

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, AUGUST 10, 2021 5:30 P.M. REGULAR MEETING & BOARD RETREAT MINUTES

CALL TO ORDER BY SECRETARY: 5:37pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL P Perry Lattiboudere P Everett Mitchell
 P Alyce Franklin-Owens Abs Jessica Perez
 P Michael Forcella P Timothy Brennan
 P Nicholas Marco Abs David Wallace

 P Shawn Heeter P David Block
 P Klarissa Martin

Open Public Forum: Agenda Items Only: None

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter presented the 20.21 Annual Report to the Board of Trustees. He then spoke about the new Guidance Counselor that was up for hire but is no longer with us. He then spoke about the revised class schedule for the 21.22 school year. Finally, Mr. Heeter spoke about staffing for the school year, and any changes that may have to be made based on student enrollment.

Ms. Martin Update – Curriculum & Instruction

Ms. Martin began by speaking about scheduling and adjustments that had to be made based on new transfers. She then spoke about the first week of Boot Camp, as well as the summer enrichment courses that are being offered. She then stated that based on ELL enrollment for the 21.22 school year, an ELL program may have to be offered. Finally, Ms. Martin spoke about the NJ Start Strong Testing to begin the year, as well as the annual PD schedule.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block began by speaking about the FY21 Audit, noting that field testing has been completed. Mr. Block then spoke about meeting with the Friends of ACHS, and the facility ideas that had been posed during that meeting. Finally, Mr. Block spoke about the mailer that will be going out in the next few weeks, and the enrollment push we are making going into the 21.22 school year.

INSTRUCTIONAL REPORT

HIB Report – 0 reported, 0 investigated, 0 confirmed

A. Election of Board Officers

A1. WHEREAS, the Board of Trustees of Academy Charter High School has an approved charter from the Department of Education that provides for the creation and appointment of the following Board Officers: President and Vice-President and;

WHEREAS, the following named individuals have been deemed qualified to fill the positions of officers to Academy Charter High School and are willing to serve in said positions;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the officers and terms of office are approved as listed below.

OFFICE
President: P. Lattiboudere
Vice-President: E. Mitchell

TERM OF OFFICE
July 1, 2021 to June 30, 2022
July 1, 2021 to June 30, 2022

Motion M. Forcella / P. Lattiboudere *Second* A. Franklin-Owens / A. Franklin-Owens

Roll Call:

P. Lattiboudere Y E. Mitchell Y A. Franklin-Owens Y M. Forcella Y
T. Brennan T J. Perez Abs. N. Marco Y D. Wallace Abs.

B. Approval of Minutes

B1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for June 10, 2021 (**Attachment #1**):

Motion: P. Lattiboudere

Second: A. Franklin-Owens

Roll Call:

P. Lattiboudere Y E. Mitchell Y A. Franklin-Owens Y M. Forcella Y
T. Brennan T J. Perez Abs. N. Marco Y D. Wallace Abs.

RECOMMENDATIONS OF THE LEAD PERSON:

C. Actions for 2021-2022 School Year:

C1. Appoint Board Secretary, David P. Block (1 year term)

Motion: P. Lattiboudere

Second: A. Franklin-Owens

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___

T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace___Abs.____

C2. Appoint Board Attorney, the firm of Hanlon Neimann, at an annual cost not to exceed \$7,500 (1 year term)

Motion: P. Lattiboudere

Second: A. Franklin-Owens

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___

T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace___Abs.____

C3. Appoint Auditor, Jump, Perry & Company, at an annual cost not to exceed \$15,000

Motion: P. Lattiboudere

Second: A. Franklin-Owens

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___

T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace___Abs.____

C4. Appointment of the Public Agency Compliance Officer (P.A.C.O.), David P. Block

Motion: P. Lattiboudere

Second: A. Franklin-Owens

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___

T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace___Abs.____

C5. Motion to appoint David P. Block the District’s Qualified Purchasing Agent, authorization to award contracts up to bid threshold (currently \$40,000 bid threshold) and set quote threshold (\$7,000 quote threshold).

Motion: P. Lattiboudere

Second: A. Franklin-Owens

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___

T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace___Abs.____

C6. Motion to approve the Board Policies and Curriculum of Academy Charter Board of Trustees.

Motion: P. Lattiboudere

Second: A. Franklin-Owens

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace ___Abs.____

C7. Appoint Brian Reilly, Centric Benefit Consulting, as the Insurance Broker of Record for the District’s Dental Insurance Benefits.

Motion: P. Lattiboudere

Second: A. Franklin-Owens

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace ___Abs.____

C8. Appoint David P. Block as the District’s Affirmative Action Officer.

Motion: P. Lattiboudere

Second: A. Franklin-Owens

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace ___Abs.____

C9. Appoint Shawn Heeter as the District’s Title IX Officer.

Motion: P. Lattiboudere

Second: A. Franklin-Owens

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace ___Abs.____

C10. Appoint Lorissa Voorhees as the District’s Section 504 Officer.

Motion: P. Lattiboudere

Second: A. Franklin-Owens

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace ___Abs.____

C11. Appoint David P. Block as the District’s Custodian of Petty Cash.

