

# Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

## THURSDAY, OCTOBER 3, 2024 5:30 P.M. REGULAR MEETING MINUTES

### CALL TO ORDER BY SECRETARY:

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL    ☐ P ☐ Perry Lattiboudere                      ☐ P ☐ Yadira Sarmiento  
                  ☐ P ☐ Kerri Darling                                      ☐ P ☐ Timothy Brennan  
                  ☐ P ☐ Michael Forcella

☐ P ☐ Shawn Heeter    ☐ P ☐ David Block  
☐ P ☐ Klarissa Martin

### Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS: Welcome & Swearing In of New Board Member Kerri Darling

#### Mr. Heeter Update – Organization

Mr. Heeter began by stating that students attendance was good through the month of September. He then spoke about the "No Cell Bell to Bell" implementation, as well as the success of the year's first "Tech-Free Tuesday". Mr. Heeter then spoke about the school events that have occurred so far, such as the School-Wide BBQ and the first Saturday School of the year, as well as , the upcoming events such as SATs and the October Saturday School.

#### Ms. Martin Update – Curriculum & Instruction

##### -23.24 NJSLA Presentation (**Attachment #1**)

Mr. Martin presented on the 23.24 NJSLA Results.

#### Mr. David P. Block Update – Business Office / Facilities

Mr. Block briefly spoke about the school's enrollment, which is up one student from this time last year. Mr. Block then spoke about the Thanksgiving Dinner the school will be holding for its students on Wednesday, November 27<sup>th</sup> at 10:30am.

### INSTRUCTIONAL REPORT (**Attachment #2**)

24.25 Enrollment - 174 (174); 9<sup>th</sup> - 38 (38); 10<sup>th</sup> – 47 (47); 11<sup>th</sup> – 41 (41); 12<sup>th</sup> – 48 (48)

24.25 Staff Attendance

HIB Report – 0 reported, 0 investigated, 0 confirmed

## RECOMMENDATIONS OF THE LEAD PERSON:

### A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for September 5, 2024  
(Attachment #3):

Motion \_\_P. Lattiboudere\_\_

Second \_\_M. Forcella\_\_

Roll Call:

P. Lattiboudere \_\_Y\_\_ Y. Sarmiento \_\_Y\_\_ K. Darling \_\_Abstain\_\_ M. Forcella \_\_Y\_\_ T. Brennan \_\_Y\_\_

### B. Personnel

#### B1. RESOLUTION TO APPROVE 2024-2025 EXTRA CURRICULAR ADVISORS

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve the following staff as advisors:

Saturday School Coordinator	Ms. Vargas	\$900 (Prorated 3/5)
Senior Class Advisor	Ms. Wesley / Ms. Duffy	\$2,000 (Split)
Junior Class Advisor	Ms. Vargas	\$1,750
Sophomore Class Advisor	Mr. Ekekeugbor	\$1,500
Freshman Class Advisor	Mr. Tague	\$1,500
National Honor Society	Ms. Johnston	\$1,000
Yearbook	Ms. Mack	\$2,200
PBIS Rewards Program Coordinator	Ms. Wright	\$1,500

#### Title I Funded:

After-School Homework Center Teacher	Ms. Ekekeugbor	\$65 per day
After-School Homework Center Teacher	Ms. Gould	\$65 per day
PBIS Data Coordinator	Ms. Wright	\$1,200

Roll Call:

P. Lattiboudere \_\_Y\_\_ Y. Sarmiento \_\_Y\_\_ K. Darling \_\_Y\_\_ M. Forcella \_\_Y\_\_ T. Brennan \_\_Y\_\_

#### B2. RESOLUTION TO APPROVE 4th BLOCK TEACHER OVERAGES FOR THE FALL SEMESTER OF THE 2024-2025 SCHOOL YEAR

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve 4th Day Teacher Overages for the 2024-2025 school year at a rate of \$3,500 for 1<sup>st</sup> half of the school year as follows:

<u>Fall Overages</u>		
Ms. Kapalko	Mr. Gibson	Ms. Gould
Ms. Duffy	Ms. Larsen	Ms. Mack

Roll Call:

