

# Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

## THURSDAY, FEBRUARY 2, 2023 5:30 P.M. REGULAR MEETING MINUTES

### CALL TO ORDER BY SECRETARY: 5:37pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL    \_\_\_P\_\_\_ Perry Lattiboudere                    \_\_\_Abs\_\_\_ Everett Mitchell  
                  \_\_\_Abs\_\_\_ Alyce Franklin-Owens                \_\_\_P\_\_\_ Jessica Perez  
                  \_\_\_P\_\_\_ Michael Forcella                                \_\_\_P\_\_\_ Timothy Brennan  
                  \_\_\_Abs\_\_\_ Nicholas Marco

                  \_\_\_P\_\_\_ Shawn Heeter                                        \_\_\_P\_\_\_ David Block  
                  \_\_\_P\_\_\_ Klarissa Martin

### Open Public Forum: Agenda Items Only : None

OLD BUSINESS: None

NEW BUSINESS:

#### Mr. Heeter Update – Organization

Mr. Heeter went over the different goings on around the building. He particularly focused on the changing of semester, as well as the Mid-Term Exams that took place last week.

#### Ms. Klarissa Martin - Curriculum

##### -Presentation of ACHS Fall 2022 Start Strong Testing Results (**Attachment #1**)

Ms. Martin presented the ACHS Fall 2022 Start Strong Testing Results. She went over with the board all of the different test areas, as well as the results by various subgroups.

#### Mr. David P. Block Update – Business Office / Facilities

Mr. Block began by thanking Mr. and Mrs. Brennan for sponsoring a table for our students at the YMCA Martin Luther King Jr. Annual Breakfast. He stated that the students had a great time and it was a pleasure to attend. Mr. Block then spoke about the upcoming completion of the FY22 Financial Audit. He stated to the board that we currently have a fund balance of \$1,000,004.

### INSTRUCTIONAL REPORT:

Enrollment - 181 (181); 9<sup>th</sup> - 47 (47); 10<sup>th</sup> - 49 (49); 11<sup>th</sup> - 41 (41); 12<sup>th</sup> - 44 (44)  
Staff Attendance Report  
(**Attachment #2**)

**RECOMMENDATIONS OF THE LEAD PERSON:**

**A. Approval of Minutes**

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for December 1, 2022 (**Attachment #3**):

Motion P. Lattiboudere

Second M. Forcella

Roll Call:

P. Lattiboudere Y E. Mitchell Abs A. Franklin-Owens Abs M. Forcella Y

T. Brennan Y J. Perez Y N. Marco Abs

**B. Personnel**

B1. RESOLUTION TO APPROVE 4th BLOCK TEACHER OVERAGES FOR THE SPRING SEMESTER OF THE 2022-2023 SCHOOL YEAR

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve 4th Block Teacher Overages for the 2022-2023 school year at a rate of \$3,500 for 2<sup>nd</sup> half of the school year as follows:

<u>Spring Overages</u>				
Ms. Dombrowski	Ms. Vargas	Ms. Reiss	Mr. McGill	Ms. Duffy

Roll Call:

P. Lattiboudere Y E. Mitchell Abs A. Franklin-Owens Abs M. Forcella Y

T. Brennan Y J. Perez Y N. Marco Abs

**C. Instructional**

C1. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by P. Lattiboudere, Seconded by M. Forcella, on recommendation of the Lead Person to approve the following school journeys (**Attachment #4**):

January 13, 2023 (Retro) Duffy / Fitzgerald	Camden Aquarium Earth Science (15 Students)	Camden, NJ Bus Cost \$785 / Tickets \$400 approx.
February 1, 2023 (Retro) Shields / Johnson	Richard Rodgers Theatre Alexander Hamilton (50 Students)	New York, NY Bus Cost \$1,955 / Tickets \$1000 approx.
May 2, 2023 Kapalko / TBD	Pax Amicus Castle Theatre Romeo & Juliet (40 Students)	Budd Lake, NJ Bus Cost \$1,064 / Tickets \$800 approx.

