

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, JANUARY 11, 2018 REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY:

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the School. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL

 P Kimberly Brock
 P Robertha Walters
 A Ed Johnson
 P Napier Humphrey

 P Frankie Winrow
 P Everett Mitchell
 A Perry Lattiboudere

 P Mary Jo McKinley
 A Jarred Shaw
 P Shawn Heeter

 P David Block
 A Kim Fiero / Fred Niemann

Meeting Began at: 5:30 pm

Open Public Forum: Agenda Items Only

OLD BUSINESS:

Ms. Brock spoke to Alyce Franklin-Owens who had submitted a resume and was recommended by Ms. Youngblood Brown as a prospective board member. An interview was conducted by Ms. Brock who made a recommendation to the board that she be invited as a new member.

NEW BUSINESS:

Dr. McKinley Update – Organization

Assemblyman Arnone visited the Civics class in December. The students enjoyed the experience and Assem Arnone said he looks forward to returning.

We completed spirit week and kicked off the winter sports season with our pep rally.

Special services continues to meet with families through I&RS meetings. Additional personal referrals have been made to outside agencies. Staff have worked with several county organizations to assist our families.

Applications for next year continue to roll in. All current families received a letter with an application to make a referral.

The administrative team in midway through the second round of formal teacher evaluations

Winter MAP testing (2nd round) was completed and Mrs. Reiss and I are working on a more detailed method of analyzing the data with the teachers.

Teachers in their PLCs have begun the data drill down looking at the PSAT data for

sophomores and juniors on a per question basis.

The School Performance Report will be released tomorrow. I have reviewed an embargoed copy and there is data that is contradictory within the report - most noticeable the graduation rate. The graduation rate for 4 year and 5 year exceeds the target rate yet in another chart graduation rate is reported as needing improvement.

Math Interviews - Many applications are weak. Stronger candidates have been provided a first round interview. One candidate is scheduled for a sample lesson and second interview.

Mr. Shaw is preparing databases for spring PARCC and science assessments

PARCC testing has taken place the past two weeks; math last week and ELA this week. Testing concludes next Tuesday.

Mr. Jarred Shaw Update – Curriculum & Instruction - Absent

INSTRUCTIONAL REPORT:

Staff Attendance Report

Student Attendance Report

Student Discipline Report

Enrollment - 181 (187); 9th - 47 (47); 10th - 44 (47); 11th - 49 (50); 12th - 41 (43)

1 HIB confirmed in December 2017

(Attachment #1)

ADDITIONAL REPORTS AND DISCUSSION:

Mr. Shawn Heeter Update – Dean’s Report / School Safety and Security

Rewards trip in December went to the Hip Hop Nutcracker at NJPAC.

Mr. Heeter has been actively monitoring attendance with a goal of under 20% for chronic absenteeism. Currently we are at 15%

In preparing credit completion hours, only 17 students currently owe hours for attendance. Approximately 9 students need only a few hours and will complete them quickly.

Students have earned several dress down days for peace days.

Mr. David P. Block Update – Business Office / Facilities Update

RECOMMENDATIONS OF THE DIRECTOR:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for December 7, 2017 **(Attachment #2)**: including the correction in board comments from Ms. Roberts to Ms. Walters

Motion K. Brock

Second: F. Winrow

Roll Call:

K. Brock ___Y___ R. Walters ___Y___ F. Winrow ___Y___ E. Johnson ___A___

N. Humphrey ___Y___ E. Mitchell ___Y___ P. Lattiboudere ___A___

B. Personnel

B1. RESOLUTION TO APPROVE 3RD CLASS TEACHER OVERAGES FOR THE 2017-2018 SCHOOL YEAR

Motion by N. Humphrey Seconded by R. Walters Motion by _____
Seconded by _____ on recommendation of the Director to approve 3RD Class Teacher Overages for the 2017-2018 school year at a rate of \$3,500 per semester as follows: *(Paid from Line 43 / 11-140-100-100)*