P. Lattiboudere \_\_Y\_\_ Y. Sarmiento \_\_Y\_\_ K. Darling \_\_Y\_\_ M. Forcella \_\_Y\_\_ T. Brennan \_\_Y\_\_

### B3. RESOLUTION TO APPROVE 2024-2025 TEACHER MENTORS

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve the following staff as Teacher Mentors for the 2024-2025 school year:

Ms. Wood (Mentee: Mr. Kalnas – CE) - \$1000  
Ms. Kapalko (Mentee: Mr. Altiero - CEAS) - \$550  
Ms. Reiss (Mentees: Mr. Hinz – CEAS / Mr. Thomas – CEAS) - \$550 each (\$1,100 total)

Roll Call:

P. Lattiboudere \_\_Y\_\_ Y. Sarmiento \_\_Y\_\_ K. Darling \_\_Y\_\_ M. Forcella \_\_Y\_\_ T. Brennan \_\_Y\_\_

### B4. RESOLUTION TO APPROVE SALARY ADJUSTMENT FOR THE 2024-2025 SCHOOL YEAR

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve the salary adjustment for Mr. Jeffrey McGill, Math & Computer Science Teacher, from \$64,210 to \$66,710 (prorated), to account for additional credentials, effective October 1, 2024.

Roll Call:

P. Lattiboudere \_\_Y\_\_ Y. Sarmiento \_\_Y\_\_ K. Darling \_\_Y\_\_ M. Forcella \_\_Y\_\_ T. Brennan \_\_Y\_\_

## **C. Instructional and Additional Reports:**

### C1. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve the following school journeys (**Attachment #4**):

October 16, 2024	Kula Farms	Asbury Park, NJ
Ms. Larsen & Mr. Seide	Hydroponics Class	No Cost / Bus Cost: \$125
December 17, 2024	Repertorio Espanol	New York, NY
Ms. Larsen	Heritage Spanish I & II	Ticket Cost: \$990 / Bus Cost: \$1540

Roll Call:

P. Lattiboudere \_\_Y\_\_ Y. Sarmiento \_\_Y\_\_ K. Darling \_\_Y\_\_ M. Forcella \_\_Y\_\_ T. Brennan \_\_Y\_\_

### C2. RESOLUTION TO APPROVE UPCOMING STAFF PROFESSION DEVELOPMENT

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve the following staff professional development (**Attachment #5**):

- Mr. McGill – November 22, 2024 - Full Day – Mathematics in Action: Bringing the Math Practices to Life – Teacher Professional Development @ Brookdale Community College, Lincroft, NJ

Roll Call:

P. Lattiboudere \_\_Y\_\_ Y. Sarmiento \_\_Y\_\_ K. Darling \_\_Y\_\_ M. Forcella \_\_Y\_\_ T. Brennan \_\_Y\_\_

## **D. FINANCIAL**

### **D1. APPROVAL OF MONTHLY FINANCIAL REPORTS**

Motion by P. Lattiboudere, Seconded by M. Forcella, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill's List for FY24 (**Attachment #6**)

Roll Call:

P. Lattiboudere   Y   Y. Sarmiento   Y   K. Darling   Y   M. Forcella   Y   T. Brennan   Y  

### **D2. RESOLUTION TO APPROVE CHILD STUDY TEAM CONSULTANTS**

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve the following Child Study Team Consultants for the 2024-2025 school year:

Jason Dean, MD, LLC – Psychiatric Evaluations at a rate of \$1,000 per evaluation  
Leading Light Counseling and Consulting – Small Group Counseling at a rate of \$350 per Group Session  
The Change Agent Counseling Services – Small Group Counseling at a rate of \$350 per Group Session

Roll Call:

P. Lattiboudere   Y   Y. Sarmiento   Y   K. Darling   Y   M. Forcella   Y   T. Brennan   Y  

### **Open Public Forum:**

### **Board Comments:**

### **Announcement**

The next Board of Trustees meeting is scheduled for Thursday, November 14, 2024 at 5:30 pm

### **Adjourn**

Motion by P. Lattiboudere, Seconded by M. Forcella, to adjourn at 6:25pm.

Ayes   5   Nays   0