

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, AUGUST 1, 2019 5:30 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY: 5:33pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the “Open Public Meeting Act”. Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the School. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL	<input type="checkbox"/> P	Kimberly Brock	<input type="checkbox"/>	Jamaal Winrow
	<input type="checkbox"/> P	Robertha Walters	<input type="checkbox"/>	Alyce Franklin-Owens
	<input type="checkbox"/> P	Perry Lattiboudere	<input type="checkbox"/> P	Everett Mitchell
	<input type="checkbox"/> P	Shawn Heeter	<input type="checkbox"/> P	David Block
	<input type="checkbox"/> P	Klarissa Martin		

Open Public Forum: Agenda Items Only: None

OLD BUSINESS: None

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter began by reviewing and going over the scoring criteria of the 2017-2018 HIBB Schoolwide Self-Assessment. He explained how the report changes from year to year, as well as how those annual changes typically keep the school in a similar range as the scores from the past. Next, Mr. Heeter went over the 17.18 Charter School Annual Report with the board. He noted the changes from the past, and stated that the report was dropped off at the requisite offices in a timely fashion. Finally, Mr. Heeter led the board and administration in a discussion on enrollment trends, as well as different ways we will look to bolster enrollment in the future.

Ms. Martin Update – Curriculum & Instruction

Ms. Martin began by talking about the Freshman Bootcamp that will begin next week. She talked about the different activities that will be going along with the program. Next, Ms. Martin spoke about the different tests that will be taking place in the first couple months of school that have been scheduled, i.e. MAPP Testing, ELL Testing, and Accuplacer. Finally, Ms. Martin spoke about the different course changes that have been made, and how they will be scheduled / affect scheduling.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block began by speaking about the facilities projects that are currently going on. He spoke about the carpet installation in rooms 103, G1, as well as the main office. He also mentioned a landscaping cleanup going on outside. Mr. Block then stated tht the annual audit fieldwork will be taking place next week.

INSTRUCTIONAL REPORT (Attachment #1):

End of the Year – HIB Self-Assessment Grade

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for July 11, 2019 (**Attachment #2**):

Motion P. Lattiboudere

Second E. Mitchell

Roll Call:

K. Brock Y R. Walters Y E. Mitchell Y

P. Lattiboudere Y A. Franklin-Owens Abs J. Winrow Abs

B. Personnel

B1. RESOLUTION TO ACCEPT THE HIRING OF ERIKA DUFFY AS TEACHER OF THE HANDICAPPED, EFFECTIVE SEPTEMBER 1, 2019.

Motion by P. Lattiboudere, Seconded by E. Mitchell, on recommendation of the Lead Person to approve the appointment of Erika Duffy, Teacher of the Handicapped, effective September 1, 2019 at a rate of \$64,000. (**Attachment #3**)

Roll Call:

K. Brock Y R. Walters Y E. Mitchell Y

P. Lattiboudere Y A. Franklin-Owens Abs J. Winrow Abs

B2. RESOLUTION TO APPROVE THE TERMINATION OF THE CONTRACT OF TEACHER OF DISABILITIES, MS. HELGA BRANNICK, EFFECTIVE AUGUST 1, 2019

Motion by P. Lattiboudere, Seconded by E. Mitchell, to approve the termination of the contract of Teacher of Disabilities, Helga Brannick, effective August 1, 2019.

Roll Call:

K. Brock Y R. Walters Y E. Mitchell Y

P. Lattiboudere Y A. Franklin-Owens Abs J. Winrow Abs

C. Additional Reports and Discussion:

C1. RESOLUTION TO APPROVE THE 2018-2019 ACADEMY CHARTER HIGH SCHOOL ANNUAL REPORT

WHEREAS, the Board of Trustees has reviewed the 2018 - 2019 Annual Report as prepared by the Director; and

WHEREAS, the Board of Trustees finds the Report to be a factual and accurate depiction of the 2018 - 2019 school year at Academy Charter High School;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the Annual Report is accepted and approved.
(Sent Via Separate Attachment)

Motion P. Lattiboudere

Second E. Mitchell

Roll Call:

K. Brock Y R. Walters Y E. Mitchell Y
P. Lattiboudere Y A. Franklin-Owens Abs J. Winrow Abs

C2. RESOLUTION TO APPROVE UPCOMING STAFF PROFESSIONAL DEVELOPMENT

Motion by P. Lattiboudere, Seconded by E. Mitchell, on recommendation of the Director to approve the following staff professional development (**Attachment #4**):

October 5-7, 2019 – Art Educators of NJ 2019 Conference	Long Branch, NJ
Ms. Johnston	\$245

Roll Call:

K. Brock Y R. Walters Y E. Mitchell Y
P. Lattiboudere Y A. Franklin-Owens Abs J. Winrow Abs

C3. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by P. Lattiboudere, Seconded by E. Mitchell, on recommendation of the Director to approve the following staff professional development (**Attachment #5**):

August 21, 2019	Climb Zone	Howell, NJ
Bootcamp Staff	Freshman	Bus Cost TBD Admission \$700

Roll Call:

K. Brock Y R. Walters Y E. Mitchell Y
P. Lattiboudere Y A. Franklin-Owens Abs J. Winrow Abs

C4. RESOLUTION TO ADJUST THE 2019-2020 SCHOOL CALENDAR

Motion by P. Lattiboudere, Seconded by E. Mitchell, on recommendation of the Lead Person to approve the adjustment in the 2019-2020 School Calendar to reflect the addition of an in-session day on February 14, 2020. (**Attachment #6**)

Roll Call:

K. Brock __Y__ R. Walters __Y__ E. Mitchell __Y__

P. Lattiboudere __Y__ A. Franklin-Owens __Abs__ J. Winrow __Abs__

D. FINANCIAL

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, Seconded by E. Mitchell, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY19 & FY20 (**Attachment #7**)

Line-Item Transfers for FY20 (**Attachment #8**)

Board Secretary’s Report for June 30, 2019 (**Attachment #9**)

Roll Call:

K. Brock __Y__ R. Walters __Y__ E. Mitchell __Y__

P. Lattiboudere __Y__ A. Franklin-Owens __Abs__ J. Winrow __Abs__

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, September 5, 2019 at 5:30 pm

Adjourn

Motion by K. Brock, seconded by P. Lattiboudere, to adjourn at 6:17pmpm.

Ayes __4__ Nays __0__