

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, MARCH 5, 2020 REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY: 5:32pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the School. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL ___P__ Perry Lattiboudere ___P__ Everett Mitchell
 ___P__ Alyce Franklin-Owens ___P__ Jessica Perez
 ___P__ Michael Forcella ___P__ Timothy Brennan

 ___P__ Shawn Heeter ___P__ David Block
 ___P__ Klarissa Martin

Open Public Forum: Agenda Items Only: None

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter first speaks about the Fall 2019 SSDS Report, which has continued to improve from year to year. He pointed out that the day to day disciplinary infractions are getting to be significantly milder than they were in the past. Next, Mr. Heeter spoke about the Senior Internships that were successful through the month of February. Finally, Mr. Heeter touched on the potential upcoming Rewards Trips as the winter snowtubing was cancelled due to the warm weather.

Ms. Martin Update – Curriculum & Instruction

Ms. Martin spoke about the Arabic Honor Society Induction that was held on February 4th, as well as the Black History Month Symposium held on February 14th. Next, she mentioned the ASVAB and WIDA tests that happened in late February. Ms. Martin, then spoke about the upcoming Junior trip to Stockton University, Women's History Symposium on March 20th, and the Mental Health Symposium for May. Finally, Ms. Martin spoke about the SAT Prep Class that the school had run from February into March in preparation for holding the SATs on March 25th for 85 ACHS students.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block spoke about the 20-21 Budget that he has recently been developing. He stated that most likely the fund balance that was accumulated during the 18-19 fiscal year would have to be tapped into, he is confident that the school will be able to adapt to keep that number to a minimum.

INSTRUCTIONAL REPORT:

Staff Attendance Report
Student Attendance Report
Student Discipline Report
Enrollment - 179 (181); 9th - 46 (46); 10th - 45 (45); 11th - 42 (43); 12th - 46 (47)
Fall 2019 SSDS Report
(Attachment #1)

With the unfortunate passing of Academy Charter High School founder and Board of Trustees President, Ms. Kimberly Brock, Vice-President, Mr. Perry Lattiboudere takes the role of Board of Trustees President.

Motion by M. Forcella, seconded by P. Lattiboudere, to name Mr. Everett Mitchell, Board of Trustees Vice-President.

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell __Abstain___ A. Franklin-Owens __Y___
M. Forcella ___Y___ T. Brennan __Y___ J. Perez ___Y___

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for December 5, 2019 & January 9, 2020 (**Attachment #2**):

Motion __P. Lattiboudere__ *Second* __A. Franklin-Owens__

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens __Y___
M. Forcella ___Y___ T. Brennan __Y___ J. Perez ___Y___

B. Personnel

B1. RESOLUTION TO APPROVE SPRING COACHES FOR THE 2019-2020 SCHOOL YEAR

Motion by P. Lattiboudere, seconded by A. Franklin-Owens, on recommendation of the Lead Person to the following coaches for the 2019-2020 school year:

Head Boys & Girls Track Coach	Mr. Brazile	\$ 3,700
Asst. Boys & Girls Track Coach	Mr. Johnson	\$ 3,200

Line 66

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens __Y___
M. Forcella ___Y___ T. Brennan __Y___ J. Perez ___Y___

B2. RESOLUTION TO APPROVE EXTRACURRICULAR STIPENDS & ADJUSTMENTS

Motion by P. Lattiboudere, seconded by A. Franklin-Owens, on recommendation of the Lead Person to the following Extracurricular Stipend adjustments for the 2019-2020 school year:

	<u>Previous Approval</u>	<u>Updated Approval</u>
Asst. V Girls Basketball Coach (P/T) Mr. Tague	\$ 1,000	\$2,000
Co-Senior Class Advisor – Ms. Wood	\$ 875	\$1,212.50
Co-Senior Class Advisor – Ms. Reiss	\$ 875	\$437.50
SAT Prep Club – Mr. McGill		\$65 per day
SAT Prep Club – Ms. Gould		\$65 per day
SAT Prep Club – Ms. Kapalko		\$65 per day
SAT Prep Club – Ms. Reiss		\$65 per day
Spring Math Coach – Mr. McGill		\$1,750

Roll Call:

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___
 M. Forcella ___Y___ T. Brennan ___Y___ J. Perez ___Y___

B3. RESOLUTION TO APPROVE 2019-2020 EXTRA CURRICULAR ADVISORS

Motion by P. Lattiboudere, seconded by A. Franklin-Owens, on recommendation of the Lead Person to approve the following staff as advisors:

Title I Funded:

Senior Portfolio – ELA	Ms. Kapalko	\$65 per day
Senior Portfolio – ELA	Ms. Patterson	\$65 per day
Senior Portfolio – Math	Ms. Gould	\$65 per day
Senior Portfolio – Math	Ms. Reiss	\$65 per day
Senior Portfolio – Math	Mr. McGill	\$65 per day

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___
 M. Forcella ___Y___ T. Brennan ___Y___ J. Perez ___Y___

C. Instructional and Additional Reports:

C1. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by P. Lattiboudere, seconded by A. Franklin-Owens, on recommendation of the Lead Person to approve the following staff professional development (**Attachment #3**):

February 21, 2020(Retro) Minority Male Initiative (Brookdale)	Lincroft, NJ
Ms. Durst & TBD Junior Males	Trip: Free / Bus Cost \$289

