

# Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

## THURSDAY, MARCH 3, 2022 REGULAR MEETING MINUTES

### CALL TO ORDER BY SECRETARY: 5:31pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the School. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL    \_\_\_P\_\_\_ Perry Lattiboudere                      \_\_\_P\_\_\_ Everett Mitchell  
                  \_\_\_P\_\_\_ Alyce Franklin-Owens                    \_\_\_Abs\_\_\_ Jessica Perez  
                  \_\_\_P\_\_\_ Michael Forcella                                \_\_\_P\_\_\_ Timothy Brennan  
                  \_\_\_Abs\_\_\_ Nicholas Marco                                \_\_\_Abs\_\_\_ David Wallace

                  \_\_\_P\_\_\_ Shawn Heeter    \_\_\_P\_\_\_ David Block

### Open Public Forum: Agenda Items Only

PRESENTATION OF FY21 FISCAL AUDIT BY KATHRYN PERRY OF JUMP, PERRY, & COMPANY

OLD BUSINESS:

NEW BUSINESS:

#### Mr. Heeter Update – Organization

Mr. Heeter began by speaking about the SSDS, as well as the HIB Self-Assessment score which are on the agenda for approval. He then spoke about the Black History Symposium that was led by History Teacher, Mr. Shields. Mr. Heeter then spoke about the testing that is going to be taking place in March, highlighted by the in-house SATs, for which an adapted school schedule is on the agenda for approval. Next, he went into the end of the mask mandate that will take place on March 7<sup>th</sup>, while leaving masks optional for those who would like to still wear them. Finally, Mr. Heeter spoke about where we are at this point for enrollment for 2022-2023, stating that we seem to be ahead of where we are most years.

#### Mr. David P. Block Update – Business Office / Facilities

Mr. Block spoke to the board about the revised 2021-2022 Mid-Year budget that is on the agenda for approval. He also stated that he has already begun working on the 2022-2023 Preliminary Budget that will be up for approval at the next meeting. Finally, Mr. Block stated that the administration has been finishing up their second round of observations and are on track to complete all observations right around Spring Break.

**INSTRUCTIONAL REPORT:**

Enrollment - 170 (170); 9<sup>th</sup> - 47 (47); 10<sup>th</sup> - 36 (36); 11<sup>th</sup> - 44 (44); 12<sup>th</sup> - 43 (43)  
2021-2022 Mid-Year – HIB Self-Assessment Grade  
Fall 2021 SSDS Report  
**(Attachment #1)**

**RECOMMENDATIONS OF THE LEAD PERSON:**

**A. Approval of Minutes**

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for January 6, 2022 & February 3, 2022 **(Attachment #2)**:

*Motion* P. Lattiboudere

*Second* E. Mitchell

Roll Call:

P. Lattiboudere Y E. Mitchell Y A. Franklin-Owens Y M. Forcella Y  
T. Brennan Y J. Perez Abs N. Marco Abs D. Wallace Abs

**B. Personnel**

B1. RESOLUTION TO APPROVE SPRING COACHES FOR THE 2021-2022 SCHOOL YEAR

Motion by P. Lattiboudere, seconded by E. Mitchell, on recommendation of the Lead Person to the following coaches for the 2021-2022 school year:

Head Boys & Girls Track Coach	Mr. Johnson	\$ 3,700
Line 66		

Roll Call:

P. Lattiboudere Y E. Mitchell Y A. Franklin-Owens Y M. Forcella Y  
T. Brennan Y J. Perez Abs N. Marco Abs D. Wallace Abs

**C. Instructional and Additional Reports:**

C1. RESOLUTION TO HOLD IN-SCHOOL SAT TESTING FOR JUNIORS AND SELECT FRESHMAN, SOPHOMORES, AND SENIORS ON WEDNESDAY, MARCH 23, 2022

Motion by P. Lattiboudere, seconded by E. Mitchell, on recommendation of the Lead Person to approve the in-school SAT Testing of the Junior Class, as well as select Freshman, Sophomores, and Seniors on Wednesday, March 23, 2022.

