

# Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

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**THURSDAY, AUGUST 2, 2018**  
**5:30 P.M. WORK SESSION /**  
**6:30 P.M. REGULAR MEETING MINUTES**

## CALL TO ORDER BY SECRETARY:

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the School. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL    P. Kimberly Brock                      Abs. Napier Humphrey  
                 Abs. Robertha Walters                      P. Alyce Franklin-Owens  
                 P. Perry Lattiboudere                      P. Everett Mitchell

P. Shawn Heeter

P. David Block

P. Joyel Furges

Meeting began at 5:33pm

## **Open Public Forum: Agenda Items Only: None**

OLD BUSINESS: None

## NEW BUSINESS:

### Mr. Heeter Update – Organization

Mr. Heeter updated the Board that the 2017-2018 Annual Report was dropped off in a timely manner to home districts of our students. He recommended that the trustees read through this document to enhance their knowledge of the goings on in the school. He noted that if they had any questions to please reach out. Next, Mr. Heeter spoke about the E-Sports trip to New York to watch the professional E-Sports League. He stated that this was a reward for them for making it to the national tournament. He stated that the students had a great time, and even got the opportunity to meet the coach for Team Canada. Finally, Mr. Heeter spoke about the staff working hard to get the final few students to close out their summer makeup hours.

### Ms. Furges Update – Curriculum & Instruction

Ms. Furges began by talking about Freshman Boot Camp, which begins on Monday. She stated that the Boot Camp students would be taking part on an Environmental Science trip to the Manasquan Reservoir for \$6 per student. Next, Ms. Furges brought up the idea of having future discussion about providing shirts to freshman next year to get them started. Ms. Furges then reported that the girls' basketball players who were spending a portion of the summer in Africa helping with basketball camps had landed safely

last Friday. Finally, Ms. Furges informed the trustees that 17 students had been identified for the dual-enrollment program through Seton Hall, and further informed that the deadline for enrollment was October 15<sup>th</sup>.

**Mr. David P. Block Update – Business Office / Facilities**

Mr. Block began by letting the board know that we had met with the auditors for some preliminary work, and was working to settle dates with them for their annual field work. Next, Mr. Block stated that in early July he had met with representatives from Ocean County College about forming a partnership with them in an attempt to further our dual-enrollment program, as well as internship opportunities. Mr. Block then gave some insight into the employees that were being presented to the board in Resolutions B1 & B2. Mr. Block closed by giving a brief update to the trustees as to the status of the annual summer preparation for the upcoming school year. He stated that the first floor was nearly done, and the second floor would be started shortly.

**A. Approval of Minutes**

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for July 12, 2018 (**Attachment #1**):

*Motion*   K. Brock  

*Second*   P. Lattiboudere  

Roll Call:

K. Brock   Y.   R. Walters   Abs.   N. Humphrey   Abs.   E. Mitchell   Y.  

P. Lattiboudere   Y.   A. Franklin-Owens   Y.  

**B. Personnel**

B1. RESOLUTION TO ACCEPT THE HIRING OF CHRISTINE DURST AS TEACHER OF THE HANDICAPPED, EFFECTIVE SEPTEMBER 1, 2018.

Motion by K. Brock, Seconded by P. Lattiboudere, on recommendation of the Lead Person to approve the appointment of Christine Durst, Teacher of the Handicapped, effective September 1, 2018 at a rate of \$60,000. (**Attachment #2**)

Roll Call:

K. Brock   Y.   R. Walters   Abs.   N. Humphrey   Abs.   E. Mitchell   Y.  

P. Lattiboudere   Y.   A. Franklin-Owens   Y.  

B2. RESOLUTION TO ACCEPT THE HIRING OF DANA MARZELLA AS TEACHER OF THE HANDICAPPED, EFFECTIVE SEPTEMBER 1, 2018.

Motion by K. Brock, Seconded by P. Lattiboudere, on recommendation of the Lead Person to approve the appointment of Dana Marzella, Teacher of the Handicapped, effective September 1, 2018 at a rate of \$51,388. (**Attachment #3**)

Roll Call:

K. Brock   Y.   R. Walters   Abs.   N. Humphrey   Abs.   E. Mitchell   Y.  

P. Lattiboudere   Y.   A. Franklin-Owens   Y.

B3. RESOLUTION TO ACCEPT THE RESIGNATION OF TEACHER OF MATHEMATICS, MS. LISA MANFREDA, EFFECTIVE NO LATER THAN SEPTEMBER 20, 2018

