

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, DECEMBER 7, 2023 5:30 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY: 5:35pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the School. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL ___P___ Perry Lattiboudere ___P___ Yadira Sarmiento
 ___P___ Alyce Franklin-Owens ___P___ Jessica Perez
 ___P___ Michael Forcella ___P___ Timothy Brennan
 ___Abs___ Nicholas Marco

 ___P___ Shawn Heeter ___P___ David Block
 ___P___ Klarissa Martin

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter begins by talking about the events we have had over the past month. Of note, he mentioned the Thanksgiving Celebration, Teachers Convention Weekend, as well as the start of the Basketball and Cheerleading seasons. Mr. Heeter then spoke about the revamping of the Student Rewards System and the trips that are being planned.

Ms. Martin Update – Curriculum & Instruction

Fall NJGPA Report – Ms. Martin began by reporting out on the Fall NJGPA scores. Ms. Martin then spoke about the Dual Enrollment Program, as well as the Heritage Spanish class offering for students who are native Spanish speakers.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block began by thanking everyone who was able to take part in the Thanksgiving Celebration. Mr. Block then reported to the Board on the FY23 Audit. Mr. Block noted that there were no audit findings and that our year end Fund Balance was \$833,000.

INSTRUCTIONAL REPORT:

23.24 Enrollment - 174 (174); 9th - 46 (46); 10th - 45 (45); 11th - 46 (46); 12th - 37 (37)
23.24 Staff Attendance
HIB Report – 0 reported, 0 investigated, 0 confirmed
(Attachment #1):

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for November 2, 2023
(Attachment #2):

Motion P. Lattiboudere_____

Second A. Franklin-Owens_____

Roll Call:

P. Lattiboudere ___Y___ Yadira Sarmiento ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Y___ N. Marco ___Abs___

B. Personnel

B1. RESOLUTION TO APPROVE EXTRA CURRICULAR STIPENDS FOR THE 2023-2024 SCHOOL YEAR

Motion by P. Lattiboudere, Seconded by A. Franklin-Owens, on recommendation of the Lead Person to the following extra curricular stipends for the 2023-2024 school year:

Boys Basketball Coach	Mr. Tague	\$ 4,900
Boys Basketball Coach	Mr. Ekekeugbor	\$ 3,700
Girls Basketball Coach	Ms. Gould	\$ 4,200
Head Cheerleaders Coach	Ms. Hope	\$ 2,650
Basketball Site Coordinator	Mr. Maida	\$ 2,100
Basketball Security	Mr. Seide	\$ 50 per game
Basketball Trainer	Ms. Kaufmann	\$ 50 per game
Basketball Scorer’s Table	Ms. Wood	\$ 50 per game
Homework Club	Mr. McGill	\$ 65 per day
Dungeons & Dragons Club	Mr. McGill	\$ 65 per day
GSA Club	Ms. Mack	\$ 65 per day

Roll Call:

P. Lattiboudere ___Y___ Yadira Sarmiento ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Y___ N. Marco ___Abs___

B2. RESOLUTION TO APPROVE 2023-2024 EXTRA CURRICULAR ADVISORS

Motion by P. Lattiboudere, Seconded by A. Franklin-Owens, on recommendation of the Lead Person to approve the following staff as advisors:

Title I Funded:

Senior Portfolio – ELA	Ms. Kapalko	\$65 per day
Senior Portfolio – ELA	Ms. Vargas	\$65 per day
Senior Portfolio – Math	Ms. Reiss	\$65 per day
Senior Portfolio – Math	Mr. McGill	\$65 per day

Roll Call:

P. Lattiboudere ___Y___ Yadira Sarmiento ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Y___ N. Marco ___Abs___

C. Instructional and Additional Reports:

C1. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by P. Lattiboudere, Seconded by A. Franklin-Owens, on recommendation of the Lead Person to approve the following school journeys (**Attachment #3**):

December 8, 2023	Liberty Science Center	Jersey City, NJ
McGill / Gould	Interplanetary Engineering Class	Admission: \$719.50 / Bus: \$945
December 14, 2023	Museum of Natural History	New York, NY
Duffy / Dombrowski	Alg. / Geo. / Physical Sci. / World History	Admission: \$858 / Bus: \$2200

Roll Call:

P. Lattiboudere ___Y___ Yadira Sarmiento ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Y___ N. Marco ___Abs___

C3. RESOLUTION TO APPROVE 2023-2024 BOYS AND GIRLS BASKETBALL SCHEDULES

Motion by P. Lattiboudere, Seconded by A. Franklin-Owens, on recommendation of the Lead Person to approve the 2023-2024 Boys and Girls Basketball Schedules (**Attachment #4**):

Roll Call:

P. Lattiboudere ___Y___ Yadira Sarmiento ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Y___ N. Marco ___Abs___

C4. APPROVAL OF 2023-2024 SCHOOL GOALS

Motion by P. Lattiboudere, Seconded by A. Franklin-Owens, on recommendation of the Lead Person to approve the School Goals for the 2023-2024 school year. (**Attachment #5**)

Roll Call:

P. Lattiboudere ___Y___ Yadira Sarmiento ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Y___ N. Marco ___Abs___

D. FINANCIAL

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, Seconded by A. Franklin-Owens, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following – **(Attachment #6)**

Bill’s List for FY 24

Board Secretary’s Report –October 31, 2023

Roll Call:

P. Lattiboudere ___Y___ Yadira Sarmiento ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Y___ N. Marco ___Abs___

D2. RESOLUTION TO APPROVE 2023-2024 ANNUAL CHARTER SCHOOL FISCAL QUESTIONNAIRE

Motion by P. Lattiboudere, Seconded by A. Franklin-Owens, on recommendation of the Chief Financial Officer to approve the 2023-2024 Annual Charter School Fiscal Questionnaire as attached **(Attachment #7)**:

Roll Call:

P. Lattiboudere ___Y___ Yadira Sarmiento ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Y___ N. Marco ___Abs___

D3. APPROVAL OF THE ACADEMY CHARTER HIGH SCHOOL 2022-2023 ANNUAL FISCAL AUDIT

WHEREAS, the Board of Trustees has been presented the Annual Comprehensive Financial Report for the Fiscal year ending June 30, 2023 prepared by Jump, Perry and Company, L.L.P. for Academy Charter High School; and

WHEREAS, no corrective action plan is needed;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the FY 23 Annual Comprehensive Financial Report is approved. **(Separate Attachments)**

Motion P. Lattiboudere_____

Second A. Franklin-Owens_____

Roll Call:

P. Lattiboudere ___Y___ Yadira Sarmiento ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Y___ N. Marco ___Abs___

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, January 4, 2024 at 5:30 pm

Adjourn

Motion by M. Forcella, seconded by P. Lattiboudere, to adjourn at 6:13pm.

Ayes 6 Nays 0