

# Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

## THURSDAY, SEPTEMBER 5, 2019 5:30 P.M. WORK SESSION / 6:30 P.M. REGULAR MEETING MINUTES

### CALL TO ORDER BY SECRETARY: 5:30pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the School. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL     P\_\_ Kimberly Brock                       P\_\_ Perry Lattiboudere  
                   P\_\_ Robertha Walters                     P\_\_ Alyce Franklin-Owens  
                   P\_\_ Everett Mitchell

P\_\_ Shawn Heeter                                       P\_\_ David Block  
                   P\_\_ Klarissa Martin

### Open Public Forum: Agenda Items Only

#### OLD BUSINESS:

#### NEW BUSINESS:

##### Mr. Heeter Update – Organization

Mr. Heeter began by talking about the beginning of the school year, which started yesterday. He stated that we have had two great half days, although there have been some transportation issues up to this point. Mr. Heeter also informed the board that tomorrow, we will be holding out annual start of the school year picnic.

##### Ms. Martin Update – Curriculum & Instruction

Ms. Martin began by reporting out on the 18.19 NJSLA scores. She then spoke about how the district currently has five ELL students who require services, and that all electives have been updated to be half year courses. Ms. Martin also touched on Freshman Boot Camp and their successful trip to ClimbZone. Finally, Ms. Martin touched on the "Stand Tall Steve" professional development that the teachers received, as well as a ramp up in teacher PD for the upcoming year.

##### Mr. David P. Block Update – Business Office / Facilities

Mr. Block stated that he had the fieldwork of the audit conducted during August. He anticipates the audit being finalized in October. Mr. Block also spoke about the facilities items that were complete in the month of August including; Carpet in the Main Office, 103, and G1, as well as the painting that is to occur in G1.

#### INSTRUCTIONAL REPORT:

Enrollment - 179 (183); 9<sup>th</sup> - 42 (42); 10<sup>th</sup> - 47 (47); 11<sup>th</sup> - 44 (45); 12<sup>th</sup> - 46 (49)  
(Attachment #1)

**RECOMMENDATIONS OF THE LEAD PERSON:**

**A. Approval of Minutes**

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for August 1, 2019 (**Attachment #2**):

Motion  P. Lattiboudere

Second  K. Brock

Roll Call:

K. Brock  Y  R. Walters  Y  E. Mitchell  Y

P. Lattiboudere  Y  A. Franklin-Owens  Y

**B. Personnel**

B1. RESOLUTION TO APPROVE NEW TEACHING STAFF FOR THE 2019-2020 SCHOOL YEAR

Motion by P. Lattiboudere, seconded by K. Brock, on recommendation of the Lead Person to approve to following teachers at their corresponding salaries (**Attachment #3**)

<u>Teacher</u>	<u>Subject</u>	<u>2019-2020 Salary</u>
Lesley Fitzgerald	Special Education Teacher	\$63,000.00

Roll Call:

K. Brock  Y  R. Walters  Y  E. Mitchell  Y

P. Lattiboudere  Y  A. Franklin-Owens  Y

B2. RESOLUTION TO APPROVE 3<sup>RD</sup> CLASS TEACHER OVERAGES FOR THE 2019-2020 SCHOOL YEAR

Motion by P. Lattiboudere, seconded by K. Brock, on recommendation of the Lead Person to approve 3<sup>RD</sup> Class Teacher Overages for the 2019-2020 school year at a rate of \$3,500 per semester as follows: (*Paid from Line 43 / 11-140-100-100*)

Fall Overages

D. Brazile	A. Johnson
E. Duffy	C. Kapalko
L. Fitzgerald	J. McGill
D. Gould	R. Patterson
K. Gronert	T. Shields
Jennifer Wesley	

Roll Call:

K. Brock  Y  R. Walters  Y  E. Mitchell  Y

P. Lattiboudere  Y  A. Franklin-Owens  Y

**C. Instructional and Additional Reports:**

**C1. RESOLUTION TO APPROVE UPCOMING PROFESSIONAL DEVELOPMENT**

Motion by P. Lattiboudere, seconded by K. Brock, on recommendation of the Lead Person to approve the following staff professional development (**Attachment #4**):