Motion by K. Brock, Seconded by P. Lattiboudere, to accept the resignation of Teacher of Mathematics, Lisa Manfreda, effective no later than September 20, 2018, as per her letter dated July 23, 2018.  
**(Attachment #4)**

Roll Call:

K. Brock \_\_Y.\_\_ R. Walters \_\_Abs.\_\_ N. Humphrey \_\_Abs.\_\_ E. Mitchell \_\_Y.\_\_\_\_  
P. Lattiboudere \_\_Y.\_\_\_\_ A. Franklin-Owens \_\_Y.\_\_\_\_

### **C. Additional Reports and Discussion:**

C1. RESOLUTION TO APPROVE THE 2017-2018 ACADEMY CHARTER HIGH SCHOOL ANNUAL REPORT

WHEREAS, the Board of Trustees has reviewed the 2017 - 2018 Annual Report as prepared by the Director; and

WHEREAS, the Board of Trustees finds the Report to be a factual and accurate depiction of the 2017 - 2018 school year at Academy Charter High School;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the Annual Report is accepted and approved.  
**(Sent Via Separate Email)**

*Motion* \_\_K. Brock\_\_

*Second* \_\_P. Lattiboudere\_\_

Roll Call:

K. Brock \_\_Y.\_\_ R. Walters \_\_Abs.\_\_ N. Humphrey \_\_Abs.\_\_ E. Mitchell \_\_Y.\_\_\_\_  
P. Lattiboudere \_\_Y.\_\_\_\_ A. Franklin-Owens \_\_Y.\_\_\_\_

C2. RESOLUTION TO APPROVE UPCOMING STAFF PROFESSIONAL DEVELOPMENT

Motion by K. Brock, Seconded by P. Lattiboudere, on recommendation of the Director to approve the following staff professional development **(Attachment #5)**:

July 12, 23 & August 2, 2018 – NJ Leadership Academy – Series 4  
Ms. Farges

Monroe, NJ  
\$0

Roll Call:

K. Brock \_\_Y.\_\_ R. Walters \_\_Abs.\_\_ N. Humphrey \_\_Abs.\_\_ E. Mitchell \_\_Y.\_\_\_\_  
P. Lattiboudere \_\_Y.\_\_\_\_ A. Franklin-Owens \_\_Y.\_\_\_\_

### C3. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by K. Brock, Seconded by P. Lattiboudere, on recommendation of the Director to approve the following staff professional development (**Attachment #6**):

October 22, 2018	Manasquan Reservoir	Manasquan, NJ
Bootcamp Staff	Freshman	Bus Cost \$0 Admission \$294

Roll Call:

K. Brock \_\_Y.\_\_ R. Walters \_\_Abs.\_\_ N. Humphrey \_\_Abs.\_\_ E. Mitchell \_\_Y.\_\_  
P. Lattiboudere \_\_Y.\_\_ A. Franklin-Owens \_\_Y.\_\_

### **D. FINANCIAL**

#### D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by K. Brock, Seconded by P. Lattiboudere, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Secretary’s Report – June (**Attachment #7**)

Bill’s List for FY19 (**Attachment #8**)

**-Mr. Block withdrew the submission of Administrator Cell Phone Reimbursement**

Line-Item Transfers for FY19 (**Attachment #9**)

Roll Call:

K. Brock \_\_Y.\_\_ R. Walters \_\_Abs.\_\_ N. Humphrey \_\_Abs.\_\_ E. Mitchell \_\_Y.\_\_  
P. Lattiboudere \_\_Y.\_\_ A. Franklin-Owens \_\_Y.\_\_

#### E1. APPOINTMENT OF NEW BOARD OF TRUSTEES MEMBER

Motion by K. Brock, Seconded by P. Lattiboudere, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to appoint Mr. Jamaal Winrow as a member of the Academy Charter Board of Trustee for the term of July 1, 2018 – June 30, 2021

Roll Call:

K. Brock \_\_Y.\_\_ R. Walters \_\_Abs.\_\_ N. Humphrey \_\_Abs.\_\_ E. Mitchell \_\_Y.\_\_  
P. Lattiboudere \_\_Y.\_\_ A. Franklin-Owens \_\_Y.\_\_

**Open Public Forum: None**

**Board Comments: None**

### **Announcement**

The next Board of Trustees meeting is scheduled for Thursday, September 6, 2018 at 5:30 pm

### **Adjourn**

Motion by P. Lattiboudere, seconded by E. Mitchell, to adjourn at 6:15pm.

Ayes \_\_4\_\_ Nays \_\_0\_\_