

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, MAY 5, 2022 5:30 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY: 5:32pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL P Perry Lattiboudere P Everett Mitchell
 P Alyce Franklin-Owens P Jessica Perez
 P Michael Forcella Abs Timothy Brennan
 Abs Nicholas Marco Abs David Wallace

 P Shawn Heeter P David Block
 P Klarissa Martin

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter began by speaking about the upcoming student trips with Mr. Shields to Camp Evans, as well as the Battle of Monmouth. He then spoke about Teacher Appreciation Week and the different event that we held for staff. Finally, Mr. Heeter informed the board of upcoming events; Prom on May 26th, and Senior Reception on June 1st.

Ms. Klarissa Martin Update – Curriculum – Report out on NJSLA Fall 2021 Block Test Scores

Ms. Martin began by reviewing the NJSLA Fall 2021 Block Test Scores. She then reported that the administrative team was approaching the completion of observations and summative conferences. Finally, Ms. Martin spoke about the upcoming May Saturday School.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block began by speaking about the end of year financial task to be completed before the audit. He then spoke about upcoming grant applications, as well as the Employee Retention Credit application that he is currently working on. Finally, he spoke about various summer facilities projects that we will be looking to complete.

INSTRUCTIONAL REPORT:

Enrollment - 169 (169); 9th - 49 (49); 10th – 37 (37); 11th – 43 (43); 12th – 40 (40)
(Attachment #1)

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

B1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for April 7, 2022 (**Attachment #2**):

Motion __P. Lattiboudere__

*Second*__M. Forcella__

Roll Call:

P. Lattiboudere __Y__ E. Mitchell __Y__ A. Franklin-Owens __Y__ M. Forcella __Y__

T. Brennan __Abs__ J. Perez __Y__ N. Marco __Abs__ D. Wallace__Abs__

B. Personnel:

B1. RESOLUTION TO APPROVE ADMINISTRATORS FOR 2022-2023 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) recognizes its responsibility to have highly qualified staff hired for the school year; and

WHEREAS, the Board has reviewed the recommendations of Mr. Heeter, Lead Person; and

WHEREAS, the Board agrees with the recommendations as each staff member possess the appropriate certification;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the listed staff be contracted for the 2022 –2023 school year.

	2022-2023 Job Title	2021-2022 Salaries (3%)	2022-2023 Salaries (3%)
S. Heeter	Lead Person / Dean of Students	\$ 123,600.00	\$ 127,308.00
D. Block	Chief Financial Officer	\$ 133,230.50	\$ 137,227.00
K. Bruno-Martin	Supervisor of Curriculum	\$ 91,927.50	\$ 94,685.00
L. Voorhees	Director of Special Education	\$ 89,738.75	\$ 92,431.00

Motion __P. Lattiboudere__

*Second*__M. Forcella__

Roll Call:

P. Lattiboudere __Y__ E. Mitchell __Y__ A. Franklin-Owens __Y__ M. Forcella __Y__

T. Brennan __Abs__ J. Perez __Y__ N. Marco __Abs__ D. Wallace__Abs__

B3. RESOLUTION TO APPROVE STAFF FOR 2022-2023 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) recognizes its responsibility to have highly qualified staff hired for the school year; and WHEREAS, the Board has reviewed the recommendations of Mr. Heeter, Lead Person; and WHEREAS, the Board agrees with the recommendations as each staff member has met acceptable standards and possess the appropriate certification;
 NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the listed staff be contracted at the corresponding salaries for the 2022 –2023 school year.

Teachers	21-22 Salaries (+\$5,000)	22-23 Salaries (+3% teach / \$1958)
A. Reiss	\$ 64,067.00	\$ 66,025.00
D. Gould	\$ 59,145.00	\$ 61,103.00
J. McGill	\$ 58,145.00	\$ 60,103.00
J. Johnston	\$ 78,107.00	\$ 80,065.00
J. Cornish	\$ 64,267.00	\$ 66,225.00
M. Gibson	\$ 64,267.00	\$ 66,225.00
J. Wesley	\$ 85,933.00	\$ 87,891.00
E. Duffy	\$ 70,458.00	\$ 72,416.00
A. Johnson	\$ 58,145.00	\$ 60,103.00
T. Shields	\$ 64,833.00	\$ 66,791.00
J. Maida	\$ 63,533.00	\$ 65,491.00
M. Wood	\$ 61,193.00	\$ 63,151.00
C. Kapalko	\$ 59,645.00	\$ 61,603.00
K. Gronert	\$ 56,145.00	\$ 58,103.00
L. Fitzgerald	\$ 71,958.00	\$ 73,916.00
C. Larsen	\$ 62,500.00	\$ 64,458.00
J. Mack	\$ 70,000.00	\$ 71,958.00
A. Vargas	\$ 62,500.00	\$ 64,458.00