Spring Overages

Carole Hughes

Roll Call:

K. Brock __Y__ R. Walters __Y__ F. Winrow __Y__ E. Johnson __A__
N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere __A__

B2. RESOLUTION TO APPROVE SCHOOL SOCIAL WORKER INTERN TO COMPLETE 100 HOUR INTERNSHIP WITH DISTRICT CHILD STUDY TEAM

Motion by N. Humphrey Seconded by R. Walters Motion by _____
Seconded by _____ on recommendation of the Director to approve the following school social worker intern for 100 hours during the 2017-2018 school year (**Attachment #3**):

Suzanna Esposito

Roll Call:

K. Brock __Y__ R. Walters __Y__ F. Winrow __Y__ E. Johnson __A__
N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere __A__

B3. RESOLUTION TO APPROVE SCHOOL-WIDE SUBSTITUTE TEACHERS

Motion by N. Humphrey Seconded by R. Walters Motion by _____
Seconded by _____ on recommendation of the Director to approve the following as school-wide substitute teachers for the 2017-2018 school year at a rate of \$95.00 per day (**Attachment #4**):

Alan Abraham
Nancy Nakovick

Roll Call:

K. Brock __Y__ R. Walters __Y__ F. Winrow __Y__ E. Johnson __A__
N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere __A__

D. Instructional and Additional Reports:

D1. RESOLUTION TO APPROVE UPCOMING STAFF PROFESSIONAL DEVELOPMENT

Motion by N. Humphrey Seconded by R. Walters Motion by _____
Seconded by _____ on recommendation of the Director to approve the following staff professional development (**Attachment #5**):

- 2.7.18 – Bureau of Education & Research (What’s New in Young Adult Literature) Long Branch, NJ
Ms. Wesley \$259
- 3.6.18 – 2018 PARCC Mandatory District Test Coordinator Training Monroe
Mr. Shaw & Mr. Primavera No Cost
- 3.9.18 – Brookdale Education Network (Getting Your Students to Ask Why) Lincroft, NJ
Ms. Matyas Free w/ Existing Membership

Roll Call:

K. Brock __Y__ R. Walters __Y__ F. Winrow __Y__ E. Johnson __A__
N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere __A__

D2. RESOLUTION TO APPROVE OUT OF DISTRICT STUDENT PLACEMENTS FOR THE 2017-2018 SCHOOL YEAR

Motion by N. Humphrey Seconded by R. Walters on recommendation of the Director to approve the following out of district student placements for the 2017-2018 school year

E.W. Grade 10 CPC High Point School

Roll Call:

K. Brock __Y__ R. Walters __Y__ F. Winrow __Y__ E. Johnson __A__
N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere __A__

E. FINANCIAL

E1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by N. Humphrey Seconded by R. Walters Motion by _____
Seconded by _____ BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY18 (**Attachment #6**)

Board Secretary’s Report – November 30, 2017 (**Attachment #7**)

Line-Item Budget Transfers (**Attachment #8**)

Roll Call:

K. Brock __Y__ R. Walters __Y__ F. Winrow __Y__ E. Johnson __A__
N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere __A__

E2. APPROVAL OF REVISED FISCAL YEAR 2018 BUDGET

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has been presented with the revised FY 17 budget; and

WHEREAS, the budget reflects current enrollment data, federal grant allocations and expenditure figures; and

WHEREAS, the budget reflects allocation of expenses in accordance with Department of Education recommendations, code, statute and approved charter as best as possible under current funding;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the revised FY 18 budget is approved. (**Attachment #9**)

Motion N. Humphrey

Second: R. Walters

Roll Call:

K. Brock __Y__ R. Walters __Y__ F. Winrow __Y__ E. Johnson __A__
N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere __A__

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, February 1, 2018 at 5:30 pm

Adjourn

Motion by F. Winrow, seconded by N. Humphrey, to adjourn at 6:25 pm.
Ayes_5__ Nays__0__