

Academy Charter High School

1725 Main Street

Lake Como, New Jersey 07719

Phone (732) 681-8377

THURSDAY, MAY 14, 2020 REGULAR MEETING MINUTES

CALL TO ORDER BY SECRETARY: 5:05pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Asbury Park Press, Coaster and/or the Coast Star and posted upon the front door of the Academy Charter High School and/or the Bulletin Board located on the first floor of the School. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL ☐P___ Perry Lattiboudere ☐Abs___ Everett Mitchell
 ☐P___ Alyce Franklin-Owens ☐Abs___ Jessica Perez
 ☐P___ Michael Forcella ☐P___ Timothy Brennan

☐P___ Shawn Heeter ☐P___ David Block
☐P___ Klarissa Martin

Open Public Forum: Agenda Items Only : None

OLD BUSINESS: None

NEW BUSINESS:

Mr. Heeter Update – Organization

Mr. Heeter briefly spoke about the change in the school calendar that he would be recommending at the June 2020 Board of Trustees Meeting. Mr. Heeter then spoke about the upcoming end of the school year dates of importance.

Ms. Martin Update – Curriculum & Instruction

NJSLA Spring 2019 Science and Fall 2020 ELA and Math Score Reports

Ms. Martin touched on the NJSLA Spring 2019 Science and Fall 2020 ELA and Math Scores noting that she would be giving a more expansive presentation on the topic at the June 2020 Board of Trustees Meeting.

Mr. David P. Block Update – Business Office / Facilities

Mr. Block began by speaking to the board about the recommended staff raises on the agenda for approval. Mr. Block then went over the safety grant proposal for 2020-2021, as well as the other resolutions on the agenda for board approval.

INSTRUCTIONAL REPORT:

Enrollment - 179 (181); 9th - 46 (46); 10th – 45 (45); 11th – 42 (43); 12th – 46 (47)

RECOMMENDATIONS OF THE LEAD PERSON:

A1. RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION

WHEREAS, Chapter 131, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that it does hereby determine that it is necessary to meet in executive session on May 14, 2020 to discuss matters involving personnel, pending litigation and/or matters involving attorney/client privilege that the matters discussed will be made public if and when confidentially is no longer required and action pursuant to said discussion will take place meeting.

Motion P. Lattiboudere *Second* M. Forcella *Time* 5:15pm

Roll Call:

P. Lattiboudere Y E. Mitchell Abs A. Franklin-Owens Y
M. Forcella Y T. Brennan Y J. Perez Abs

A2. RESOLUTION TO EXIT CLOSED EXECUTIVE SESSION

WHEREAS, Chapter 131, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain circumstances; and

WHEREAS, the Board met on May 14, 2020 with appropriate cause;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the Board returns to public session where they may take action.

Motion P. Lattiboudere *Second* M. Forcella *Time* 5:38pm

Roll Call:

P. Lattiboudere Y E. Mitchell Abs A. Franklin-Owens Y
M. Forcella Y T. Brennan Y J. Perez Abs

B. Approval of Minutes

B1. BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for March 5, 2020 & April 2, 2020 (**Attachment #1**):

Motion P. Lattiboudere *Second* A. Franklin-Owens

Roll Call:

P. Lattiboudere Y E. Mitchell Abs A. Franklin-Owens Y
M. Forcella Y T. Brennan Y J. Perez Abs

C. Personnel:

C1. RESOLUTION TO APPROVE ADMINISTRATORS FOR 2020-2021 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) recognizes its responsibility to have highly qualified staff hired for the school year; and

WHEREAS, the Board has reviewed the recommendations of Mr. Heeter, Lead Person; and

WHEREAS, the Board agrees with the recommendations as each staff member possess the appropriate certification;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the listed staff be contracted for the 2020 –2021 school year.

	2020-2021 Job Title	2019-2020 Salaries	2020-2021 Salaries (No Increase)
S. Heeter	Lead Person / Dean of Students	\$ 120,000.00	\$ 120,000.00
D. Block	Chief Financial Officer	\$ 129,350.00	\$ 129,350.00
K. Bruno-Martin	Supervisor of Curriculum	\$ 87,500.00	\$ 87,500.00
L. Voorhees	Director of Special Education	\$ 87,125.00	\$ 87,125.00

Motion P. Lattiboudere

Second A. Franklin-Owens

Roll Call:

P. Lattiboudere Y E. Mitchell Abs A. Franklin-Owens Y

M. Forcella Y T. Brennan Y J. Perez Abs

C2. RESOLUTION TO APPROVE STAFF FOR 2020-2021 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) recognizes its responsibility to have highly qualified staff hired for the school year; and

WHEREAS, the Board has reviewed the recommendations of Mr. Heeter, Lead Person; and

WHEREAS, the Board agrees with the recommendations as each staff member has met the definition of highly qualified as per NCLB standards and/or met acceptable standards and possess the appropriate certification;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that the listed staff be contracted at the corresponding salaries for the 2020 –2021 school year.

