

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, SEPTEMBER 7, 2017 BOARD OF TRUSTEES MINUTES

CALL TO ORDER BY SECRETARY:

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the “Open Public Meeting Act”. Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the School. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL P Kimberly Brock P Frankie Winrow
 P Robertha Walters A Tasha Youngblood Brown
 A Ed Johnson P Perry Lattiboudere
 P Napier Humphrey P Everett Mitchell

 P Mary Jo McKinley P David Block
 P Jarred Shaw A Kim Fiero / Fred Niemann
 P Shawn Heeter

Open Public Forum: Agenda Items Only

OLD BUSINESS:

NEW BUSINESS:

Dr. McKinley Update – Organization

PARCC Results: 2017 Administrations (**Attachment #1**)

Presentation of Academic Performance Framework 2015-16 (**Attachment #1A**)

Ms. Maryann Brittingham presented a full day professional development about “Motivating the I Don’t Care” student. Faculty walked away with many tools to use this school year and some of them have been seen in the classrooms already.

There are another 3-4 students currently waiting on paperwork from their district to register for this year. There is a several week wait in Neptune to get an appointment to register with Neptune and then get a transfer card to ACHS.

NJCSA Conference - October 17 & 18 at the Robert Treat Center, Newark 20th Anniversary Celebration the evening of October 17. Dr. McKinley, Mrs. Reiss and Mr. Post are presenting on Instructional Rounds. Mr. Shaw, Mrs. Patterson and Ms. Kapalko are presenting on the use of DBQs as a growth measure using a scaffolded writing rubric.

All staff were presented an overview of our students with IEPs so we can work together to meet their needs.

New courses: Arabic 2, Archetypes in TV, Current Issues, Diversity, Gender Studies, Genocide Studies, Critical Reading : Harry Potter, Healthy Living, Infectious Disease, Information Technology, Statistics in Sports, Third World Women's Literature

There is interest to start a bowling team. Mr. Block is following up as to what would be required.

Mentoring groups will be introduced tomorrow before the Back to School BBQ. Students will be given a puzzle piece and need to find the math - their mentor.

We have developed a great relationship with the reporter from the Coast Star who is agreeable to covering us for at least one article per issue.

There was a suggestion from parents to move our parent meetings to the same day and time as Saturday School session to increase parent participation. We will try that this year starting Saturday September 23 with an activity to introduce the parents to all that ACHS has to offer.

Mr. Jarred Shaw Update – Curriculum & Instruction

Freshmen Bootcamp wrapped up at the end of August. The program went well including the instruction in English and math as well as visits by other staff who volunteered to teach elective topics - history, Phys Ed, Spanish and science. The end-of-the program reception was well attended by parents.

Digital textbooks have been implemented in ELA and social studies classes.

The passing rate on EOC Biology has greatly improved. We attribute the growth to the focus on student engagement and implementing a digital classroom in Biology.

We again received donations from Manasquan Savings Bank in terms of back to school supplies. The donations far surpassed what we received last year. We also were awarded another grant from the. The monies will be used to help pay for the digital texts.

The PICCS consultant will be in for ELA and math five days each this year.

INSTRUCTIONAL REPORT:

Enrollment - 180 (185); 9th - 46 (46); 10th - 45 (47); 11th - 51 (52); 12th - 38 (40)
(Attachment #2)

ADDITIONAL REPORTS AND DISCUSSION:

Mr. Shawn Heeter Update – Dean's Report / School Safety and Security

We are now having teacher's take classroom attendance in Genesis. The bugs have been worked out to help us monitor student progress with the new attendance policy.

Mr Heeter is looking to start a School Culture Committee. The volunteer staff members will meet once a month to continue to look out how we address relationships in the school.

Over the summer the camera system was rewired with new cameras installed. The cameras are color and provide a better view of the building as well another digital options.

Mr. David P. Block Update – Business Office / Facilities Update

Ms. Harrigan did the work over the summer to get the building ready for the start of school. It was a big savings in paint costs.

Fiber optics were installed to update the phone system. It eliminates the static we were getting on rainy days. In addition all new phones were installed.

Mr. Block is setting up a meeting with Manasquan Bank regarding changing services from Wells Fargo to Manasquan Bank over Christmas break. This would be a good time as there are no paychecks for a three week span.

All Board members are required to complete an additional year of training. Better to start

this earlier than later. ASK Mr. Brock if there are any issues or questions.