Motion: P. Lattiboudere

Second: A. Franklin-Owens

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace ___Abs.____

C12. Appoint Official Newspaper of the District-
The Coaster, The Coast Star, and Asbury Park Press

Motion: P. Lattiboudere

Second: A. Franklin-Owens

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace___Abs.____

C13. Motion to approve the following Tax Shelter Annuity Funds for employee contribution:
AXA Equitable and Lincoln Investment.

Motion: P. Lattiboudere

Second: A. Franklin-Owens

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace___Abs.____

D. Personnel

D1. RESOLUTION TO APPROVE 2021 FRESHMAN BOOTCAMP & SUMMER ENRICHMENT
TEACHERS

Motion by M. Forcella, Seconded by P. Lattiboudere, on recommendation of the Lead Person to approve
the following teachers for the 2021 Freshman Bootcamp at a stipend of \$916.67 per week.

A. Reiss / T. Shields / J. Maida / K. Dombrowski / J. Cornish / A. Johnson

Budget Line: Line 20-231-100-100

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace___Abs.____

E. Additional Reports and Discussion:

E1. RESOLUTION TO JOIN THE NJSIAA FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) supports
the continuation of an interscholastic athletic program; and

WHEREAS, the Board has been presented by the Lead Person with the application to join NJSIAA,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the
Academy Charter High School, County of Monmouth, State of New Jersey that

Academy Charter High School agrees to join NJSIAA for the 2021 - 2022 school year with payment of
dues in the amount \$2,500 *Budget Line: 11-000-213-300*

Motion: M. Forcella

Second: P. Lattiboudere

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace___Abs.____

E2. RESOLUTION TO ACCEPT AND APPLY FOR THE FY22 IDEA GRANT

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has reviewed the Grant Application for IDEA FY 22 in the following amounts:

Basic Grant Award - \$ 49,512

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that Academy Charter High School agrees to accept the IDEA - B allocation.

Motion: M. Forcella

Second: P. Lattiboudere

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace___Abs.____

E3. RESOLUTION TO ACCEPT AND APPLY FOR THE FY22 ESEA GRANT

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has reviewed the Grant Application for ESEA FY 22 in the following amounts:

Title I Award	- \$122,725
Title IIA Award	- <u>\$6,927</u>
Total Award	- \$129,652

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that Academy Charter High School agrees to accept the FY19 ESSA Grant Awards for Title I & Title IIA.

Motion: M. Forcella

Second: P. Lattiboudere

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace___Abs.____

E4. RESOLUTION TO REFUSE FY22 ESEA TITLE III GRANT FUNDS

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has reviewed the Grant Application for ESEA FY 22 in the following amounts:

Title III Award - \$1,602

Total Award - \$1,602

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that Red Bank Charter School refuses to accept and apply for the FY22 ESSA Grant Awards for Title III.

Motion: M. Forcella

Second: P. Lattiboudere

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___

T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace ___Abs.____

E5. RESOLUTION TO JOIN THE NJPCSA FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) recognizes the need to unite with charter schools throughout that State and advocate to promote the success of charter schools; and

WHEREAS, the Board of Trustees recognizes that the New Jersey Charter Public Schools Association is one method through which ACHS may be accomplish the above goal;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that Academy Charter High School joins the New Jersey Charter Public Schools Association at a cost of \$14 per student or \$ 2,380 *Budget Line: 11-000-240-300*

Motion: M. Forcella

Second: P. Lattiboudere

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___

T. Brennan ___T___ J. Perez ___Abs.____ N. Marco ___Y___ D. Wallace ___Abs.____

E6. RESOLUTION TO JOIN THE NJSBA FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) recognizes the benefit of support from state organizations; and

WHEREAS, the Board has been presented by the Business Administrator with the application to join New Jersey School Boards Association,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that Academy Charter High School agrees to join NJSBA for the 2021-2022 school year with payment of dues in the amount \$ 2,500.

Motion: M. Forcella

Second: P. Lattiboudere

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___T___ J. Perez ___Abs. ___ N. Marco ___Y___ D. Wallace ___Abs. ___

E7. RESOLUTION TO APPROVE THE 2020-2021 ACADEMY CHARTER HIGH SCHOOL ANNUAL REPORT

WHEREAS, the Board of Trustees has reviewed the 2020 - 2021 Annual Report as prepared by the Director; and

WHEREAS, the Board of Trustees finds the Report to be a factual and accurate depiction of the 2020 - 2021 school year at Academy Charter High School;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the Annual Report is accepted and approved.

(Separate Attachment)

Motion: M. Forcella

Second: P. Lattiboudere

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___T___ J. Perez ___Abs. ___ N. Marco ___Y___ D. Wallace ___Abs. ___

RECOMMENDATIONS OF THE CHIEF FINANCIAL OFFICER:

F. FINANCIAL

F1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by M. Forcella, Seconded by P. Lattiboudere, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Secretary’s Report – May 2021 & June 2021 (**Attachment #2**)

Bill’s List for FY21 & FY22 (**Attachment #3**)

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___T___ J. Perez ___Abs. ___ N. Marco ___Y___ D. Wallace ___Abs. ___

Board Retreat Items:

-21.22 School Goals Review

-Board Compliance

-5-Year Renewal

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, September 2, 2021 at 5:30 pm

Adjourn

Motion by P. Lattiboudere, Seconded by M. Forcella, to adjourn at 7:58pm.

Ayes_6___ Nays_0___