September 27, 2019      Brookdale CC H.S. Guidance Directors and Counselors Conf.      Lincroft, NJ  
Ms. Durst      P.D. Cost: Free

October 23, 2019      HESAA School Counselor Training Institute      Lakewood, NJ  
Ms. Durst      P.D. Cost: Free

Roll Call:  
K. Brock   Y   R. Walters   Y   E. Mitchell   Y    
P. Lattiboudere   Y   A. Franklin-Owens   Y  

**C2. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS**

Motion by P. Lattiboudere, seconded by K. Brock, on recommendation of the Lead Person to approve the following staff professional development (**Attachment #5**):

September 26, 2019      Leads Conference – AP Convention Center      Asbury Park, NJ  
Ms. Durst & 1 TBD      12 Students (Seniors)      Trip Cost: Free Bus Cost: TBD

Roll Call:  
K. Brock   Y   R. Walters   Y   E. Mitchell   Y    
P. Lattiboudere   Y   A. Franklin-Owens   Y  

**C2. RESOLUTION TO APPROVE OUT OF DISTRICT STUDENT PLACEMENTS FOR THE 2019-2020 SCHOOL YEAR**

Motion by P. Lattiboudere, seconded by K. Brock, on recommendation of the Lead Person to approve the following out of district student placements for the 2019-2020 school year

K.M.	Grade 11	CPC High Point School
L.H.	Grade 12	Coastal Learning Center
E.R.H.	Grade 12	CPC High Point School
I.S.	Grade 12	CPC High Point School

Roll Call:  
K. Brock   Y   R. Walters   Y   E. Mitchell   Y    
P. Lattiboudere   Y   A. Franklin-Owens   Y

C3. RESOLUTION TO APPROVE THE CONTINUATION OF THE “Y ACHIEVERS” PROGRAM

Motion by P. Lattiboudere, seconded by K. Brock, on recommendation of the Lead Person to approve the continuation of the Red Bank YMCA sponsored, “Y Achievers” program, for junior and senior students.

Roll Call:

K. Brock \_\_Y\_\_ R. Walters \_\_Y\_\_ E. Mitchell \_\_Y\_\_  
P. Lattiboudere \_\_Y\_\_ A. Franklin-Owens \_\_Y\_\_

C4. RESOLUTION TO ADOPT REVISED CURRICULUM

Motion by P. Lattiboudere, seconded by K. Brock, on recommendation of the Lead Person to adopt the following revised curriculum for the 2019-2020 school year:

Updated Core Curriculum (Template and State Standards): Communications, Advanced Communications, American Literature, World Literature 1, World Literature 2, Arabic 1, Arabic 2, Spanish 1, Spanish 2

New Electives Curriculum: Robotics, Urban Literature, History of Hip Hop, Mythology and Science Fiction, Creative Writing

Updated Electives Curriculum (2.5 credit extension): Infectious Disease, Healthy Living, Current Issues, Financial Literacy

Roll Call:

K. Brock \_\_Y\_\_ R. Walters \_\_Y\_\_ E. Mitchell \_\_Y\_\_  
P. Lattiboudere \_\_Y\_\_ A. Franklin-Owens \_\_Y\_\_

**D. FINANCIAL**

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, seconded by K. Brock, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY19 & 20 (**Attachment #6**)

Roll Call:

K. Brock \_\_Y\_\_ R. Walters \_\_Y\_\_ E. Mitchell \_\_Y\_\_  
P. Lattiboudere \_\_Y\_\_ A. Franklin-Owens \_\_Y\_\_

**Open Public Forum:**

**Board Comments:**

**Announcement**

The next Board of Trustees meeting is scheduled for Thursday, October 3, 2019 at 5:30 pm

**Adjourn**

Motion by K. Brock, seconded by P. Lattiboudere, to adjourn at 6:25pm.  
Ayes \_\_5\_\_ Nays \_\_0\_\_