Roll Call:

P. Lattiboudere Y E. Mitchell Y A. Franklin-Owens Y M. Forcella Y  
T. Brennan Y J. Perez Abs N. Marco Abs D. Wallace Abs

C2. RESOLUTION TO APPROVE THE 2022-2023 ACADEMY CHARTER HIGH SCHOOL CALENDAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented the School Calendar for the 2022 - 2023 school year; and

WHEREAS, the Board has reviewed the calendar and found that it fulfills the obligations imposed by statute, code and the approved charter.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the 2022 – 2023 School Calendar is approved as attached. **(Attachment #3)**

*Motion* \_\_P. Lattiboudere\_\_

*Second* \_\_E. Mitchell\_\_

Roll Call:

P. Lattiboudere \_\_Y\_\_ E. Mitchell \_\_Y\_\_ A. Franklin-Owens \_\_Y\_\_ M. Forcella \_\_Y\_\_  
T. Brennan \_\_Y\_\_ J. Perez \_\_Abs\_\_ N. Marco \_\_Abs\_\_ D. Wallace \_\_Abs\_\_

C3. RESOLUTION TO ACCEPT THE 2021-2022 MID-YEAR HIB SELF-ASSESSMENT GRADE AND FALL 2021 SSDS REPORT

Motion by P. Lattiboudere, seconded by E. Mitchell, on recommendation of the Lead Person to approve and accept the 2021-2022 Mid-Year HIB Self-Assessment Grade and Fall 2021 SSDS Report.

Roll Call:

P. Lattiboudere \_\_Y\_\_ E. Mitchell \_\_Y\_\_ A. Franklin-Owens \_\_Y\_\_ M. Forcella \_\_Y\_\_  
T. Brennan \_\_Y\_\_ J. Perez \_\_Abs\_\_ N. Marco \_\_Abs\_\_ D. Wallace \_\_Abs\_\_

**D. FINANCIAL**

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, seconded by E. Mitchell, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY22 **(Attachment #4)**

Board Secretary’s Report –January 31, 2022 **(Attachment #5)**

Roll Call:

P. Lattiboudere \_\_Y\_\_ E. Mitchell \_\_Y\_\_ A. Franklin-Owens \_\_Y\_\_ M. Forcella \_\_Y\_\_  
T. Brennan \_\_Y\_\_ J. Perez \_\_Abs\_\_ N. Marco \_\_Abs\_\_ D. Wallace \_\_Abs\_\_

D2. APPROVAL OF REVISED FISCAL YEAR 2022 BUDGET

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented with the revised FY 22 budget; and

WHEREAS, the budget reflects current enrollment data, federal grant allocations and expenditure figures; and

WHEREAS, the budget reflects allocation of expenses in accordance with Department of Education recommendations, code, statute and approved charter as best as possible under current funding;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the revised FY 22 budget is approved. (**Attachment #6**)

Motion \_\_P. Lattiboudere\_\_

Second \_\_E. Mitchell\_\_

Roll Call:

P. Lattiboudere \_\_Y\_\_ E. Mitchell \_\_Y\_\_ A. Franklin-Owens \_\_Y\_\_ M. Forcella \_\_Y\_\_  
T. Brennan \_\_Y\_\_ J. Perez \_\_Abs\_\_ N. Marco \_\_Abs\_\_ D. Wallace \_\_Abs\_\_

C4. APPROVAL OF THE ACADEMY CHARTER HIGH SCHOOL 2020-2021 ANNUAL FISCAL AUDIT

WHEREAS, the Board of Trustees has been presented the Comprehensive Annual Financial Report for the Fiscal year ending June 30, 2021 prepared by Jump, Perry and Company, L.L.P. for Academy Charter High School; and

WHEREAS, a corrective action plan addressing the recommendations of the audit is developed;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the FY 21 Comprehensive Annual Financial Report and Corrective Action Plan is approved.

Motion \_\_P. Lattiboudere\_\_

Second \_\_E. Mitchell\_\_

Roll Call:

P. Lattiboudere \_\_Y\_\_ E. Mitchell \_\_Y\_\_ A. Franklin-Owens \_\_Y\_\_ M. Forcella \_\_Y\_\_  
T. Brennan \_\_Y\_\_ J. Perez \_\_Abs\_\_ N. Marco \_\_Abs\_\_ D. Wallace \_\_Abs\_\_

**Open Public Forum: None**

**Board Comments: None**

**Announcement**

The next Board of Trustees meeting is scheduled for Thursday, April 7, 2022 at 5:30 pm

**Adjourn**

Motion by A. Franklin-Owens, seconded by P. Lattiboudere, to adjourn at 6:14pm.

Ayes \_\_5\_\_ Nays \_\_0\_\_