February 27, 2020(Retro) Trade and Job Fair	Freehold, NJ
Ms. Durst & TBD Open to All Student	Trip: Free / Bus Cost \$245

March 5, 2010(Retro) Baladina Cuisine & Cafe Toms River, NJ
Ms. Kapalko & Ms. Durst Arabic I & II Students Trip Cost: Approx. \$400 / Bus Cost: \$281

March 13, 2020 Stockton University – Campus Tour Pomona, NJ
Ms. Durst & TBD Junior Class Bus Cost: \$381

May 1, 2020 New Jersey City University – Campus Tour Jersey City, NJ
Ms. Durst & TBD Junior Class Bus Cost: \$379

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___

M. Forcella ___Y___ T. Brennan ___Y___ J. Perez ___Y___

C2. RESOLUTION TO APPROVE 2019-2020 SPRING SPORTS SCHEDULES

Motion by P. Lattiboudere, seconded by A. Franklin-Owens, on recommendation of the Lead Person to approve the 2019-2020 Spring Sports Schedules (**Attachment #10**):

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___

M. Forcella ___Y___ T. Brennan ___Y___ J. Perez ___Y___

C3. RESOLUTION TO APPROVE UPCOMING STAFF PROFESSIONAL DEVELOPMENT

Motion by P. Lattiboudere, seconded by A. Franklin-Owens, on recommendation of the Director to approve the following staff professional development (**Attachment #11**):

March 4, 2020 – Rutgers U. Holocaust Professional Development New Brunswick, NJ
Ms. Gronert Free

June 1, 2020 – Rider University TCT20 Professional Development Lawrenceville, NJ
Ms. Gronert

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___

M. Forcella ___Y___ T. Brennan ___Y___ J. Perez ___Y___

C4. RESOLUTION TO HOLD IN-SCHOOL SAT TESTING FOR JUNIORS AND SELECT FRESHMAN, SOPHOMORES, AND SENIORS ON WEDNESDAY, MARCH 25, 2020

Motion by P. Lattiboudere, seconded by A. Franklin-Owens, on recommendation of the Lead Person to approve the in-school SAT Testing of the Junior Class, as well as select Freshman, Sophomores, and Seniors on Wednesday, March 25, 2020.

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___

M. Forcella ___Y___ T. Brennan ___Y___ J. Perez ___Y___

C5. RESOLUTION TO APPROVE TO AMEND THE 2019-2020 ACADEMY CHARTER HIGH SCHOOL CALENDAR

Motion by P. Lattiboudere, seconded by A. Franklin-Owens, on recommendation of the Lead Person to approve to amend the 2019-2020 school calendar to reflect no school on Wednesday, March 25th for students not participating in SAT Testing. Additionally, at the discretion of the Lead Person to cancel school on Friday, March 27, 2020 for the school facilities to receive disinfectant cleaning.

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___
M. Forcella ___Y___ T. Brennan ___Y___ J. Perez ___Y___

C6. RESOLUTION TO APPROVE THE 2020-2021 ACADEMY CHARTER HIGH SCHOOL CALENDAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented the School Calendar for the 2020 - 2021 school year; and

WHEREAS, the Board has reviewed the calendar and found that it fulfills the obligations imposed by statute, code and the approved charter.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the 2020 – 2021 School Calendar is approved as attached. **(Attachment #4)**

Motion ___P. Lattiboudere___ *Second* ___A. Franklin-Owens___

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___
M. Forcella ___Y___ T. Brennan ___Y___ J. Perez ___Y___

C7. RESOLUTION TO APPROVE THE APPLICATION TO WAIVE SEMI FOR THE 2020-2021 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented by David Block, Chief Financial Officer, with a request for an application for a SEMI waiver for the 2020-2021 school year; and

WHEREAS, her investigation of the program indentifies a negligent financial gain for ACHS in proportion to the work required for the application;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the application for a waiver from the SEMI program is approved. **(Attachment #5)**

Motion ___P. Lattiboudere___ *Second* ___A. Franklin-Owens___

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___
M. Forcella ___Y___ T. Brennan ___Y___ J. Perez ___Y___

D. FINANCIAL

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, seconded by A. Franklin-Owens, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY20 (**Attachment #6**)

Line-Items Transfers for FY20 (**Attachments #7**)

Board Secretary’s Report – December 31, 2019 & January 31, 2020 (**Attachment #8**)

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___
M. Forcella ___Y___ T. Brennan ___Y___ J. Perez ___Y___

D2. APPROVAL OF REVISED FISCAL YEAR 2020 BUDGET

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented with the revised FY 20 budget; and

WHEREAS, the budget reflects current enrollment data, federal grant allocations and expenditure figures; and

WHEREAS, the budget reflects allocation of expenses in accordance with Department of Education recommendations, code, statute and approved charter as best as possible under current funding;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the revised FY 20 budget is approved. (**Attachment #9**)

Motion P. Lattiboudere *Second* A. Franklin-Owens

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Y___ A. Franklin-Owens ___Y___
M. Forcella ___Y___ T. Brennan ___Y___ J. Perez ___Y___

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, April 2, 2020 at 5:30 pm

Adjourn

Motion by P. Lattiboudere, seconded by A. Franklin-Owens, to adjourn at 6:23pm.

Ayes 6 Nays 0