Support Staff	2021-2022 Salaries (3%)	2022-2023 Salaries (3%)
K. Luttman (School Nurse)	\$ 69,916.05	\$ 72,013.00
D. Matthews (CST Admin Asst.)	\$ 62,801.73	\$ 64,686.00
S. Wright (Business Manager)	\$ 75,722.12	\$ 77,994.00
R. Primavera (Tech Coord.)	\$ 56,633.13	\$ 58,332.00
D. Harrigan (Custodial / Lunch)	\$ 38,977.35	\$ 40,147.00
M. Matsutani (Social Worker)	\$ 65,300.01	\$ 67,259.00
S. Tague (Perm. Sub.)	\$ 30,000.00	\$ 30,900.00
D. Seide (Security)	\$ 40,000.00	\$ 41,200.00
I. Maramajole (Bi-Ling Admin. Asst.)	\$ 52,000.00	\$ 53,560.00
J. Fowler (School Counselor)	\$ 62,500.00	\$ 64,375.00
S. Bartek (School Counselor)	\$ 60,000.00	\$ 61,800.00

Motion P. Lattiboudere

Second M. Forcella

Roll Call:

P. Lattiboudere Y E. Mitchell Y A. Franklin-Owens Y M. Forcella Y

T. Brennan Abs J. Perez Y N. Marco Abs D. Wallace Abs

C. Instructional and Additional Reports:

C1. RESOLUTION TO APPROVE UPCOMING PROFESSIONAL DEVELOPMENT

Motion by P. Lattiboudere, seconded by M. Forcella, on recommendation of the Lead Person to approve the following staff professional development (**Attachment #3**):

May 14, 2022 Education Workshop at the Montclair Art Museum
Ms. Johnston

Montclair, NJ
P.D. Cost: \$45

Roll Call:

P. Lattiboudere Y E. Mitchell Y A. Franklin-Owens Y M. Forcella Y

T. Brennan Abs J. Perez Y N. Marco Abs D. Wallace Abs

C2. RESOLUTION TO ADJUST 2021 – 2022 SCHOOL CALENDAR TO REFLECT A HALF DAY ON FRIDAY, MAY 20, 2022.

Motion by P. Lattiboudere, seconded by M. Forcella, on recommendation of the Lead Person to approve the adjustment to the 2021-2022 school calendar to reflect a half day on Friday, May 20, 2022, Career Day.

Roll Call:

P. Lattiboudere Y E. Mitchell Y A. Franklin-Owens Y M. Forcella Y

T. Brennan Abs J. Perez Y N. Marco Abs D. Wallace Abs

C3. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by P. Lattiboudere, seconded by M. Forcella, on recommendation of the Lead Person to approve the following school journeys:

May 17, 2022 Monmouth Cty. Youth Wellness Summit
Mr. Matsutani & Ms. Bartek 4 Juniors / 4 Sophomores

Lincroft, NJ
Trip Cost: Free

Roll Call:

P. Lattiboudere Y E. Mitchell Y A. Franklin-Owens Y M. Forcella Y

T. Brennan Abs J. Perez Y N. Marco Abs D. Wallace Abs

D. Financials:

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, seconded by M. Forcella, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY22 (**Attachment #4**)

Board Secretary’s Report –March 31, 2022 (**Attachment #5**)

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Abs___ J. Perez ___Y___ N. Marco ___Abs___ D. Wallace___Abs___

D2. APPROVAL OF CONTRACT WITH RW KEHOE CONSULTING LLC FOR PSYCHOLOGICAL EVALUATIONS FOR THE REMAINDER OF THE 2021-2022 SCHOOL YEAR

Motion by P. Lattiboudere, seconded by M. Forcella, on the recommendation of the Chief Financial Officer to approve the Psychological Services Contract for RW Kehoe Consulting LLC on a need be basis, at a rate of \$400 per case/evaluation for the remainder of the 2021-2022 school year. (**Attachment #6**)

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Abs___ J. Perez ___Y___ N. Marco ___Abs___ D. Wallace___Abs___

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, June 2, 2022 at 5:30 pm

Adjourn

Motion by P. Lattiboudere, seconded by A. Franklin-Owens, to adjourn at 5:50pm.

Ayes_5___ Nays___0___