

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, JANUARY 3, 2019 5:30 P.M. WORK SESSION / 6:30 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY: 5:30pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the School. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL P Kimberly Brock Abs Napier Humphrey
 P Robertha Walters P Alyce Franklin-Owens
 P Perry Lattiboudere P Everett Mitchell
 Abs Jamaal Winrow

 P Shawn Heeter P David Block

Open Public Forum: Agenda Items Only - None

PRESENTATION OF FY18 FISCAL AUDIT BY KATHRYN PERRY OF JUMP, PERRY, & COMPANY

Ms. Kathy Perry reviews the FY 18 Fiscal Audit with the Board of Trustees. She focuses in on and notes that there were no findings in the audit, as well as the fact that the June 30, 2018 Fund Balance was at \$48,647.

OLD BUSINESS:

NEW BUSINESS:

Mr. Heeter Update – Organization

After the presentation by the school auditor, Mr. Heeter briefly discussed the recent climate of the school, as well as the attendance rate up to this point in the school year. Mr. Heeter as well as Mr. Block mentioned that they will be examining the job descriptions of the administrators to further vet them out before the school transitions to a new Director of Curriculum.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block spoke to the board about the February 27, 2019 administering of the National Assessment of Educational Progress Exam. He stated that this exam will test approximately two hours and will have no bearing on the students. Next, he spoke about the heating unit begin replaced on the second floor of the school. He stated that the unit was 14 years old, and is the last of the original units to be replaced. Finally, Mr. Block touched on the new state revenue figures that were released at the end of December based on

the October 15th student count. He mentioned that the key take away was the additional \$205,000 that we would be receiving due to an influx of students.

INSTRUCTIONAL REPORT:

Staff Attendance Report
Student Attendance Report
Student Discipline Report
Enrollment - 192 (197); 9th - 47 (47); 10th - 51 (52); 11th - 46 (48); 12th - 48 (50)
(Attachment #1)

RECOMMENDATIONS OF THE LEAD PERSON:

A. Personnel

A1. RESOLUTION TO APPROVE 3RD CLASS TEACHER OVERAGES FOR THE 2018-2019 SCHOOL YEAR

Motion by K. Brock, Seconded by E. Mitchell, on recommendation of the Lead Person to approve 3RD Class Teacher Overages for the 2018-2019 school year at a rate of \$3,500 per semester as follows: *(Paid from Line 43 / 11-140-100-100)*

Spring Overages

D. Brazile
H. Brannick
K. Gronert
A. Johnson
C. Kapalko
J. McGill
R. Patterson
A. Reiss
T. Shields
B. Soviero
J. Wesley

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Abs__ E. Mitchell __Y__
P. Lattiboudere __Y__ A. Franklin-Owens __Y__ J. Winrow __Abs__

A2. RESOLUTION TO ACCEPT THE RESIGNATION OF GIRLS VARSITY BASKETBALL COACH, MR. PETER VETRANO, EFFECTIVE DECEMBER 14, 2018

Motion by K. Brock, Seconded by E. Mitchell, to accept the resignation of Girls Varsity Basketball Coach, Peter Vetrano, effective December 14, 2018, as per his letter dated December 13, 2018. **(Attachment #2)**

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Abs__ E. Mitchell __Y__
P. Lattiboudere __Y__ A. Franklin-Owens __Y__ J. Winrow __Abs__

A3. RESOLUTION TO APPROVE WINTER COACHES FOR THE 2018-2019 SCHOOL YEAR

Motion by K. Brock, Seconded by E. Mitchell, on recommendation of the Lead Person to the following coaches for the 2018-2019 school year:

Head V Girls Basketball Coach	Mr. Maida	Year 1	\$ 2,500
Volunteer Asst. V Girls Basketball Coach	Mr. Remy	Year 1	

Line 66

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Abs__ E. Mitchell __Y__
P. Lattiboudere __Y__ A. Franklin-Owens __Y__ J. Winrow__Abs__

A4. RESOLUTION TO APPROVE SCHOOL TESTING FACILITATOR FOR THE REMAINDER OF THE 2018-2019 SCHOOL YEAR

Motion by K. Brock, Seconded by E. Mitchell, on recommendation of the Lead Person to approve the following Richard Primavera as District Testing Facilitator for the remainder of the 2018-2019 school year at a rate of \$3,000.

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Abs__ E. Mitchell __Y__
P. Lattiboudere __Y__ A. Franklin-Owens __Y__ J. Winrow__Abs__

B. Instructional and Additional Reports:

B1. RESOLUTION TO APPROVE UPCOMING STAFF PROFESSIONAL DEVELOPMENT

Motion by K. Brock, Seconded by E. Mitchell, on recommendation of the Lead Person to approve the following staff professional development (**Attachment #3**):

January 31, 2019	BER – Google Classroom to Enhance Instruction	Long Branch, NJ
Mr. Shields		\$269

Roll Call:

K. Brock __Y__ R. Walters __Y__ N. Humphrey __Abs__ E. Mitchell __Y__
P. Lattiboudere __Y__ A. Franklin-Owens __Y__ J. Winrow__Abs__

C. FINANCIAL

C1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by K. Brock, Seconded by E. Mitchell, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY18 (**Attachment #4**)

Line-Item Budget Transfers (**Attachment #5**)

Board Secretary’s Report – October 31, 2018 & November 30, 2018 (**Attachment #6**)

Roll Call:

K. Brock Y R. Walters Y N. Humphrey Abs E. Mitchell Y
P. Lattiboudere Y A. Franklin-Owens Y J. Winrow Abs

D. Executive Session

D1. WHEREAS, Chapter 131, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that

- it does hereby determine that it is necessary to meet in executive session on January 3, 2019 to discuss matters involving personnel, pending litigation and/or matters involving attorney/client privilege
- that the matters discussed will be made public if and when confidentially is no longer required and action pursuant to said discussion will take place meeting.

Motion K. Brock *Second* R. Walters *Time* 6:08pm

Roll Call:

K. Brock Y R. Walters Y N. Humphrey Abs E. Mitchell Y
P. Lattiboudere Y A. Franklin-Owens Y J. Winrow Abs

D2. WHEREAS, Chapter 131, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain circumstances; and

WHEREAS, the Board met on January 3, 2019 with appropriate cause;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that The Board returns to public session where they may take action.

Motion K. Brock *Second* A. Franklin-Owens *Time* 6:40pm

Roll Call:

K. Brock Y R. Walters Y N. Humphrey Abs E. Mitchell Y
P. Lattiboudere Y A. Franklin-Owens Y J. Winrow Abs

Open Public Forum: None

Board Comments & Discussion: Administration Evaluation Tool – The board briefly discussed putting together an Ad Hoc Committee to vet out the process together.

Announcement

The next Board of Trustees meeting is scheduled for Thursday, February 7, 2019 at 5:30 pm

Adjourn

Motion by K. Brock, seconded by R. Walters, to adjourn at 6:42pm.
Ayes 5 Nays 0