

LINE OF RESPONSIBILITY

The board of trustees shall operate under a unit control system headed by the lead person.

The authority of the board of trustees is transmitted through the lead person along specific paths from person to person as shown in the organization chart of the school. The lines of authority represent direction of authority and responsibility. The lines are those approved by the board of trustees and are intended to establish clear understanding on the part of all personnel of the working relationships in the school system.

Personnel are expected to refer matters requiring administrative action to the administrator to whom they are responsible. Personnel are expected to keep the person to whom they are immediately responsible informed of their activities by appropriate means.

Adopted: February 7, 2013

Key Words

Unit Control, Dual Control, Line of Authority, Organization Chart

Legal References:	<u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
	<u>N.J.S.A.</u> 18A:17-5 through -14.3	Secretaries, Assistant Secretaries and School Business Administrators
	<u>N.J.S.A.</u> 18A:17-24.1 <u>et seq.</u>	Shared Administrators, Superintendents
	<u>N.J.A.C.</u> 6A:9-12.3	Authorization
	<u>N.J.A.C.</u> 6A:9-12.4	School administrator
	<u>N.J.A.C.</u> 6A:9-12.7	School business administrator
	<u>N.J.A.C.</u> 6A:11-1.2	Definitions (Lead Person)

Possible

Cross References:	*1312	Community complaints and inquiries
	2100	Administrative staff organization
	*2131	Lead person
	*2210	Administrative leeway in absence of board policy
	*3000/3010	Concepts and roles in business and noninstructional operations; goals and objectives
	9123	Appointment of board secretary
	*9313	Formulation, adoption, amendment of administrative regulations

*Indicates policy is included in the Critical Policy Reference Manual.