

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, APRIL 12, 2018 REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY:

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the School. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL	<input type="checkbox"/> P	Kimberly Brock	<input type="checkbox"/> P	Frankie Winrow
	<input type="checkbox"/> P	Robertha Walters	<input type="checkbox"/> P	Everett Mitchell
	on phone until 6 pm	Ed Johnson	<input type="checkbox"/> A	Perry Lattiboudere
	arrived 6:13	Napier Humphrey	P until 6:25	Alyce Franklin-Owens
	<input type="checkbox"/> P	Mary Jo McKinley	<input type="checkbox"/> P	David Block
	<input type="checkbox"/> P	Shawn Heeter	<input type="checkbox"/> P	Joyel Farges
	<input type="checkbox"/> A	Kim Fiero / Fred Niemann		

Meeting Commenced: 5:48 pm

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Dr. McKinley Update – Organization

PARCC Scores (**Attachment #1**) - The mean scores of the PARCC assessments have increased. Math has shown the greatest increase in mean score and in passing rates. This is largely indicative of the change in curriculum and staffing as well as the impact of professional development and lesson study. The graduation requirement applicable to the Class of 2021 and beyond of passing the Algebra 1 PARCC and the ELA 10 PARCC is up for reapproval. The Governor wishes to eliminate PARCC all together however that is not an easy process due to ties to federal funding.

Seniors who have not met their graduation assessment requirements are completing the portfolio process. Student should complete the program by the end of the month.

Dr. McKinley participated in a meeting with Dr. David Stout, the President of Brookdale regarding the Accuplacer test and dual enrollment. Brookdale is moving to alternative measures for acceptance to dual enrollment. In addition to our dual enrollment program we will investigate building relationships with other colleges and universities who authorize the award of college credit to approved course curriculum taught by ACHS staff who possess a Masters degree.

We have one student participating in the vocal program of the Monmouth County Arts High School

Carmen Morales is receiving a \$2,000 scholarship from the Central Jersey Club.

On May 11 we have an activity schedule so all students can complete their Post-DBQ assessment. This will be one of the assessment tools used to measure growth in writing according to the PARCC rubric.

Career Day is the morning of May 18. Anyone interested in attending or knows of a professional who would be a good addition to the program should contact Ms. Alston.

Our ESports team has expanded to four different teams. The team sports are Overwatch and Counterstrike. Students also participate in individual sports: Injustice 2 and Hearthstone

We received a donation of track shoes and sports equipment from Good Sports.

The track team participates in the second meet this Saturday in East Brunswick.

We are completing our final round of teacher observations.

We have contracted for an Opioid training and Naxalone distribution for our parents on May 19 session. A faculty session will also be scheduled.

Saturday session for April includes a presentation from the African Drummers. We also have a guest speaker - Jordan Burham, a mental health provider who is a high school suicide survivor.

Our Senior Reception is on June 5, 2018 at the Waterview Pavilion.

Ms. Furges Update – Intro / Curriculum

Two of our girls basketball players are traveling to Senegal and Cape Verde with F3B. The two week trip includes our students working under the direction of D1 players while they run a basketball camp for local young ladies. The trip is chaperoned by women from all different professions. The cost for each of our students is \$1,500.

On June 6, 2018 we have the opportunity of sponsoring a community night at the Liberty Science Center for our students and families. The only cost would be that of the bus. We will be able to accommodate 45 individuals.

Our Whole Kids Foundation grant \$2000 will be used to establish a 4H club at ACHS. Ms. Furges will meet with Dr. Conklin to get the group established.

Ms. Furges has also met with the Environmental Commission to establish a green team in Lake Como. She will serve as Co-chair and work to re-establish their funding.

We will complete an application for Girls Who Code as soon as it is released. Our commitment would be to teaching the curriculum 2 hours. The students would attend after-school as a club. The following summer there is a possible program in Newark the further immerse the students in computer applications.

INSTRUCTIONAL REPORT:

Staff Attendance Report - 96.1% for teachers

Student Attendance Report - 95% for the year

Student Discipline Report

Enrollment - 181 (185); 9th - 47 (47); 10th - 44 (46); 11th - 49 (50); 12th - 41 (42)

HIB Report - 0 reported, 0 investigated, 0 confirmed

(Attachment #2)

ADDITIONAL REPORTS AND DISCUSSION:

Mr. Shawn Heeter Update – Dean's Report / School Safety and Security

The recent rewards trip to Camden Aquarium was a hit with the 30 students who attended. Some students passed on the trip to save their merits for the final trip in June.

We have noticed a diversity in the students earning merits.

The former EVVRS system has been replaced by the SSDS. The new system is connected to the HIB report as well. The first semester data is due by April 30. All of the data was reviewed and will be certified online as soon as the application enables the action.