Roll Call:

P. Lattiboudere Y E. Mitchell Abs A. Franklin-Owens Abs M. Forcella Y

T. Brennan Y J. Perez Y N. Marco Abs

C2. RESOLUTION TO HOLD IN-SCHOOL SAT TESTING FOR JUNIORS AND SELECT, SOPHOMORES, AND SENIORS ON WEDNESDAY, MARCH 1, 2023

Motion by P. Lattiboudere, Seconded by M. Focella, on recommendation of the Lead Person to approve the in-school SAT Testing of the Junior Class, as well as select Freshman, Sophomores, and Seniors on Wednesday, March 1, 2023. Students not testing will be excused for the day.

Roll Call:

P. Lattiboudere \_\_\_Y\_\_\_ E. Mitchell \_\_\_Abs\_\_\_ A. Franklin-Owens \_\_\_Abs\_\_\_ M. Forcella \_\_\_Y\_\_\_  
T. Brennan \_\_\_Y\_\_\_ J. Perez \_\_\_Y\_\_\_ N. Marco \_\_\_Abs\_\_\_

**D. Financial**

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, Seconded by M. Focella, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY23 (**Attachment #5**)

Board Secretary’s Report –November 30, 2022 & December 31, 2022 (**Attachment #6**)

Roll Call:

P. Lattiboudere \_\_\_Y\_\_\_ E. Mitchell \_\_\_Abs\_\_\_ A. Franklin-Owens \_\_\_Abs\_\_\_ M. Forcella \_\_\_Y\_\_\_  
T. Brennan \_\_\_Y\_\_\_ J. Perez \_\_\_Y\_\_\_ N. Marco \_\_\_Abs\_\_\_

D2. APPROVAL CHANGES TO EMPLOYEE DENTAL BENEFITS PLAN

Motion by P. Lattiboudere, Seconded by M. Focella, on recommendation of the Chief Financial Officer to amend our employee dental plan to reflect a January 1<sup>st</sup> renewal (from August 1<sup>st</sup>), and to move from Aetna PPO Max to Aetna PPO 2000 90<sup>th</sup> Ortho at a total annual increase in cost of \$5,024.40 per year, effective March 1<sup>st</sup>, 2023.

Roll Call:

P. Lattiboudere \_\_\_Y\_\_\_ E. Mitchell \_\_\_Abs\_\_\_ A. Franklin-Owens \_\_\_Abs\_\_\_ M. Forcella \_\_\_Y\_\_\_  
T. Brennan \_\_\_Y\_\_\_ J. Perez \_\_\_Y\_\_\_ N. Marco \_\_\_Abs\_\_\_

D3. RESOLUTION TO APPROVE THE APPLICATION TO WAIVE SEMI FOR THE 2023-2024 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented by David Block, Chief Financial Officer, with a request for an application for a SEMI waiver for the 2023-2024 school year; and

WHEREAS, her investigation of the program identifies a negligent financial gain for ACHS in proportion to the work required for the application;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the application for a waiver from the SEMI program is approved.

*Motion* \_\_P. Lattiboudere\_\_

*Second*\_\_M. Forcella\_\_

Roll Call:

P. Lattiboudere \_\_\_Y\_\_\_ E. Mitchell \_\_Abs\_\_\_ A. Franklin-Owens \_\_Abs\_\_ M. Forcella \_\_\_Y\_\_\_

T. Brennan \_\_\_Y\_\_ J. Perez \_\_\_Y\_\_\_\_\_ N. Marco \_\_Abs\_\_\_

**Open Public Forum: None**

**Board Comments: None**

**Announcement**

The next Board of Trustees meeting is scheduled for Thursday, March 2, 2023 at 5:30 pm

**Adjourn**

Motion by M. Forcella, Seconded by P. Lattiboudere, to adjourn at 6:10pm.

Ayes\_\_4\_\_ Nays\_\_0\_\_