

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

**THURSDAY, FEBRUARY 14, 2019
5:30 P.M. WORK SESSION /
6:30 P.M. REGULAR MEETING AGENDA**

CALL TO ORDER BY SECRETARY: 5:30pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the School. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL __P__ Kimberly Brock __P__ Napier Humphrey
 __P__ Robertha Walters __Abs__ Alyce Franklin-Owens
 __Abs__ Perry Lattiboudere __P__ Everett Mitchell
 __Abs__ Jamaal Winrow

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter began by speaking about the PARCC Testing that was conducted by the school in January. He stated that over the course of two week, we conducted three days of Math Testing and three days of English Testing. He went on to say that from a technical standpoint, the test was a success and well-managed. Next, Mr. Heeter informed the Board that we currently have between 40-45 eighth graders to enter our freshman class next year. This number is on par with previous years. Mr. Heeter went on to speak about some of the different agenda items we would be approving tonight. Those items included the addition of Mr. Tague as a permanent substitute, the 2019-2020 school calendar, as well as the SSDS report, which is taking the place of the EVVRS.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block began by speaking about the NAEP test that all of the seniors would be taking on February 27th. He mentions that this test is administered by the federal government and that it is tied to Title I funding. Next, Mr. Block spoke briefly about the 18.19 Revised Budget based on the October 15th Student Count. He stated that through careful planning, as we as an increase in student enrollment, the Revised Budget shows the school to have a Fund Balance in excess of \$214,000 on June 30, 2019. Finally, Mr. Block stated that the budget figures for 19.20 will most likely be released by the state on March 8th or March 9th.

INSTRUCTIONAL REPORT:

Staff Attendance Report
Student Attendance Report
Student Discipline Report
Enrollment - 189 (194); 9th - 46 (46); 10th - 50 (51); 11th - 46 (48); 12th - 47 (49)
Fall 2018 SSDS Reporting
(Attachment #1)

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for December 13, 2018 & January 3, 2019 **(Attachment #2)**:

Motion K. Brock

Second N. Humphrey

Roll Call:

K. Brock Y R. Walters Y N. Humphrey Y E. Mitchell Y

P. Lattiboudere Abs A. Franklin-Owens Abs J. Winrow Abs

B. Personnel

B1. RESOLUTION TO APPROVE 3RD CLASS TEACHER OVERAGES FOR THE 2018-2019 SCHOOL YEAR

Motion by K. Brock, Seconded by N. Humphrey, on recommendation of the Lead Person to approve 3RD Class Teacher Overages for the 2018-2019 school year at a rate of \$3,500 per semester as follows: *(Paid from Line 43 / 11-140-100-100)*

Spring Overages

James Maida

Roll Call:

K. Brock Y R. Walters Y N. Humphrey Y E. Mitchell Y

P. Lattiboudere Abs A. Franklin-Owens Abs J. Winrow Abs

B2. RESOLUTION TO APPROVE SPRING COACHES FOR THE 2018-2019 SCHOOL YEAR

Motion by K. Brock, Seconded by N. Humphrey, on recommendation of the Lead Person to the following coaches for the 2018-2019 school year:

Head Boys & Girls Track Coach	Mr. Brazile	\$ 3,500
Asst. Boys & Girls Track Coach	Mr. Johnson	\$ 3,000
Asst. Boys & Girls Track Coach	Ms. Wilson	\$ 3,000

Line 66

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Y__ E. Mitchell __Y__
P. Lattiboudere __Abs__ A. Franklin-Owens __Abs__ J. Winrow __Abs__

B3. RESOLUTION TO APPROVE 2018-2019 EXTRA CURRICULAR ADVISORS

Motion by K. Brock, Seconded by N. Humphrey, on recommendation of the Lead Person to approve the following staff as advisors:

Title I Funded:

Senior Portfolio – ELA	Ms. Wesley	\$65 per day
Senior Portfolio – ELA	Ms. Kapalko	\$65 per day
Senior Portfolio – ELA	Ms. Patterson	\$65 per day
Senior Portfolio – Math	Ms. Gould	\$65 per day
Senior Portfolio – Math	Ms. Reiss	\$65 per day
Senior Portfolio – Math	Mr. McGill	\$65 per day

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Y__ E. Mitchell __Y__
P. Lattiboudere __Abs__ A. Franklin-Owens __Abs__ J. Winrow __Abs__

B4. RESOLUTION TO RETROACTIVELY APPOINT SEAN TAGUE AS PERMANENT SUBSTITUTE TEACHER EFFECTIVE FEBRUARY 1, 2019 THROUGH JUNE 30, 2019

Motion by K. Brock, Seconded by N. Humphrey, on recommendation of the Lead Person to retroactively appoint Sean Tague as Permanent Substitute Teacher effective February 1, 2019 through June 30, 2019 at the rate of \$20,000 per year (prorated)

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Y__ E. Mitchell __Y__
P. Lattiboudere __Abs__ A. Franklin-Owens __Abs__ J. Winrow __Abs__

B5. RESOLUTION TO APPROVE MARY JO MCKINLEY AS ADMINISTRATIVE CONSULTANT THROUGH JUNE 30, 2019

Motion by K. Brock, Seconded by N. Humphrey, on recommendation of the Lead Person to approve Mary Jo McKinley as Administrative Consultant through June 30, 2019 at a rate of \$75 per hour, not to exceed \$7,500.

