcella__

Roll Call:

P. Lattiboudere __Y__ Y. Sarmiento __Y__ K. Darling __Y__ M. Forcella __Y__ T. Brennan __Y__

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, March 6, 2025 at 5:30 pm

Adjourn

Motion by M. Forcella, Seconded by P. Lattiboudere, to adjourn at 6:02pm.

Ayes __5__ Nays __0__