Teachers	2019-2020 Salaries	2020-2021 Salaries (+\$1458 2% Mean)
A. Reiss	\$ 57,609.00	\$ 59,067.00
D. Gould	\$ 52,687.00	\$ 54,145.00
J. McGill	\$ 51,687.00	\$ 53,145.00
J. Johnston	\$ 71,649.00	\$ 73,107.00
J. Cornish	\$ 57,809.00	\$ 59,267.00
M. Gibson	\$ 57,809.00	\$ 59,267.00
J. Wesley	\$ 79,475.00	\$ 80,933.00
E. Duffy	\$ 64,000.00	\$ 65,458.00
A. Johnson	\$ 51,687.00	\$ 53,145.00
T. Shields	\$ 58,375.00	\$ 59,833.00
J. Maida	\$ 57,075.00	\$ 58,533.00
M. Wood	\$ 54,735.00	\$ 56,193.00
C. Kapalko	\$ 50,687.00	\$ 52,145.00
D. Brazile	\$ 55,187.00	\$ 56,645.00
K. Gronert	\$ 49,687.00	\$ 51,145.00
L. Fitzgerald	\$ 63,000.00	\$ 64,458.00

Support Staff	2019-2020 Salaries	2020-2021 Salaries (2% on Salary)
D. Seide	\$ 33,000.00	\$ 33,660.00
K. Luttmann	\$ 66,548.69	\$ 67,879.66
D. Matthews	\$ 59,777.02	\$ 60,972.56
C. Durst	\$ 69,187.50	\$ 70,571.25
S. Wright	\$ 72,075.12	\$ 73,516.62
R. Primavera	\$ 53,905.51	\$ 54,983.62
D. Harrigan	\$ 37,100.09	\$ 37,842.09
M. Matsutani	\$ 62,154.98	\$ 63,398.07
S. Tague	\$ 22,000.00	\$ 22,440.00

Motion P. Lattiboudere

Second A. Franklin-Owens

Roll Call:

P. Lattiboudere Y E. Mitchell Abs A. Franklin-Owens Y

M. Forcella Y T. Brennan Y J. Perez Abs

C3. RESOLUTION TO ACCEPT THE HIRING OF CHERILYN LARSON AS TEACHER OF SPANISH, EFFECTIVE SEPTEMBER 1, 2020

Motion by P. Lattiboudere, Seconded by A. Franklin-Owens, on recommendation of the Lead Person to approve the appointment of Ms. Cherilyn Larson, Teacher of Spanish, effective September 1, 2020 at a salary of \$55,000. **(Attachment #2)**

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Abs___ A. Franklin-Owens ___Y___
M. Forcella ___Y___ T. Brennan ___Y___ J. Perez ___Abs___

D. Financials:

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by P. Lattiboudere, Seconded by A. Franklin-Owens, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the following –

Bill's List for FY20 **(Attachment #3)**

Board Secretary's Report – February 28, 2020 & March 31, 2020 **(Attachment #4)**

Line-Item Budget Transfers **(Attachment #5)**

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Abs___ A. Franklin-Owens ___Y___
M. Forcella ___Y___ T. Brennan ___Y___ J. Perez ___Abs___

D2. RESOLUTION TO APPROVE THE SUBMISSION AND ACCEPTANCE OF THE CARES EMERGENCY RELIEF GRANT

Motion by P. Lattiboudere, Seconded by A. Franklin-Owens, BE IT HEREBY RESOLVED BY THE ACADEMY CHARTER HIGH SCHOOL BOARD OF TRUSTEES, to approve the submission and acceptance of the CARES Emergency Relief grant in the amount of \$100,496.00.

Roll Call:

P. Lattiboudere ___Y___ E. Mitchell ___Abs___ A. Franklin-Owens ___Y___
M. Forcella ___Y___ T. Brennan ___Y___ J. Perez ___Abs___

D3. APPROVAL OF THE SUBMISSION OF THE 2020 NJSIG SAFETY GRANT

WHEREAS, the Board of Trustees of the Academy Charter High School (hereinafter “Board”) has reviewed the Grant Application for 2020 Safety Grant Program through the New Jersey School Insurance Group; and

WHEREAS, the Board certifies that the grant monies shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Academy Charter High School, County of Monmouth, State of New Jersey that Academy Charter High School agrees to file for the grant in the amount of \$2,207.21.

Motion P. Lattiboudere

Second A. Franklin-Owens

Roll Call:

P. Lattiboudere Y E. Mitchell Abs A. Franklin-Owens Y

M. Forcella Y T. Brennan Y J. Perez Abs

Open Public Forum:

Ms. Brianna Soviero thanked the school for the opportunity to become part of the ACHS Family over the past two years. She stated that she learned so much from the experience, and would love to return if ever offered.

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, June 4, 2020 at 5:30 pm

Adjourn

Motion by P. Lattiboudere, Seconded by M. Forcella, to adjourn at 5:49pm.

Ayes 4 Nays 0