

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

Board of Trustees Minutes

February 2, 2017

CALL TO ORDER BY SECRETARY:

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the School. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL P Kimberly Brock P Frankie Winrow
 P Robertha Walters P Tasha Youngblood Brown
 P Ed Johnson P Perry Lattiboudere
 P Napier Humphrey P Everett Mitchell

 P Mary Jo McKinley P David Block
 P Jarred Shaw A Fred Niemann
 P Shawn Heeter

START OF MEETING: 5:35 pm

APPROVAL OF MINUTES: The secretary presents the minutes of the Board Meeting of January 5, 2017 (including Work Session) as printed and distributed and recommends them for approval and adoption.

Motion: K. Brock

Second: E. Mitchell

 Y Kimberly Brock Y Frankie Winrow
 Y Robertha Walters Y Tasha Youngblood Brown
 Abstain Ed Johnson Y Perry Lattiboudere
 Y Napier Humphrey Y Everett Mitchell

OLD BUSINESS:

NEW BUSINESS:

Dr. McKinley Update – Organization

Review of grade distributions for all classes - First Semester

Over a two week period I led professional development with the staff which concluded with them developing a definition of what rigor looks like at ACHS, a clear, standard, based in research to which everyone will be held accountable.

I sent an email to Ms. Czchut of the Office of Charter School reporting data that disputes some of the items in the renewal site visit summary as discussed last month.

This semester we began offering Arabic for the first time. Students use Rosetta Stone supplemented by a proficient speaker and projects.

Mr. Block, Mr. Shaw and myself met with representative of PCG and completed walkthroughs of our ELA and history classes. Subsequently we conducted a cross-study of final reviews, final exams, course curricula and classroom observations in order to look at curriculum implementation and rigor. Feedback was provided to individual teachers and needs identified to address moving forward. This also help identified the

problem of practice for Instructional Rounds later this month.

I am working with the guidance department to identify students in need of credit completion. We also tracked any classes failed by seniors to identify if there is an impact on prospective graduation. Revised graduation plans were developed if necessary and meetings are being scheduled with students and their families.

The standards for graduation (scores needed on some assessments such as PSAT and SAT) were increased. All seniors have their assessments tracked and have been informed of their status in terms of meeting graduation assessment targets. Students needing portfolios will begin the process by the end of the month.

A meeting was held today with social service agencies, the students, family and our school to address one of the students with chronic attendance issues. As of this afternoon the family states there is a resolution. A similar meeting will be held with the other student next week.

Our seniors have begun their Brookdale classes or internships. There are 8 students taking courses at Brookdale and 28 students in internships throughout the area. Three students are also completing work in two different AP classes.

There are currently 50 students enrolled in the incoming freshmen class. Additional applications are coming in. Two tours are scheduled for next week.

The entire senior class is participating in The Stock Market Game an online simulation

Three students are currently meeting daily to work on building their robot. The IEEE Robot Challenge is April 22 at Brookdale.

The regular season for winter sports is coming to an end. The boys basketball team are the regular season champs in the NJCSAL. League playoffs begin next week. They have also clinched a berth in the NJSIAA state playoffs. The girls team has improved over the season and will also have a league playoff game. The cheerleaders have been impressing the crowds with new cheers, pyramids and jumps that are higher than ever.

The students designed t-shirts for World Cancer Day. T-shirts were printed and given to all students and staff to wear tomorrow.

Mr. Jarred Shaw Update – Curriculum & Instruction

PARCC testing has concluded. It impacted two-thirds of the building. Freshmen Algebra 1 A&B students do not test until the completion of Algebra 1C. Students were fed prior to the test and organized into classrooms with their content teachers. Our teacher did a great job of exposing them to the PARCC testing format.

Mid-year MAP testing began today. This assessment is used to measure growth from the fall or serves as a pre-test for the spring semester. The data is also used to help teacher differentiate in the classroom.

Staff will be attending professional development some at their request others at the suggestion of the administration.

