

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, MAY 6, 2021 5:30 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY: 5:30pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the School. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL P Perry Lattiboudere P Everett Mitchell
 P Alyce Franklin-Owens P Jessica Perez
 P Michael Forcella Abs Timothy Brennan
 Abs Nicholas Marco Abs David Wallace

 P Shawn Heeter P David Block

Open Public Forum: Agenda Items Only: None

OLD BUSINESS: None

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter began by speaking about Teacher's Appreciation Week. He stated that during the week, teachers would be receiving lunch from the administration, as well as dress down days throughout the week. Mr. Heeter then spoke about there being good energy amongst the seniors as they move into Prom and Senior Reception season. Mr. Heeter then spoke about personnel items such as the salary structure for teachers and the resignation of our School-to-Career Counselor. Finally, Mr. Heeter spoke about all of the students coming back into the building four days a week, starting on June 1st.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block began by going over the teacher and staff salaries that were being presented to the board for approval. He then spoke about the approval of ESSER II that is being presented. Mr. Block went into the different areas and projects that the administration is looking to complete with the funds.

INSTRUCTIONAL REPORT:

Enrollment - 154 (154); 9th - 26 (26); 10th – 45 (45); 11th – 43 (43); 12th – 40 (40)
Staff Attendance Report
(Attachment #1)

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

B1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for April 15, 2021 (**Attachment #2**):

Motion: P. Lattiboudere

Second: E. Mitchell

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
 T. Brennan ___Abs___ J. Perez ___Y___ N. Marco ___Abs___ D. Wallace ___Abs___

B. Personnel:

B1. RESOLUTION TO ACCEPT THE RESIGNATION OF SCHOOL TO CAREER COORDINATOR, MS. CHRISTINE DURST, EFFECTIVE JUNE 20, 2021

Motion by P. Lattiboudere, seconded by E. Mitchell, to accept the resignation of School to Career Coordinator, Christine Durst, effective June 20, 2021, as per her letter dated April 20, 2021. (**Attachment #3**)

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
 T. Brennan ___Abs___ J. Perez ___Y___ N. Marco ___Abs___ D. Wallace ___Abs___

B2. RESOLUTION TO APPROVE ADMINISTRATORS FOR 2021-2022 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) recognizes its responsibility to have highly qualified staff hired for the school year; and

WHEREAS, the Board has reviewed the recommendations of Mr. Heeter, Lead Person; and

WHEREAS, the Board agrees with the recommendations as each staff member possess the appropriate certification;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the listed staff be contracted for the 2021 –2022 school year.

| | 2021-2022 Job Title | 2020-2021 Salaries (No Increase) | 2021-2022 Salaries (3%) |
|------------------|--------------------------------|----------------------------------|-------------------------|
| S. Heeter | Lead Person / Dean of Students | \$ 120,000.00 | \$ 123,600.00 |
| D. Block | Chief Financial Officer | \$ 129,350.00 | \$ 133,230.50 |
| | | | |

| | | | |
|------------------------|-------------------------------|--------------|--------------|
| K. Bruno-Martin | Supervisor of Curriculum | \$ 89,250.00 | \$ 91,927.50 |
| L. Voorhees | Director of Special Education | \$ 87,125.00 | \$ 89,738.75 |

Motion: P. Lattiboudere

Second: E. Mitchell

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Abs___ J. Perez ___Y___ N. Marco ___Abs___ D. Wallace ___Abs___

B3. RESOLUTION TO APPROVE STAFF FOR 2021-2022 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) recognizes its responsibility to have highly qualified staff hired for the school year; and

WHEREAS, the Board has reviewed the recommendations of Mr. Heeter, Lead Person; and

WHEREAS, the Board agrees with the recommendations as each staff member has met acceptable standards and possess the appropriate certification;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the listed staff be contracted at the corresponding salaries for the 2021 –2022 school year.