Mr. Brock will be coming back to the Board in October with information on different health benefits plan looking to make a change for January 1, 2018. Health benefits costs are close to \$50,000 per month not including employee reimbursements.

RECOMMENDATIONS OF THE DIRECTOR & ASSOCIATE DIRECTOR:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for August 3, 2017
(Attachment #3):

Motion R. Walters

Second: K. Brock

Roll Call:

K. Brock Y T. Youngblood-Brown Absent R. Walters Y F. Winrow Y
E. Johnson Absent N. Humphrey Y E. Mitchell Y P. Lattiboudere
Y

B. Personnel

B1. RESOLUTION TO ACCEPT THE RETIREMENT OF DR. MARY JO MCKINLEY, DIRECTOR, EFFECTIVE JUNE 30, 2018

Motion by K. Brock Seconded by P. Lattiboudere on recommendation of the Associate Director to accept the retirement of Dr. Mary Jo McKinley, Director, effective June 30, 2018. **(Attachment #4)**

Roll Call:

K. Brock Y T. Youngblood-Brown Absent R. Walters Y F. Winrow Y
E. Johnson Absent N. Humphrey Y E. Mitchell Y P. Lattiboudere
Y

B2. RESOLUTION TO APPROVE CASEY KAPALKO AS TEACHER OF SPANISH AND ARABIC

Motion by K. Brock Seconded by P. Lattiboudere on recommendation of the Associate Director to approve Casey Kapalko as teacher of Spanish and Arabic for the 2017-2018 school year at a rate of \$47,000.00. **(Attachment #5)**

Roll Call:

K. Brock Y T. Youngblood-Brown Absent R. Walters Y F. Winrow Y
E. Johnson Absent N. Humphrey Y E. Mitchell Y P. Lattiboudere
Y

B3. RESOLUTION TO APPROVE SEAN TAGUE AS SCHOOL-WIDE SUBSTITUTE TEACHER

Motion by K. Brock Seconded by P. Lattiboudere on recommendation of the Director to approve Sean Tague as school-wide substitute teacher for the 2017-2018 school year at a rate of \$95.00 per day.

Roll Call:

K. Brock __Y__ T. Youngblood-Brown __Absent__ R. Walters __Y__ F. Winrow __Y__
E. Johnson __Absent__ N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere
__Y__

B4. RESOLUTION TO RETROACTIVELY APPROVE AMANDA MATYAS TO COMPLETE ELA SPECIAL EDUCATION CURRICULUM WRITING

Motion by K. Brock Seconded by P. Lattiboudere on recommendation of the Director to retroactively approve Amanda Matyas to complete ELA Special Education curriculum writing at a rate of \$600.00.

Roll Call:

K. Brock __Y__ T. Youngblood-Brown __Absent__ R. Walters __Y__ F. Winrow __Y__
E. Johnson __Absent__ N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere
__Y__

B5. RESOLUTION TO APPROVE MONMOUTH UNIVERSITY FIELD PLACEMENTS FOR THE FALL OF 2017

Motion by K. Brock Seconded by P. Lattiboudere on recommendation of the Director to approve Monmouth University Field Placements for the Fall 2017 Semester. (**Attachment #6**)

Roll Call:

K. Brock __Y__ T. Youngblood-Brown __Absent__ R. Walters __Y__ F. Winrow __Y__
E. Johnson __Absent__ N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere
__Y__

B6. RESOLUTION TO APPROVE 3RD CLASS TEACHER OVERAGES FOR THE 2017-2018 SCHOOL YEAR

Motion by K. Brock Seconded by P. Lattiboudere on recommendation of the Director to approve 3RD Class Teacher Overages for the 2017-2018 school year at a rate of \$3,500 per semester as follows: (*Paid from Line 43 / 11-140-100-100*)

Fall Overages
Erika Duffy
John Gordon

Spring Overages
Mariann Balmann
Casey Kapalko

Casey Kapalko
Amanda Matyas
Robin Patterson
John Post
AnnaMaria Reiss
Thomas Shields
Jennifer Wesley

John Post
AnnaMaria Reiss
Thomas Shields
Jennifer Wesley
Erika Duffy

Roll Call:

K. Brock Y T. Youngblood-Brown Absent R. Walters Y F. Winrow Y
E. Johnson Absent N. Humphrey Y E. Mitchell Y P. Lattiboudere
Y

