

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, SEPTEMBER 2, 2021 REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY: 5:35pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL P Perry Lattiboudere P Everett Mitchell
 Abs Alyce Franklin-Owens P Jessica Perez
 P Michael Forcella Abs Timothy Brennan
 Abs Nicholas Marco P David Wallace

 P Shawn Heeter P David Block
 P Klarissa Martin

Open Public Forum: Agenda Items Only: None

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

To begin, Mr. Heeter notified the Board that teachers returned yesterday, and that bus passes had already made their way to the students. With the new year, Mr. Heeter spoke about the teacher committees that were being formed, and the 11th / 12th grade guidance counselor that was hired. Finally, Mr. Heeter spoke about Safe Schools Training for the staff, a push to increase enrollment, as well as the school goals for 21.22.

Ms. Martin Update – Curriculum & Instruction

Ms. Martin began by speaking about the work she has been doing with the new guidance counselor, as well as looking into Noviance. Next, Ms. Martin spoke about the upcoming NJ Start Strong Testing. Finally, Ms. Martin went over a data packet with the Board.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block began by talking about the school's current enrollment, as well as the effort that is being made to bolster our numbers. Mr. Block mentioned that two weeks ago, we had 13,000+ fliers mailed out to Asbury Park / Neptune. Additionally, Mr. Block stated that he had attended a community outreach event in Lakewood, which drew significant interest.

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for August 10, 2021 (**Attachment #1**):

Motion __P. Lattiboudere__

Second __D. Wallace__

Roll Call:

P. Lattiboudere __Y__ E. Mitchell __Y__ A. Franklin-Owens __Abs.__ M. Forcella __Y__

T. Brennan __Abs.__ J. Perez __Y__ N. Marco __Abs.__ D. Wallace __Y__

B. Personnel

B1. RESOLUTION TO APPROVE 2021 FRESHMAN BOOTCAMP / SUMMER SEMINAR TEACHERS (REVISED)

Motion by P. Lattiboudere, Seconded by D. Wallace, on recommendation of the Lead Person to approve the following teachers for the 2021 Freshman Bootcamp at a stipend of \$1,000 per week (Originally Approved at \$916.67 per week).

A. Reiss / T. Shields / J. Maida / K. Dombrowski / J. Cornish / A. Johnson

Budget Line: Line 20-231-100-100

Roll Call:

P. Lattiboudere __Y__ E. Mitchell __Y__ A. Franklin-Owens __Abs.__ M. Forcella __Y__

T. Brennan __Abs.__ J. Perez __Y__ N. Marco __Abs.__ D. Wallace __Y__

B2. RESOLUTION TO ACCEPT THE HIRING OF SAMANTHA BARTEK, SCHOOL TO CAREER COORDINATOR / GUIDANCE COUNSELOR, EFFECTIVE AUGUST 23, 2021.

Motion by P. Lattiboudere, Seconded by D. Wallace, on recommendation of the Lead Person to approve the appointment of Samantha Bartek, School to Career Coordinator, effective August 23, 2021, at a rate of \$60,000. (**Attachment #2**)

Roll Call:

P. Lattiboudere __Y__ E. Mitchell __Y__ A. Franklin-Owens __Abs.__ M. Forcella __Y__

T. Brennan __Abs.__ J. Perez __Y__ N. Marco __Abs.__ D. Wallace __Y__

C. FINANCIAL

C1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, Seconded by D. Wallace, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY22 (**Attachment #3**)

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens _Abs._ M. Forcella ___Y___
T. Brennan __Abs.__ J. Perez ___Y___ N. Marco __Abs.__ D. Wallace___Y___

D. ADDITIONAL ITEMS

D1. APPROVAL OF 2021-2022 SCHOOL GOALS

Motion by P. Lattiboudere, Seconded by D. Wallace, on recommendation of the Lead Person to approve the School Goals for the 2021-2022 school year.

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens _Abs._ M. Forcella ___Y___
T. Brennan __Abs.__ J. Perez ___Y___ N. Marco __Abs.__ D. Wallace___Y___

D2. APPROVAL OF THE 2021-2022 ADMINISTRATION EVALUATION TOOL

Motion by P. Lattiboudere, Seconded by D. Wallace, on recommendation of the Lead Person to approve the 2021-2022 Administration Evaluation Tool.

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens _Abs._ M. Forcella ___Y___
T. Brennan __Abs.__ J. Perez ___Y___ N. Marco __Abs.__ D. Wallace___Y___

D3. APPROVAL OF PURCHASE OF 2019 FORD TRANSIT VAN FOR SCHOOL OPERATIONAL USE

Motion by P. Lattiboudere, Seconded by D. Wallace, on recommendation of the Lead Person to approve the purchase of 2019 Ford Transit Van from Royalton Auto Enterprises of West Long Branch, NJ at a cost of \$52,650 for school operational uses.

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens _Abs._ M. Forcella ___Y___
T. Brennan __Abs.__ J. Perez ___Y___ N. Marco __Abs.__ D. Wallace___Y___

Open Public Forum: None

Board Comments: None

Announcement

The next Board of Trustees meeting is scheduled for Thursday, October 7, 2021 at 5:30 pm

Adjourn

Motion by P. Lattiboudere, Seconded by E. Mitchell, to adjourn at 6:45pm.

Ayes_5___ Nays__0__