

# Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

## Board of Trustees Minutes

June 1, 2017

### CALL TO ORDER BY SECRETARY:

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the School. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

### ROLL CALL

  A   Kimberly Brock

  A   Frankie Winrow

  A   Robertha Walters

  A   Tasha Youngblood Brown

  A   Ed Johnson

  A   Perry Lattiboudere

  A   Napier Humphrey

  A   Everett Mitchell

  A   Mary Jo McKinley

  A   David Block

  A   Jarred Shaw

  A   Fred Niemann, School Attorney

  A   Shawn Heeter

Start of Meeting: 5:30 pm

**APPROVAL OF MINUTES:** The secretary presents the minutes of the Board Meeting of May 4, 2017 (including Work Session) as printed and distributed and recommends them for approval and adoption.

Motion: E. Johnson

Second: F. Winrow

  A   Kimberly Brock

  A   Frankie Winrow

  A   Robertha Walters

  A   Tasha Youngblood Brown

  A   Ed Johnson

  A   Perry Lattiboudere

  A   Napier Humphrey

  A   Everett Mitchell

OLD BUSINESS:

NEW BUSINESS:

Dr. McKinley Update – Organization

Colleges Acceptances - please refer to the Parent Newsletter for the list of school to which the students have been accepted.

Teacher end of the year evaluations summaries are almost complete

Reading level growth - More than 20% of the student body grew over 3 lexile levels.

October 17, 2017 - 20th Anniversary Charter School Conference and Celebration at the Robert Treat Hotel

Senior Reception - Wednesday, June 7 at the Waterview Pavilion

Prom was last Thursday at Spring Lake Manor

Freshmen class is full with a waiting list

Mr. Fred Niemann – Legal Update

Board of Adjustment hearing was scheduled in May to discuss applications for two locations for the new charter school looking to open in Asbury Park. One location will hold grades K-8 and the other 9-12. The application to the Board of Adjustment for the high school location was withdrawn. That location had hosted Hope Academy CS eleven years ago and the applicant interprets that the location is then exempt from a public hearing. The total student population would be 900 students. The newspaper identified that the high school would open in

year 5. Hope Academy has entered an OPRA request for a copy of the application. The DOE reported that the applicant had stated that he was working in conjunction with Hope Academy and ACHS which was not the case. The law firm has researched case law to see if there are grounds for opposition based on the location of the proposed school.

Mr. Jarred Shaw Update – Curriculum & Instruction

Testing is concluding. MAP and PARCC are totally completed. There are a few make-ups for the EOC Biology testing. We are anticipating getting PARCC scores back in a more timely manner.

Books and assignments go out for summer reading next week.

Looking towards new curriculum alignments. For example aligning world geography more closely to World History

Bookcamp teacher have committed to teaching in the summer program.

## RECOMMENDATIONS OF THE DIRECTOR:

### 1. PERSONNEL REPORT:

Staff Attendance Report

**Resolution 17-124** Hiring of Personnel

**Resolution 17-135** Hiring of Bootcamp Staff

### 2. INSTRUCTIONAL REPORT:

Student Attendance Report

Student Discipline Report

Enrollment - 172 (178); 9<sup>th</sup> - 47 (48); 10<sup>th</sup> – 53 (54); 11<sup>th</sup> – 38 (39); 12<sup>th</sup> – 34 (37)

HIB Report – 0 reported, 0 investigated, 0 confirmed

**Resolution 17-125** Approval of Charter Agreement

**Resolution 17-126** Approval of Home Instruction

**Resolution 17-127** Approval of School Journeys

**Resolution 17-128** Approval of Professional Development

### 3. ADDITIONAL REPORTS AND DISCUSSION:

Mr. Shawn Heeter Update – Dean’s Report / School Safety and Security

The last rewards trip is next Thursday. They will attend Funplex.

Mr. David P. Block Update – Business Office / Facilities Update

#### POLICY:

**Resolution 17-129** Policy Approval – Attendance, Absences, and Excuses

A proactive approach to the changes required by EESA for the 2018-2019 school year. Mr. Heeter researched many school attendance policies. A student is permitted 8 unexcused absences per semester before losing credit. All excused absences will count toward loss of credit for attendance issues. This should encourage families to schedule doctors and other appointments outside of school hours. All doctor notes must be received within a week.

## RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR:

Summer work will be reduced. We will complete the inventory of the work needed.

Lead testing will be conducted within the next two weeks.

The auditors will begin preliminary work this month with the hope of completing the work by September.

PAYMENT OF BILLS:

**Resolution 17-130** Approval of Vendor Contract: Karson Foods 2017-2018 - The cost has increased \$0.01 per meal.

**Resolution 17-131** Approve Submission of 2017 NJSIBG Safety Grant - the monies are targeted to update the camera system within the school.

**Resolution 17-132** Line-Item Budget Transfers

**Resolution 17-133** Bills List - As attached FY 17

**Resolution 17-134** Board Secretary's Report for April 2017

**Resolution 17-136** Approval of Meeting Schedule for 2017-2018

Motion to approve Resolutions 17-124 through 17-136

Motion: K. Brock

  A   Kimberly Brock

  A   Robertha Walters

  A   Ed Johnson

  A   Napier Humphrey

Second: N. Humphrey

  A   Frankie Winrow

  A   Tasha Youngblood Brown

  A   Perry Lattiboudere

  A   Everett Mitchell

STATEMENTS BY TRUSTEES:

Mrs. Winrow commended Shawn Heeter on his job as Dean of Students. It is apparent that the culture has improved and the number of discipline infractions have reduced

STATEMENTS BY THE PUBLIC:

ADJOURNMENT:

Motion: F. Winrow

  A   Kimberly Brock

  A   Robertha Walters

  A   Ed Johnson

  A   Napier Humphrey

Second: E. Johnson

  A   Frankie Winrow

  A   Tasha Youngblood Brown

  A   Perry Lattiboudere

  A   Everett Mitchell

END OF MEETING: 6:42 pm