

# CRITICAL POLICY REFERENCE MANUAL

Charter School Edition

Academy Charter

FILE CODE: 1111

Monitored

Mandated

Other Reasons

## SCHOOL PUBLICATIONS

The lead person/designee shall direct development and review of informational newsletters and handbooks for parents/guardians, students, staff and the general community as deemed necessary by the board. The school annual report shall be printed for distribution. The board secretary shall make the school audit available to the public as required by law.

Centralized control of school publications, including the school web site, shall be designed to ensure that their contents reflect school-wide policies and regulations accurately.

In accordance with law, the lead person shall prepare procedures to ensure that the school web site shall not publish any personally identifiable information about a student without prior written consent from the student's parents/guardians. Consent shall be obtained on the form indicated by the State Department of Education and shall contain a statement describing the potential dangers of posting personally identifiable information about students on the Internet.

Adopted: February 7, 2013

### Key Words

School Publications, Publications, Newsletters, Handbooks, Web Site

<b><u>Legal References:</u></b>	<u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
	<u>N.J.S.A.</u> 18A:17-20	Superintendent; general powers and duties
	<u>N.J.S.A.</u> 18A:23-1 <u>et seq.</u>	Audits and Auditors
	<u>N.J.S.A.</u> 18A:36-35	School internet web sites; disclosure of certain student information prohibited
	<u>N.J.S.A.</u> 18A:36A-1 <u>et seq.</u>	Charter School Program Act of 1995
	<u>N.J.A.C.</u> 6A:11-1 <u>et seq.</u>	Charter Schools
	<u>N.J.A.C.</u> 6A:30-3.1	Comprehensive review of public school districts
	<u>N.J.A.C.</u> 6A:32-12.1	Reporting requirements
	<u>N.J.A.C.</u> 6A:32-12.2	School-level planning

### **Possible**

<b><u>Cross References:</u></b>	*1000/1010	Concepts and roles in community relations; goals and objectives
	*1100	Communicating with the public
	*1110	Media
	2232	Internal administrative communications
	*3100	Budget planning, preparation and adoption
	*5124	Reporting to parents/guardians
	*5125	Student records
	*5131	Conduct/discipline
	*5145.12	Search and seizure
	*6142	Subject fields
	*6142.2	English as a second language; bilingual/bicultural
	*6142.10	Technology
	*6145.3	Publications
	*6171.3	At-risk and Title 1
	*6171.4	Special education

SCHOOL PUBLICATIONS (continued)

9310

Development, distribution and maintenance of governance manual

\*Indicates policy is included in the Critical Policy Reference Manual.