| Teachers | 2020-2021 Salaries (+\$1,458) | 2021-2022 Salaries (+\$5,000) |
|----------------------|--------------------------------------|--------------------------------------|
| A. Reiss | \$ 59,067.00 | \$ 64,067.00 |
| D. Gould | \$ 54,145.00 | \$ 59,145.00 |
| J. McGill | \$ 53,145.00 | \$ 58,145.00 |
| J. Johnston | \$ 73,107.00 | \$ 78,107.00 |
| J. Cornish | \$ 59,267.00 | \$ 64,267.00 |
| M. Gibson | \$ 59,267.00 | \$ 64,267.00 |
| J. Wesley | \$ 80,933.00 | \$ 85,933.00 |
| E. Duffy | \$ 65,458.00 | \$ 70,458.00 |
| A. Johnson | \$ 53,145.00 | \$ 58,145.00 |
| T. Shields | \$ 59,833.00 | \$ 64,833.00 |
| J. Maida | \$ 58,533.00 | \$ 63,533.00 |
| M. Wood | \$ 56,193.00 | \$ 61,193.00 |
| C. Kapalko | \$ 54,645.00 | \$ 59,645.00 |
| D. Brazile | \$ 59,145.00 | \$ 64,145.00 |
| K. Gronert | \$ 51,145.00 | \$ 56,145.00 |
| L. Fitzgerald | \$ 66,958.00 | \$ 71,958.00 |
| C. Larsen | \$ 57,500.00 | \$ 62,500.00 |

| Support Staff | 2020-2021 Salaries (2%) | 2021-2022 Salaries (3%) |
|----------------------|--------------------------------|--------------------------------|
| K. Luttman | \$ 67,879.66 | \$ 69,916.05 |
| D. Matthews | \$ 60,972.56 | \$ 62,801.73 |
| S. Wright | \$ 73,516.62 | \$ 75,722.12 |
| R. Primavera | \$ 54,983.62 | \$ 56,633.13 |
| D. Harrigan | \$ 37,842.09 | \$ 38,977.35 |
| M. Matsutani | \$ 63,398.07 | \$ 65,300.01 |
| S. Tague | \$ 22,440.00 | \$ 30,000.00 |
| | | |
| | | |

Motion: P. Lattiboudere

Second: E. Mitchell

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens __Y__ M. Forcella ___Y___
T. Brennan __Abs__ J. Perez ___Y___ N. Marco ___Abs___ D. Wallace__Abs__

C. Financials:

C1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, seconded by E. Mitchell, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY21 (**Attachment #4**)

Board Secretary’s Report –March 31, 2020 (**Attachment #5**)

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens __Y__ M. Forcella ___Y___
T. Brennan __Abs__ J. Perez ___Y___ N. Marco ___Abs___ D. Wallace__Abs__

C2. APPROVAL OF CONTINUED PARTICIPATION IN THE NEW JERSEY SCHOOLS INSURANCE GROUP & MONMOUTH OCEAN COUNTY SHARED SERVICES INSURANCE GROUP

Motion by P. Lattiboudere, seconded by E. Mitchell, on recommendation of the Chief Financial Officer to continue participation in New Jersey Schools Insurance Group & Monmouth Ocean County Shared Service Insurance Group for the term of July 1, 2020 through July 1, 2023. (**Attachment #6**)

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens __Y__ M. Forcella ___Y___
T. Brennan __Abs__ J. Perez ___Y___ N. Marco ___Abs___ D. Wallace__Abs__

C3. RESOLUTION TO ACCEPT AND APPLY FOR THE CRRSA of 2021

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has reviewed the Grant Application for CRRSA of 2021 in the following amounts:

| | |
|-----------------------------|-----------------|
| ESSER II Award | \$411,534 |
| Learning Acceleration Award | \$26,411 |
| Mental Health Award | <u>\$45,000</u> |
| Total Award | \$482,945 |

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that Academy Charter High School agrees to accept the CRRSA of 2021 Grant Awards for ESSER II, Learning Acceleration, and Mental Health.

Motion: P. Lattiboudere

Second: E. Mitchell

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___ M. Forcella ___Y___
T. Brennan ___Abs___ J. Perez ___Y___ N. Marco ___Abs___ D. Wallace ___Abs___

Open Public Forum: None

Board Comments: None

Announcement

The next Board of Trustees meeting is scheduled for Thursday, June 3, 2021 at 5:30 pm

Adjourn

Motion by P. Lattiboudere, seconded by E. Mitchell, to adjourn at 5:58pm.

Ayes_5___ Nays___0___