Mr. David P. Block Update – Business Office / Facilities Update

We went out to bid last month for Food Service. Three contractors have requested the bid package. All bids will be opened at 11 am on April 27, 1018.

The CEP application has been submitted. We are waiting to hear about the approval.

The long-range facility plan is nearing completion. It is based on the Engineering and Architect proposals of a few years ago. In addition other quotes have been obtained for smaller projects.

RECOMMENDATIONS OF THE DIRECTOR:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for March 1, 2018 (**Attachment #3**):

Motion: K. Brock

Second: N. Humphrey

Roll Call:

K. Brock __Y__ R. Walters __Y__ F. Winrow __Y__ E. Johnson __A__

N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere __A__

A. Franklin-Owens __A__

B. Instructional and Additional Reports:

B1. RESOLUTION TO APPROVE UPCOMING STAFF PROFESSIONAL DEVELOPMENT

Motion by K. Brock Seconded by N. Humphrey on recommendation of the Director to approve the following staff professional development:

4.18.18 – In-Class Support Shadowing
Ms. Hughes

Manasquan High School, Manasquan, NJ
No Cost

Roll Call:

K. Brock __Y__ R. Walters __Y__ F. Winrow __Y__ E. Johnson __A__

N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere __A__

A. Franklin-Owens __A__

B2. RESOLUTION TO ACCEPT THE REVIEW AND FINDINGS OF THE NJDOE SCHOOL SAFETY DATA SYSTEM

Motion by K. Brock Seconded by N. Humphrey BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to accept the review and findings of the New Jersey Department of Education’s School Safety Data System for the 2017-2018 school year.

(Attachment #9)

Roll Call:

K. Brock __Y__ R. Walters __Y__ F. Winrow __Y__ E. Johnson __A__
N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere __A__
A. Franklin-Owens __A__

C. FINANCIAL

C1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by K. Brock Seconded by N. Humphrey BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY18 (**Attachment #4**)

Board Secretary’s Report – February 28, 2018 (**Attachment #5**)

Line-Item Budget Transfers (**Attachment #6**)

Roll Call:

K. Brock __Y__ R. Walters __Y__ F. Winrow __Y__ E. Johnson __A__
N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere __A__
A. Franklin-Owens __A__

C2. APPROVAL OF FY19 BUDGET

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented with the FY 19 budget; and

WHEREAS, the budget reflects allocation of expenses in accordance with school goals, Department of Education recommendations, code, statute and approved charter as best as possible under current funding;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the FY 19 budget is approved. (**Attachment #7**)

Motion: K. Brock

Second: N. Humphrey

Roll Call:

K. Brock __Y__ R. Walters __Y__ F. Winrow __Y__ E. Johnson __A__
N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere __A__
A. Franklin-Owens __A__

D. POLICY

D1. APPROVAL OF THE FIRST READING OF UPDATED POLICIES

Motion by K. Brock Seconded by N. Humphrey on recommendation of the Director to approve the first reading of the following updated policies (**Attachment #8**):

1250: Visitors
3510: Operation and Maintenance of Plant
3516: Safety
4115: Supervision
4131 / 4131/1: Staff Development; Inservice Education / Visitations / Conferences
4138 / 4238: Nonschool Employment
5145.4: Equal Educational Opportunity
6114: Emergencies and Disaster Preparedness
6145.1 / 6145.2: Intramural Competition; Interscholastic Competition
6171.3: Title I: Improving Academic Achievement and Parent and Family Engagement
6171.4: Special Education

Roll Call:

K. Brock __Y__ R. Walters __Y__ F. Winrow __Y__ E. Johnson __A__
N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere __A__
A. Franklin-Owens __A__

Open Public Forum:

Ms. Dona Harrigan appeared before the board to request a raise. She reported that she works hard and has taken on the responsibility of painting in the summer. She reminded the board that she does landscaping, cleaning work and other minor repairs during her work day. Ms. Harrigan replied that she had worked hard to address concerns that had been raised in the paint.

Board Comments:

_____ Ms. Winrow asked Ms. Harrigan if she had improved on the tasks previously outlined to her. Ms. Dona replied that she had.

_____ Ms. Brock asked if the in-school SAT administration had been rescheduled? Dr. McKinley informed the Board that the test would be administered on April 24. Mr. Heeter asked if sophomores would be tested on site. Dr. McKinley said not at this time.

The Board requested that we imprint uniform shirts with “security” both in the front and the back to more clearly identify Mr. Seide as security personnel.

Ms. Brock updated the Board on the progress to restructure school administration.

Announcement

The next Board of Trustees meeting is scheduled for Thursday, May 3, 2018 at 5:30 pm

Adjourn

Motion by F. Winrow, seconded by N. Humphrey , to adjourn at 7:03 pm.

Ayes__5__ Nays__0__