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Y__ E. Mitchell __Y__
P. Lattiboudere __Abs__ A. Franklin-Owens __Abs__ J. Winrow __Abs__

C. Instructional and Additional Reports:

C1. RESOLUTION TO APPROVE UPCOMING STAFF PROFESSIONAL DEVELOPMENT

Motion by K. Brock, Seconded by N. Humphrey, on recommendation of the Lead Person to approve the following staff professional development (**Attachment #3**):

2.26.19 - What's New in Young Adult Literature – BER Ms. Brannick	Freehold, NJ \$269
3.25.19 – School Social Workers: Bridging Cultures, Building Futures Mr. Matsutani	Iselin, NJ \$125

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Y__ E. Mitchell __Y__
P. Lattiboudere __Abs__ A. Franklin-Owens __Abs__ J. Winrow __Abs__

C2. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by K. Brock, Seconded by N. Humphrey, on recommendation of the Lead Person to approve the following staff professional development (**Attachment #4**):

February 14, 2019 Ms. Kapalko & Ms. Durst	Grill Point Mediterranean Cuisine & Cafe Arabic I & II Students	Manalapan, NJ Trip Cost: Approx. \$400 / Bus Cost: \$225
February 22, 2019 Ms. Durst & TBD	Minority Male Initiative (Brookdale) 28 Juniors	Lincroft, NJ Trip: Free / Bus Cost \$289
March 20, 2019 Mr. Shields & TBD	“Hamilton” the Musical 45 Students / Up to 5 Chaperones	New York, NY Trip: \$500 / Bus Cost: \$650

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Y__ E. Mitchell __Y__
P. Lattiboudere __Abs__ A. Franklin-Owens __Abs__ J. Winrow __Abs__

C3. RESOLUTION TO HOLD IN-SCHOOL SAT TESTING FOR JUNIORS AND SELECT SOPHOMORES AND SENIORS ON WEDNESDAY, MARCH 27, 2019

Motion by K. Brock, Seconded by N. Humphrey, on recommendation of the Lead Person to approve the in-school SAT Testing of the Junior Class, as well as select Sophomores and Seniors on Wednesday, March 27, 2019.

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Y__ E. Mitchell __Y__
P. Lattiboudere __Abs__ A. Franklin-Owens __Abs__ J. Winrow __Abs__

C4. RESOLUTION TO ADJUST THE 2018-2019 SCHOOL CALENDAR

Motion by K. Brock, Seconded by N. Humphrey, on recommendation of the Lead Person to approve the adjustment in the 2018-2019 School Calendar to reflect a day off for students not participating in SAT Testing on Wednesday, March 27, 2019.

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Y__ E. Mitchell __Y__
P. Lattiboudere __Abs__ A. Franklin-Owens __Abs__ J. Winrow __Abs__

C5. RESOLUTION TO APPROVE THE 2019-2020 ACADEMY CHARTER HIGH SCHOOL CALENDAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented the School Calendar for the 2019 - 2020 school year; and

WHEREAS, the Board has reviewed the calendar and found that it fulfills the obligations imposed by statute, code and the approved charter.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the 2019 – 2020 School Calendar is approved as attached. **(Attachment #5)**

Motion __K. Brock__

Second __N. Humphrey__

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Y__ E. Mitchell __Y__
P. Lattiboudere __Abs__ A. Franklin-Owens __Abs__ J. Winrow __Abs__

C6. RESOLUTION TO APPROVE THE APPLICATION TO WAIVE SEMI FOR THE 2019-2020 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented by David Block, Chief Financial Officer, with a request for an application for a SEMI waiver for the 2019-2020 school year; and

WHEREAS, her investigation of the program identifies a negligent financial gain for ACHS in proportion to the work required for the application;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the application for a waiver from the SEMI program is approved. **(Attachment #6)**

Motion __K. Brock__

Second __N. Humphrey__

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Y__ E. Mitchell __Y__

P. Lattiboudere ___Abs___ A. Franklin-Owens ___Abs___ J. Winrow___Abs_____

D. FINANCIAL

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by K. Brock, Seconded by N. Humphrey, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY19 (**Attachment #7**)

Board Secretary’s Report – December 31, 2018 (**Attachment #8**)

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Y__ E. Mitchell __Y__
P. Lattiboudere ___Abs___ A. Franklin-Owens ___Abs___ J. Winrow___Abs_____

D2. APPROVAL OF REVISED FISCAL YEAR 2019 BUDGET

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented with the revised FY 19 budget; and

WHEREAS, the budget reflects current enrollment data, federal grant allocations and expenditure figures; and

WHEREAS, the budget reflects allocation of expenses in accordance with Department of Education recommendations, code, statute and approved charter as best as possible under current funding;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the revised FY 19 budget is approved. (**Attachment #9**)

Motion __K. Brock__

Second __N. Humphrey__

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Y__ E. Mitchell __Y__
P. Lattiboudere ___Abs___ A. Franklin-Owens ___Abs___ J. Winrow___Abs_____

E. Addendum

E1. MOTION TO APPROVE SEPARATION AGREEMENT AND GENERAL RELEASE OF JOYEL FURGES EFFECTIVE MARCH 31, 2019

Motion by K. Brock, Seconded by N. Humphrey, on recommendation of the Lead Person and School General Counsel to approve the Separation Agreement and General Release of Joyel Furges, Director of Curriculum, effective March 31, 2019.

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Y__ E. Mitchell __Y__
P. Lattiboudere ___Abs___ A. Franklin-Owens ___Abs___ J. Winrow___Abs_____

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, March 7, 2019 at 5:30 pm

Adjourn

Motion by K. Brock, Seconded by N. Humphrey, to adjourn at 6:13pm.

Ayes 4 Nays 0