B7. RESOLUTION TO APPROVE ESEA FUNDED MATH & ELA COACHES FOR THE 2017-2018 SCHOOL YEAR

Motion by K. Brock Seconded by P. Lattiboudere on recommendation of the Director to approve the following ESEA funded coaches for the 2017-2018 school year at a rate of \$3,500 per semester as follows: (*Paid from Line 96 / 20-231-100-100*)

Fall Coaching
Mariann Balmann - Math

Spring Coaching
Robin Patterson – Writing

Roll Call:

K. Brock Y T. Youngblood-Brown Absent R. Walters Y F. Winrow Y
E. Johnson Absent N. Humphrey Y E. Mitchell Y P. Lattiboudere
Y

C. Instructional and Additional Reports:

C1. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by K. Brock Seconded by P. Lattiboudere on recommendation of the Director to approve the following staff professional development (**Attachment #7**):

October 3, 2017	Manasquan High School College Fair	Manasquan, NJ
Ms. Alston, Ms. Hughes, Ms. Matthews	Senior Class	Bus Cost \$240

Oct. 5, 2017 / Nov. 21, 2017 / Mar. 8, 2018 / May 3, 2018	Two River Theatre	Red Bank, NJ
Ms. Matyas & TBD	30 Students/Trip Program is at no cost No Seat Empty Plays	Bus Cost TBD

Roll Call:

K. Brock __Y__ T. Youngblood-Brown __Absent__ R. Walters __Y__ F. Winrow __Y__
E. Johnson __Absent__ N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere
__Y__

C2. RESOLUTION TO APPROVE THE 2017-2018 SCHOOL GOALS

Motion by K. Brock Seconded by P. Lattiboudere on recommendation of the Director to approve the 2017-2018 School Goals as presented (**Attachment #8**):

Roll Call:

K. Brock __Y__ T. Youngblood-Brown __Absent__ R. Walters __Y__ F. Winrow __Y__
E. Johnson __Absent__ N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere
__Y__

C3. RESOLUTION TO APPROVE OUT OF DISTRICT STUDENT PLACEMENTS FOR THE 2017-2018 SCHOOL YEAR

Motion by K. Brock Seconded by P. Lattiboudere on recommendation of the Director to approve the following out of district student placements for the 2017-2018 school year

K.B.	Grade 10	CPC High Point School
I.S.	Grade 10	CPC High Point School
J.D.	Grade 11	Coastal Learning Center
J.J.	Grade 12	Harbor School
A.R.	Grade 12	Coastal Learning Center

Roll Call:

K. Brock __Y__ T. Youngblood-Brown __Absent__ R. Walters __Y__ F. Winrow __Y__
E. Johnson __Absent__ N. Humphrey __Y__ E. Mitchell __Y__ P. Lattiboudere
__Y__

C4. RESOLUTION TO APPROVE THE IMPLEMENTATION OF THE “Y ACHIEVERS” PROGRAM

Motion by K. Brock Seconded by P. Lattiboudere on recommendation of the Director to approve the implementation of the Red Bank YMCA sponsored, “Y Achievers” program.

Roll Call:

K. Brock __Y__ T. Youngblood-Brown __Absent__ R. Walters __Y__ F. Winrow __Y__

E. Johnson ___Absent___ N. Humphrey ___Y___ E. Mitchell ___Y___ P. Lattiboudere ___Y___

D. FINANCIAL

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by K. Brock Seconded by P. Lattiboudere BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill’s List for FY18 (**Attachment #9**)

Line-Item Transfers FY 18 (**Attachment #10**)

Board Secretary’s Report – July 31, 2017 (**Attachment #11**)

Motion: K. Brock

Second: P. Lattiboudere

Roll Call:

K. Brock ___Y___ T. Youngblood-Brown ___Absent___ R. Walters ___Y___ F. Winrow ___Y___
E. Johnson ___Absent___ N. Humphrey ___Y___ E. Mitchell ___Y___ P. Lattiboudere ___Y___

Open Public Forum:

Board Comments:

_____ Mr. Humphrey: Thanks to Dr. McKinley for over 20 years of dedication to the school I had two boys here and you did well with them. Someone has big shoes to fill.

Ms. Walters: I want to thank Dr. McKinley for all she has done.

Announcement

The next Board of Trustees meeting is scheduled for Thursday, October 5, 2017 at 5:30 pm

Adjourn

Motion by N. Humphrey , seconded by F. Winrow, to adjourn at 6:55 pm.

Ayes ___6___ Nays ___0___