Mr. Shaw is investigating online textbooks for the English and history departments. The texts come with excellent support resources.

Ms. Brock asked how the chromebooks are holding up. About a dozen have had issues with keys coming off. Dr. McKinley explained how the teachers and administrators use Go Guardian to monitor student work in real time.

Interviews were conducted for the replacement of Mrs Kocibl who retired this week as a special education teacher. Mr. Gordon is recommended tonight as a permanent substitute for the remainder of the year.

Mr. Shaw has introduced the idea of peer-to-peer teacher observations followed by reflections with one another, Mr. Shaw and Dr. McKinley.

Th ELA and History departments are planning a black history month presentation in the afternoon. There will be a variety of speaker and specialists. If you have any recommendations for speakers please let Mr. Shaw know.

RECOMMENDATIONS OF THE DIRECTOR:

1. PERSONNEL REPORT:

Staff Attendance Report

Resolution 17-89 Approval of Salary Adjustments

Resolution 17-90 Approval of Substitute Teacher

2. INSTRUCTIONAL REPORT:

Student Attendance Report
Student Discipline Report
Enrollment - 179 (183); 9th - 50 (50); 10th - 55 (55); 11th - 38 (39); 12th - 36 (39)
HIB Report - 0 reported, 0 investigated, 0 confirmed

Resolution 17-91 Professional Development
Resolution 17-92 School Journeys
Resolution 17-93 Approval of 2017-2018 School Calendar
Resolution 17-94 Authorization for SEMI Waiver
Resolution 17-99 Approval of Home Instruction: J.D., I. S. and J.D.B.

3. ADDITIONAL REPORTS AND DISCUSSION:

Mr. Shawn Heeter Update - Dcan's Report / School Safety and Security

Last month we discussed the EVVRS. We have four reportable incidences at this point in the school year. For the 2015-2016 school year we had 16 incidences and in 2014-2015 we had 17 incidences. So we are currently showing a 50% decrease in reportable incidences.

This semester has started off well. I think the PD happened at the right time and motivated the teachers and also I see that teachers with strong classroom management skills have some more challenging students early in the day and set the tone.

Mr. Heeter has sought ways to reward students and provide incentives. He is looking at using Google Classroom to set up a graphic design, video gaming system reward with an outside contractor.

Next week there is a rewards trip to Medieval Times.

This week we earned our fifth and sixth Peace Days and so the students have earned a dress down day.

Students with excellent attendance last semester were taken to 7-11 for free Slurpees.

Mr. David P. Block Update - Business Office / Facilities Update

We are waiting for budget numbers so we can prepare a budget for next year. They should be received in time so that the budget can be presented to the board in March

There are new wall pads in the gym representing the school mascot. The east end will be completed soon as the original pads were designed incorrectly.

RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR:

PAYMENT OF BILLS:

Resolution 17-95 Board Secretary's Report - December 2016

Resolution 17-96 Line-Item Transfers

Resolution 17-97 As attached FY 16

Resolution 17-98 Approval of Consolidated Monitoring Report Corrective Action Plan

The findings were minor and mostly procedural. The corrective action plan reflects the changes made.

Approval of Resolutions 17-89 to 17-99

MOTION: K. Brock

SECOND: T. Youngblood Brown

Y Kimberly Brock
 Y Robertha Walters
 Abstain Ed Johnson
 Y Napier Humphrey

Y Frankie Winrow
 Y Tasha Youngblood Brown
 Y Perry Lattiboudere
 Y Everett Mitchell

STATEMENT BY THE PUBLIC:

STATEMENT BY TRUSTEES:

ADJOURNMENT:

ROLL CALL

MOTION: R. Walters

SECOND: R. Winrow

Y Kimberly Brock
 Y Robertha Walters
 Y Ed Johnson
 Y Napier Humphrey

Y Frankie Winrow
 Y Tasha Youngblood Brown
 Y Perry Lattiboudere
 Y Everett Mitchell

END OF MEETING: 6:39 pm