

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

**THURSDAY, NOVEMBER 2, 2023
5:30 P.M. REGULAR MEETING MINUTES**

CALL TO ORDER BY SECRETARY: 5:42pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL ___P___ Perry Lattiboudere ___Abs___ Everett Mitchell
 ___P___ Alyce Franklin-Owens ___Abs___ Jessica Perez
 ___P___ Michael Forcella ___P___ Timothy Brennan
 ___Abs___ Nicholas Marco

 ___P___ Shawn Heeter ___P___ David Block

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter spoke to the board about all of the goings-on in the school as of late. He mentioned the activities that have been run through the Senior Project class during the month of October, as well as the upcoming school trips. Finally, Mr. Heeter spoke about the 2023.2024 proposed school goals. After conversation with Board Members, the Mr. Heeter and Mr. Block were asked to revise some of the goals, and to bring them for approval in December.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block began talking about the FY23 Financial Audit, which he is finishing up with the school’s auditors. Mr. Block then presented on the 22.23 NJSLA Scores. Finally, Mr. Block spoke about the upcoming Thanksgiving Celebration that the school will be holding for the sixth year.

INSTRUCTIONAL REPORT (Attachment #2)

- 23.24 Enrollment - 174 (174); 9th - 46 (46); 10th – 45 (45); 11th – 45 (45); 12th – 38 (38)
- 23.24 Staff Attendance
- 22.23 HIB Self-Assessment Grade
- HIB Report – 0 reported, 0 investigated, 0 confirmed

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for September 7, 2023 (**Attachment #3**):

Motion __P. Lattiboudere__

Second __A. Franklin-Owens__

Roll Call:

P. Lattiboudere __Y__ E. Mitchell __Abs__ A. Franklin-Owens __Y__ M. Forcella __Y__

T. Brennan __Y__ J. Perez __Abs__ N. Marco __Abs__

B. Personnel

B1. RESOLUTION TO APPROVE 2023-2024 EXTRA CURRICULAR ADVISORS

Motion by P. Lattiboudere, Seconded by A. Frankling-Owens, on recommendation of the Lead Person to approve the following staff as advisors:

Saturday School Coordinator	Mr. Maida	\$1,250
PBIS Coordinator	Mr. Shields	\$1,500
PLC Chairperson	Ms. Vargas	\$2,250
Student Council Advisor	Ms. Johnston	\$2,000
Senior Class Advisor	Ms. Wright / Ms. Hope	\$1,750 (Split)
Junior Class Advisor	Ms. Wesley / Ms. Duffy	\$1,500 (Split)
Sophomore Class Advisor	Ms. Vargas / Ms. Fitzgerald	\$1,250 (Split)
Freshman Class Advisor	Mr. Ekekeugbor	\$1,250
National Honor Society	Ms. Johnston	\$750
Yearbook	Ms. Mack / Ms. Dombrowski	\$2,100 (Split)
Open Gym Sports	Mr. Ekekeugbor	\$65 per day

Title I Funded:

After-School Homework Center Teacher	Ms. Ekekeugbor	\$65 per day
After-School Homework Center Teacher	Dr. Alston	\$65 per day
After-School Homework Center Substitute	Ms. Gould	\$65 per day
PBIS Data Coordinator	Ms. Wright	\$1,000

Roll Call:

P. Lattiboudere __Y__ E. Mitchell __Abs__ A. Franklin-Owens __Y__ M. Forcella __Y__

T. Brennan __Y__ J. Perez __Abs__ N. Marco __Abs__

B2. RESOLUTION TO APPROVE 4th BLOCK TEACHER OVERAGES FOR THE FALL SEMESTER OF THE 2023-2024 SCHOOL YEAR

Motion by P. Lattiboudere, Seconded by A. Frankling-Owens, on recommendation of the Lead Person to approve 4th Day Teacher Overages for the 2023-2024 school year at a rate of \$3,500 for 1st half of the school year as follows: (*Paid from Line 96 / 20-487-100-100*)

<u>Fall Overages</u>			
Ms. Wesley	Ms. Kapalko	Mr. Gibson	Ms. Gould
Ms. Reiss	Mr. Maida	Ms. Duffy	Ms. Larsen

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Abs___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
 T. Brennan ___Y___ J. Perez ___Abs___ N. Marco ___Abs___

C. Instructional and Additional Reports:

C1. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by P. Lattiboudere, Seconded by A. Frankling-Owens, on recommendation of the Lead Person to approve the following school journeys (**Attachment #4**):

October 18, 2023 (Retro) Ms. Larsen	Kula Farms Hydroponic Farm Visit	Asbury Park, NJ No Cost / Bus Cost: \$180
November 13, 2023 Dr. Alston & Ms. Wesley	Raritan Valley CC All Senior (HBCU College Fair)	Branchburg, NJ No Cost / Bus Cost: \$885
November 15, 2023 Dr. Alston & Ms. Wright	Montclair State University 11 th Grade Girls (College Tour)	Montclair, NJ No Cost / Bus Cost: \$885
November 30, 2023 Ms. Larsen & TBD	Repertorio Espanol 47 Spanish Students	New York, NY \$25 per student / Bus Cost: \$1,165

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Abs___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
 T. Brennan ___Y___ J. Perez ___Abs___ N. Marco ___Abs___

C2. RESOLUTION TO APPROVE UPCOMING STAFF PROFESSION DEVELOPMENT

Motion by P. Lattiboudere, Seconded by A. Frankling-Owens, on recommendation of the Lead Person to approve the following staff professional development:

- **Jennifer Johnston** - October 21, 2023 (Retro) - Full Day – Reduce, Reuse, Re-Sculpted – Teacher Professional Development @ The Grounds for Sculpture, Hamilton, NJ / Cost: \$35

- **David Block** – October 24 & 25, 2023 (Retro) - Full Day – New Jersey School Boards Association Workshop 2023, Atlantic City, NJ / No Cost

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Abs___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Abs___ N. Marco ___Abs___

D. FINANCIAL

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, Seconded by A. Frankling-Owens, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY24 (**Attachment #6**)

Board Secretary’s Report for July 31, 2023 (**Attachment #7**)

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Abs___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Abs___ N. Marco ___Abs___

D2. RESOLUTION TO APPROVE THE SUBMISSION OF THE FY24 DUAL ENROLLMENT GRANT

Motion by P. Lattiboudere, Seconded by A. Frankling-Owens, on recommendation of the Lead Person to approve the submission of the Innovation Dual Enrollment Pilot Grant as offered by the NJDOE in the amount of \$48,550.

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Abs___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Y___ J. Perez ___Abs___ N. Marco ___Abs___

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, December 7, 2023 at 5:30 pm

Adjourn

Motion by M. Forcella, seconded by P. Lattiboudere, to adjourn at 6:25pm.

Ayes_4__ Nays_0__