

OPERATION AND MAINTENANCE OF PLANT

The board of trustees is responsible for providing school facilities that are safe from hazards; sanitary; properly equipped, lighted and ventilated; and aesthetically suited to promoting the goals of the school. School buildings and site accommodations shall include provisions for individuals with disabilities pursuant to law and regulations.

The lead person shall ensure the development and enforcement of detailed regulations for the safe and sanitary operation of the buildings and grounds. The regulations shall be reviewed and adopted by the board, and provided to all staff annually at the beginning of each school year and when any revisions are formulated.

The lead person and board secretary shall develop a multiyear comprehensive maintenance plan for board approval, to be updated annually.

The school shall ensure barrier free access for all students, staff and visitors to school facilities.

Safe Drinking Water

The board of trustees shall assure the availability of potable drinking water through sanitary means in school facilities or upon school grounds in accordance with the Safe Drinking Water Act (N.J.S.A. 58:12A-1 et seq., N.J.A.C. 6A:26-6, and N.J.A.C. 7:10 et seq.). In accordance with law and board policy 3516 Safety, the board shall test all drinking water outlets, make the results publically available and notify parents/guardians and the New Jersey Department of Education

The board of trustees directs the lead person to ensure the development of lead sampling plan with sample collection is consistent with the school's Quality Assurance Project Plan (QAPP) and to ensure that QAPP is signed by the laboratory certified to sample the school's water, the individual responsible for conducting the sampling and is presented to the board for signature.

Within 24-hours after the board has reviewed and verified the final laboratory results of the sampling, the board shall ensure that test results are publicly available at the school facility and on the board's website. If any laboratory results exceed the permissible lead action level, the board shall provide written notification to the parents/guardians of all students attending that facility as well as to the Department of Education. The notice must include measures taken to curtail immediately the use of any drinking water outlet where lead levels exceed the permissible action level, measures taken to ensure that alternate drinking water is available to all students and staff, and information regarding the health effects of lead.

Within six years of the adoption of this policy, and within each six-year period thereafter, the board must test all drinking water outlets; sampling shall be prioritized in facilities previously identified with excessive lead results or identified as high risk in the sampling plan.

Annually, the board must submit to the Department of Education, a statement of assurance that lead testing was completed in accordance with existing Department of Education regulations and that where required, alternate drinking water is available to students and staff.

Integrated Pest Management

The New Jersey School Integrated Pest Management Act of 2002 requires schools to implement a school

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integrated pest management policy. As per this policy, the board of trustees shall implement Integrated Pest Management (IPM) procedures to control pests and minimize exposure of children, faculty, and staff to pesticides. The Academy Charter High School shall develop and maintain an IPM plan as part of the school's policy.

Integrated Pest Management Procedures in Schools

Implementation of IPM procedures will determine when to control pests and whether to use mechanical, physical, cultural, biological or chemical methods. Applying IPM principles prevents unacceptable levels of pest damage by the most economical means and with the least possible hazard to people, property, and the environment.

The Academy Charter High School shall consider the full range of management options, including no action at all. Non-pesticide pest management methods are to be used whenever possible. The choice of using a pesticide shall be based on a review of all other available options and a determination that these options are not effective or not reasonable. When it is determined that a pesticide must be used, low impact pesticides and methods are preferred and shall be considered for use first.

Development of IPM plans

The school IPM plan is a blueprint of how the Academy Charter High School will manage pests through IPM methods. The school's IPM plan states the school's goals regarding the management of pests and the use of pesticides. It reflects the school's site-specific needs. The IPM plan shall provide a description of how each component of the school IPM policy will be implemented at the school. The development of the IPM plan shall be the responsibility of the lead person.

IPM Coordinator

The board of trustees shall designate an integrated pest management coordinator, who is responsible for the implementation of the school integrated pest management policy.

Education /Training

The school community will be educated about potential pest problems and IPM methods used to achieve the pest management objectives.

The IPM Coordinator, other school staff and pesticide applicators involved with implementation of the school IPM policy will be trained in appropriate components of IPM as it pertains to the school environment.

Students, parents/guardians will be provided information on this policy and instructed on how they can contribute to the success of the IPM program.

Record keeping

Records of pesticide use shall be maintained on site to meet the requirements of the state regulatory agency and the school board.

Records shall also include, but are not limited to, pest surveillance data sheets and other non-pesticide pest management methods and practices utilized.

Notification/Posting

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The lead person of the Academy Charter High School is responsible for timely notification to students' parents or guardians and the school staff of pesticide treatments pursuant to the School IPM Act.

Re-entry

Re-entry to a pesticide treated area shall conform to the requirements of the School IPM Act.

Pesticide applicators

The IPM coordinator shall ensure that applicators follow state regulations, including licensing requirements and label precautions, and must comply with all components of the School IPM Policy.

Evaluation

Annually, the lead person shall report to their respective governing boards on the effectiveness of the school IPM plan and make recommendations for improvement as needed.

The board directs the lead person to develop regulations/procedures for the implementation of this policy.

Adopted/Revised: May 3, 2018

Key Words

Operation and Maintenance of Plant, Buildings and Grounds, Maintenance

Legal References:	<u>N.J.S.A.</u> 13:1F-19 through -33	“School Integrated Pest Management Act”
	<u>N.J.S.A.</u> 18A:17-49 through -52	Buildings and grounds supervisors to be certified
	<u>N.J.S.A.</u> 18A:22-8	Contents of budget; format
	<u>N.J.S.A.</u> 34:5A-1 <u>et seq.</u>	Worker and Community Right to Know Act
	<u>N.J.S.A.</u> 34:6A-25 <u>et seq.</u>	New Jersey Public Employees Occupational Safety and Health Act
	<u>N.J.S.A.</u> 58:12A-1 <u>et seq.</u>	Safe Drinking Water Act
	<u>N.J.A.C.</u> 5:23-1 <u>et seq.</u>	The uniform construction code
	<u>N.J.A.C.</u> 6A:23A-1 <u>et seq.</u>	Accountability regulations
	<u>See Particularly:</u>	
	<u>N.J.A.C.</u> 6A:23A-6.9	Facilities maintenance and repair schedule and accounting
	<u>N.J.A.C.</u> 6A:26-12.1 <u>et seq.</u>	Operation and Maintenance of Facilities
	<u>See particularly:</u>	
	<u>N.J.A.C.</u> 6A:26-12.2(a)1, 2	
	<u>N.J.A.C.</u> 6A:26-12.4	Safe drinking water
	<u>N.J.A.C.</u> 6A:30-1.1 <u>et seq.</u>	Evaluation of the Performance of School Districts
	<u>N.J.A.C.</u> 7:10-1 <u>et seq.</u>	Safe Drinking Water Act
	<u>N.J.A.C.</u> 7:30-13.1 <u>et seq.</u>	Integrated Pest Management
	20 <u>U.S.C.A.</u> 4071 <u>et. seq.</u>	<u>Equal Access Act</u>

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Possible

<u>Cross References:</u>	*1410	Local units
	*2240	Research, evaluation and planning
	*3000/3010	Concepts and roles in business and noninstructional operations; goals and objectives
	*3516	Safety
	*5141	Health
	6161	Equipment, books and materials
	*7110	Long-range facilities planning
	*9130	Committees

*Indicates policy is included in the Critical Policy Reference Manual.